



**SOUTH EASTERN EDUCATION  
AND LIBRARY BOARD**

Chief Executive: S G Sloan BSc DASE MA(Ed) MSc C Biol MI Biol

Dear Parents

This booklet has been prepared to assist the parents of all young children who will be starting primary school in September 2012.

It contains descriptions and admissions criteria of all the primary schools in the Ards & North Down Borough Council areas. These descriptions and admissions criteria have been prepared by the Board of Governors of each school.

If you have any queries about these arrangements or if you are in doubt about any aspect of the details in the booklet, you are advised to discuss them in the first instance with the principal of the primary school where you are proposing to send your child. The Board's Transfer/Open Enrolment Office will also be able to provide further assistance if necessary (telephone: 028 9056 6568).

Your child has reached a critical stage in his/her development and is about to embark on one of the most important steps in life. I hope you find this booklet helpful.

Yours faithfully

S G Sloan  
Chief Executive

**Please note:** References throughout this booklet to Education and Library Boards will apply equally to the Education and Skills Authority once it is established.

## **From the Department of Education to all prospective applicants**

Dear Applicant

You may or may not be aware of the purported issue of “grannyng” – a practice in which those applying to schools enter false or incorrect addresses in the process of school admissions in order to advantage their application in the process. This issue, the subject of a 2007 Judicial Review, has demonstrated the importance of ensuring that information at the heart of the school admissions process – not just residential but also concerning the age of children and their familial links to schools – is correct and accurate and that the process, above all, is fair.

The Department of Education has issued guidance to schools and pre-schools on their “duty to verify” important information contained within applications for admission. For this reason, for admissions into the 2012/13 school year many primary schools will request, towards the end of the admissions process (April/May 2012), that applicants provide documents verifying information contained within their applications: in most cases this will be requests for documents verifying address/child-age. Alternatively some schools may ask for verifying documents to be attached to the application form and you should study carefully the admissions criteria of any school that you are listing as a preference to determine if this is the case. The precise details of later requests will be determined and communicated by individual schools when the time comes. In making their applications, applicants should consider that the information they provide on their application form (particularly information relating to their address) will, in the future, need to be verified if it is to determine the success of their application.

If, following your application, you receive such a request from a school, please consider it carefully and ensure you comply with it. Please note:

- Primary schools have been advised that if at any point they discover the presence of false, inaccurate or incorrect information within applications, they will be required under their obligations as statutory admissions authority to take action to ensure that their admissions criteria are correctly applied;
- For this reason the provision of false or incorrect information or the failure to provide information within the deadlines set by primary schools can result in the withdrawal of a place and the inability to offer a place on the part of any school nominated on the application form.

**Please note that the rules governing eligibility for transport assistance may alter during your child’s time at any particular school and this should be taken into consideration when choosing schools to list as preferences on the application form.**

The admissions and transfer systems work because the vast majority of applicants operate in good faith and represent themselves fairly and accurately. We look forward to your co-operation in ensuring that this continues.

**DEPARTMENT OF EDUCATION**

# ARDS BOROUGH COUNCIL

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## **GLOSSARY OF TERMS USED IN THIS BOOKLET**

- Admissions Criteria** The criteria drawn up by the Board of Governors of each school and applied in order to select the pupils to be admitted if the school is over-subscribed.
- Admissions Number** The maximum number of pupils which the school is allowed to admit into Primary 1 in the relevant school year, as determined by the Department of Education.
- Appeal Tribunal** A Tribunal set up by the Education and Library Board, but independent of it, which hears appeals lodged by parents against the decisions of Boards of Governors.
- Compulsory School Age** The range of ages during which a child must be in attendance at a recognised school. In relation to enrolment in primary school in September 2012, children born on or between 2 July 2007 and 1 July 2008 will have reached compulsory school age.
- Controlled Schools** Controlled schools are provided and owned by the Education and Library Board and managed through Boards of Governors. The Boards of Governors of controlled primary and secondary schools consist of representatives of transferors (ie those bodies which formerly provided schools and transferred them to the state system, mainly the Protestant Churches) along with representatives of parents, teachers and the Board.
- Controlled nursery, grammar and special school Boards of Governors consist of representatives of parents, teachers, the Department of Education and the Board.
- These schools except for special schools are funded under the Local Management of Schools (LMS) arrangements, administered by the Board. Special schools are funded separately by the Board. All schools are open to pupils regardless of religious denomination.
- Controlled Integrated Schools** The ownership, management and funding of these schools is the same as controlled schools. Their Boards of Governors consist of representatives of parents, teachers, transferors of controlled schools and Trustees of maintained schools in the area, and the Board. The Boards of Governors of these schools have more parent and teacher representatives than other controlled schools.
- The admissions criteria for these schools provide for religious balance in pupil intake.
- An existing school may transform to become a controlled integrated school if a ballot of parents show a majority in favour of a proposal to do so subject to the approval of the Department of Education.

<b>Education Order</b>	The Education (Northern Ireland) Order 1997 which, among other provisions, introduced the new arrangements for admissions to schools and new requirements regarding the curriculum and assessment in schools.
<b>Enrolment Number</b>	The maximum number of pupils which a school may have on its register at any time, as determined by the Department of Education.
<b>Grant Maintained Integrated Schools</b>	<p>These schools are owned by charitable trusts and managed by Boards of Governors who employ the staff. The Boards of Governors consist of representatives of the founding members of the school, parents, teachers and nominees of the Department of Education. The schools are funded by the Department of Education for both operational costs and capital expenditure.</p> <p>The admissions criteria for these schools provide for religious balance in pupil intake.</p> <p>An existing school may become a grant maintained integrated school if a ballot of parents shows a majority in favour of a proposal to do so, subject to the approval of the Department of Education.</p>
<b>Independent Schools</b>	There is a small number of independent or private schools. Each school has its own management structure. No public funding is made available to these schools.
<b>Northern Ireland Revised Curriculum</b>	The area of study, laid down in the Education order, which each school is obliged to provide for its pupils.
<b>Nursery Unit</b>	An approved unit providing formal nursery education, for 3 and 4 year olds, managed as part of a primary school.
<b>Over-subscription</b>	When a school has more requests for places than places available. In this situation the admission criteria will be applied and some children will not be admitted to the school.
<b>Pastoral Care</b>	Arrangements for the personal and social welfare of individual pupils.
<b>Physical Capacity</b>	The maximum number of pupils which may be accommodated within the facilities available at the school.
<b>Preparatory Department</b>	Primary aged classes managed as part of a secondary grammar school.
<b>Reception Class</b>	Children enrolled in a primary school, excluding nursery units, who are aged 4, but have not reached the lower limit of compulsory school age, and who will be entering P1 the following September.
<b>Special Unit</b>	A unit providing education suited to the special needs of pupils, for example those with partial hearing or learning difficulties, managed as part of a primary school.

**Voluntary Maintained Schools**

Voluntary maintained schools are owned by Trustees, in most cases representatives of Roman Catholic parishes, and managed by Boards of Governors.

The Boards of Governors generally consist of representatives of the Trustees, parents, teachers and the Education and Library Board. In that case the schools are eligible for 85% grant aid from the Department of Education towards capital costs. A Board of Governors may also include a representative of the Department of Education, in which case the school becomes eligible for 100% grant-aid towards capital costs. Operational costs for voluntary maintained schools are met under the LMS arrangements administered by the Board.

The admissions criteria of these schools reflect the ethos of the Trustees but admissions are not confined to children of any particular religious tradition.

**Voluntary Grammar Schools**

Voluntary grammar schools are owned by Trustees and managed by Boards of Governors which consist of persons appointed as set out in each school's scheme of management along with representatives of parents and teachers. In some cases where schools have entered into agreements with either the Department or the Education and Library Board, or both, a proportion of members is appointed by those bodies. All schools are open to pupils regardless of religious denomination. Capital grants of 85% or 100% are available from the Department of Education for approved building works for those schools which have entered into agreements under which the Department appoints appropriate proportions of representatives to the Governing Body.



# **TIMETABLE FOR ENROLMENT IN PRIMARY SCHOOLS BEGINNING SEPTEMBER 2012**

December 2011	Boards publish information about Primary Schools.
18 January 2012 (not later than 12 noon)	Closing date for receipt of parents' applications to first preference primary schools.
27 January – 9 March 2012	Dates by which Schools select pupils at first, second, third and further preference stages and for application forms of pupils not selected to be forwarded to Education Board concerned  Finalisation of all other preferences by Boards in consultation with schools in arranging for the selection of pupils.
16 March 2012	Final date by which change of preferences in exceptional circumstances or new applications will be considered.
18 April 2012	Issue of letters advising parents of the primary school for which their child has been accepted.
30 April 2012 not later than 4:00pm	Final date for notice of intention to appeal against primary schools admission decisions to be received by Boards.

# PROCEDURE FOR ENROLMENT IN A PRIMARY SCHOOL

## 1 INTRODUCTION

The Education (NI) Order 1997 gives a parent the right to express a preference as to the Primary School which you wish your child to attend.

All parents are required to submit an application form for the admission of their child to a primary school in accordance with the arrangements set out below.

## 2 CHILDREN TO WHOM THE ARRANGEMENTS APPLY

If your child falls into any of the following groups the regulations apply to him/her and you must follow the procedure set out below.

- (a) Any child born on or between 2 July 2007 and 1 July 2008.

Children born within these dates must commence their primary education from 1 September 2012 because by that date they will have reached compulsory school age.

- (b) Children who reach the age of 4 years **after** 1 July 2012 and whom you wish to be considered for a place in a primary school for school year 2012/2013.

These underage children **MAY** be given a place in a reception group in a primary school under certain conditions (these will be explained by the principal of your first preference school). However children of compulsory school age must be given preference in the allocation of places and a school is not compelled to admit underage children. Those schools that admit children into reception will indicate this in their admissions criteria. Parents of children in this category may wish to apply for a nursery place through the pre-school procedure.

## 3 CHILDREN TO WHOM THESE ARRANGEMENTS DO NOT APPLY

- (a) If your child is at present enrolled in the reception class of a primary school you do not need to apply for a place in primary 1 of that school.
- (b) If you wish your child to attend the preparatory department of a grammar school or an Independent School you must apply for admission directly to that school.

## 4 THE APPLICATION FORM

The form asks you to name at least three schools of your preference, in order of priority. It also allows you the opportunity to give reasons for the preferences you have expressed (see sample on Page 11). The application form is available from any local primary school or the Open Enrolment Section of the Board. It can also be downloaded from the SEELB website: [www.seelb.org.uk](http://www.seelb.org.uk)

Before filling in the details on the application form, you are advised to read the admissions criteria of the schools in which you are proposing to enrol your child and provide any relevant information which will be helpful in applying the criteria. The information provided on each school will also help you when you are making an application on behalf of your child.

You should complete only **one** application form for your child and send it together with your child's birth certificate and any additional information, to the principal of your first preference school. The form must be returned no later than 12 noon on the 18 January 2012. As only one application form is permitted you should list the schools of your choice on this form in your order of preference. Your application will be date receipted.

## **5 CHANGE OF PREFERENCE**

Apart from those necessitated by exceptional circumstances, no changes of preference will be processed. If you wish to change your preference you must withdraw the original application and then submit a new application. If this occurs after 12 noon on 18 January 2012, your 'new' application will be treated as late.

*The final date by which the board will process any changes necessitated by exceptional circumstances or any new applications/additional preferences/new information is 16 March 2012. Anything received after this date will not be processed until after placement letters are issued on 18 April 2012.*

Parents should be aware that after 18 April 2012 a number of schools will have allocated all their places and can only give consideration to new applicants in the event that a place becomes available. Therefore, it is important that parents give very careful consideration to the stated order of their preferences and ensure all relevant information is with the school of their 1<sup>st</sup> choice by 12 noon on 18 January 2012.

## **6 LATE APPLICATIONS**

'Late Applications' i.e. applications received in schools after 12 noon on 18 January 2012 will be dealt with separately and may only be considered for admission after all punctual applicants have been dealt with and vacancies still remain within the school's admissions number.

Where places subsequently become available in over-subscribed schools after Wednesday 18 April 2012 unsuccessful punctual applications will be considered on an equal basis with any 'late' applications received after the closing date, and places allocated to the children who best satisfy the school's admissions criteria.

## **7 CONSIDERATION OF APPLICATIONS**

The Department of Education has fixed the maximum number of pupils which each school may admit into primary one, known as the school's admissions number.

After the closing date for receipt of applications the Board of Governors will consider the applications received. If the school receives fewer applications than the school's admission number then all applicants will be admitted. However should there be more applications than the school's admission number, it will be necessary for the Board of Governors of the school to use its published criteria in order to select the children to be admitted. If it is not possible to offer your child a place in the school of your first preference, your child's application will be passed to the school of your second preference and so on until your child is selected by a Board of Governors of a school.

## **8 NOTIFICATION OF PLACEMENT**

Letters will be issued on Wednesday 18 April 2012 by the school the child has been placed in together with any details regarding local admissions arrangements. Schools are not permitted to advise parents of the outcome of their application before this date. Any documents submitted by you will be returned by the school where your child is placed.

At the same time the Board will also advise parents of those children not selected by any primary school listed on the application form and will include information regarding vacant places in alternative primary schools.

## 9 RIGHT OF APPEAL

The selection of pupils for a primary school is a matter for the Board of Governors and some parents may be disappointed that their child has not been accepted by a school of their preference.

The open enrolment legislation gives parents the right to appeal against admissions decisions but only on the grounds that a Board of Governors, in deciding not to admit a child, did not apply, or did not correctly apply its admissions criteria.

An independent tribunal will be established in each Education and Library Board's area. These tribunals will decide on whether or not a school has correctly applied its own admissions criteria but will not be able to question the validity of the criteria themselves.

You will be advised of your right to appeal against Boards of Governors' decisions at the time of notification of school placement.

You should notify the Education and Library Board in whose area the school against which you wish to appeal is situated, in writing, by 30 April 2012. An Appeal Form (AT1P) and details of the appeals procedures will be issued to parents on receipt of your written intention to appeal.

If an Appeal Tribunal should find that a Board of Governors did not apply its criteria correctly, and that the child would have been admitted if it had, the Tribunal will award that child a place at the school concerned.

## 10 ADMISSION TO YEARS 2 TO 7

Where parents wish to transfer their child from one primary school to another, then they should apply to that school and complete an official application form. The school, on receipt of the application form will make a decision as to whether or not it can admit the child using their Admissions Criteria if necessary. The Admissions Criteria for admission to Years 2 to 7 of a primary school can be found in this booklet. Parents will be informed, in writing by the school, of the result of their application as soon as possible after their application has been received and normally within 2 weeks.

Parents should ensure that the school to which they wish to transfer their child is prepared to admit him/her. They should not remove their child from the school presently attended or buy a new uniform until they have received written notification of their child's acceptance into the new school.

## 11 TRANSPORT ASSISTANCE TO PRIMARY SCHOOLS

Transport assistance is provided in line with guidelines issued to Boards by the Department of Education (Circular 1996/41). Eligibility for transport assistance is determined as follows:

**Where there is a suitable school or schools within the statutory qualifying distance (2 miles) of a pupil's permanent home address and a pupil attends a school outside this distance, transport assistance will normally be provided only where the pupil has formally applied and been unable to gain a place in any/all suitable school(s) within the qualifying distance.**

Moreover applicants are required to demonstrate that they were unsuccessful in gaining admission in all nearest school(s) in the same category within the statutory qualifying distance in order to qualify for assistance – this means written application and evidence of refusal.

**It should be drawn to the attention of parents that the transport eligibility criteria and arrangements may alter during their child's time at any particular school and this should be taken into consideration when making their school selection.**

## **A) DEFINITION OF SUITABLE SCHOOL**

A 'suitable school' as defined in legislation is the one in which a pupil is finally placed within the following categories:-

<p style="text-align: center;"><b>Maintained, Controlled, Integrated or Irish Medium</b></p>
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The categories of schools do not extend to take account of other factors such as range or nature of curriculum provided, proficiency at particular sports, relationship with parish boundaries, patterns of enrolment, or single sex/co-educational schools. Preferences expressed on these or similar grounds will not qualify for transport assistance if an otherwise suitable school exists within statutory walking distance and the chosen school lies outside this limit.

## **B) MEASUREMENT OF DISTANCE**

The Board is required to assess distance using the most direct walking route from the point where the parent's property meets the public highway to the nearest entrance of the school's estate. The Board utilises measurements provided by the Land and Property Services in conjunction with ArcGIS software to determine this distance. This measurement mechanism is approved by the 5 Education and Library Boards in Northern Ireland and the Department of Education. No other measurement mechanism is acceptable.

The statutory distance (2 miles) as outlined above is a means of determining eligibility for transport assistance and should not be interpreted as an injunction upon parents that their child must walk to school. If the distance is over 2 miles, the Board will provide transport assistance, if under, it is a parent's responsibility to determine: how a pupil gets to and from school; the costs associated with this and safety en-route.

## **C) MEANS OF ASSISTANCE**

Transport assistance for eligible pupils can be provided by a variety of means including the issue of sessional tickets (commonly referred to as "bus passes") for public transport, the operation of Board vehicles, the hire of buses or taxis and the payment of bicycle or car allowances. In determining the most suitable methods of assisting pupils, Boards should have regard to the interests of efficiency and economy as set out in Article 44 of The Education and Libraries (NI) Order 1986.

## **D) USE OF EXISTING TRANSPORT SERVICES**

Where there is no 'suitable school' within statutory qualifying distance (2 miles) of the child's home, transport will be provided to the school in which the child is enrolled, provided that a suitable Board or public transport service to, or in the vicinity of the school is already available. The Board is not obliged to introduce a new service where none currently exists; to extend a service or to provide transport where either the service is deemed unsuitable or the cost of doing so could result in unreasonable public expenditure.

When seeking admission to a school parents must therefore satisfy themselves that there is a suitable transport service available as gaining admission to a school does not automatically commit the Board to provide transport assistance.

A Board has no obligation to provide door-to-door transport assistance. In practice, parents may be expected to contribute with assistance to their child of up to, but not exceeding the statutory qualifying distance. For example, when asked to assist their child to get to a bus pick-up point.

## **E) TRANSPORT ON MEDICAL GROUNDS**

Transport on medical grounds will not normally be provided for pupils attending a school over the statutory qualifying distance unless they formally applied to any/all suitable schools within the statutory distance and were unable to gain a place.

## **F) NON-ELIGIBLE PUPILS**

A pupil who resides under the qualifying distance is not normally eligible for transport assistance. It is a parents' responsibility to put in place whatever arrangements they consider appropriate to facilitate their child's education at school. Parents of pupils who would not be eligible for Transport assistance may wish to make contact with their local bus company regarding the purchase of a travel ticket

## **12 SCHOOL MEALS**

Mid-day meals are available in all primary schools and free meals are provided to pupils whose parents are in receipt of Income Support or Job Seekers Allowance (income related), Pensions Credit (Guarantee), Employment and Support Allowance (Income Related) or Child Tax Credit whose annual income does not exceed £16,190. Working Tax Credit does give entitlement to free meals where the annual taxable income does not exceed £16,190 but in this instance the child/children's date of birth must fall on or after 2 July 2000. A child will not be provided with free school meals until the Board has been advised by the DHSS that the claim is valid. If claiming under Child Tax Credit or Working Tax Credit the original Tax Credit Award Notice (TC602) must be sent to the Board with an application form. The Board will not refund any costs incurred due to delay in receiving an application from the parent/guardian, or due to a delay in certification by the DHSS. Application forms for free meals are available from the Board Office, schools and local social security offices.

## **13 UNIFORMS**

Uniform grants are available in primary schools to pupils whose parents are in receipt of Income Support or Job Seekers Allowance (Income Related), Pension Credit (Guarantee), Employment and Support Allowance (Income Related) or Child Tax Credit whose annual income does not exceed £16,190. Parents and Guardians whose children's dates of birth on or after 2 July 2000 may apply for uniform grants if they are in receipt of Working Tax Credit and have an annual taxable income which does not exceed £16,190. If claiming under either Child Tax Credit or Working Tax Credit the original Tax Credit Award Notice must be sent to the Board with an application. Children below compulsory school age ie those in reception classes or nursery units are not entitled to receive a grant.

## **HELP**

**Help may be obtained from the Principal of your first preference school or from the Open Enrolment Section of the Board ☎ 028 9056 6568**

*The information in this booklet relates to the 2012/13 school year and all information is correct at time of going to print.*

**EDUCATION AND LIBRARY BOARDS OF NORTHERN IRELAND**  
**APPLICATION FOR ENROLMENT IN A CONTROLLED, MAINTAINED OR**  
**INTEGRATED PRIMARY SCHOOL IN THE 2012/13 SCHOOL YEAR**

Please read the Board's Information Booklet(s) before completing this form. Pay particular attention to the guidance overleaf on completing the form and the Admissions Criteria of the schools which you are nominating as preferences.

**ONLY ONE APPLICATION FORM TO BE SUBMITTED IN RESPECT OF YOUR CHILD. PLEASE COMPLETE IN BLACK INK**

**SECTION A – THE CHILD**

Surname\* \_\_\_\_\_ Forename(s)\* \_\_\_\_\_  
 (\* as recorded on birth certificate)

Child's date of birth \_\_\_\_\_ (BIRTH CERTIFICATE SHOULD BE ATTACHED TO THIS FORM)

Name(s) of parent(s) or guardian(s) Dr/Mr/Mrs/Miss/Ms \_\_\_\_\_

Child's home address \_\_\_\_\_ Male  Female

Postcode \_\_\_\_\_

Parent(s)/Guardian(s) Tel no: - Home \_\_\_\_\_ Mobile \_\_\_\_\_ Work \_\_\_\_\_

Is the above child currently enrolled in a pre-school or reception class? YES/NO

If 'YES' please state name of pre-school setting or reception class in primary school: \_\_\_\_\_

FOR SCHOOL USE		
Form received by 1st preference Primary School		
Date <input type="checkbox"/>	Time <input type="checkbox"/>	Initials <input type="checkbox"/>
Birth Certificate checked & attached		<input type="checkbox"/>
Compulsory School Age <input type="checkbox"/>	Non-Compulsory School Age <input type="checkbox"/>	

**SECTION B – PREFERRED SCHOOLS AND REASONS FOR CHOICE\***

\*Reasons for choice relate to published Admissions criteria (continue on a separate sheet if necessary).

Before completing this Section you should read the published Admissions Criteria very carefully.

Please list below, in order of preference, at least **THREE** primary schools which you would wish your child to be considered for admission. Please give any other information relevant to your child's admission in relation to the Admissions Criteria of the schools listed eg nearest school to child's home, living in parish, eldest child. If you are applying to an Integrated Primary School you may wish to state your child's **religious tradition** as this is important to the school.

Preferred Schools	Are there brothers/sisters currently attending? PLEASE TICK	FOR BOARD USE	
		Selected	Not Selected
1 _____ *Reasons for choice _____	YES <input type="checkbox"/>		
2 _____ *Reasons for choice _____	YES <input type="checkbox"/>		
3 _____ *Reasons for choice _____	YES <input type="checkbox"/>		

PLEASE READ THE ADMISSIONS CRITERIA FOR ALL SCHOOLS NAMED ABOVE AND LIST BELOW THE DOCUMENTS, IF ANY, WHICH YOU ARE ATTACHING TO THIS FORM.

Is your child being assessed for Special Educational Needs?

If you have further preferences please continue on a separate sheet and put the name of your child at the top. Please tick if further preferences are attached.

**SECTION C – DECLARATION (to be signed by parent/guardian)**

I hereby certify that:

- (a) I have read the published Admissions Criteria of the school(s) nominated above.
- (b) This is the **ONLY** application submitted for primary education in respect of the child named above (excluding Independent/Preparatory Schools).
- (c) The address which I have given is the child's home address and **NOT** the address of a child minder/another relative or a business address.
- (d) I understand that it is my responsibility to provide all relevant information on or attached to this application form.
- (e) The details I have given on this form are correct. I am aware that if a place is awarded on the basis of false information it may be withdrawn.

SIGNED \_\_\_\_\_ Parent/Guardian DATE \_\_\_\_\_

**THIS FORM MUST BE RECEIVED BY THE FIRST PREFERENCE PRIMARY SCHOOL LISTED ABOVE NO LATER THAN 12 NOON ON WEDNESDAY 18 JANUARY 2012**

**DATA PROTECTION STATEMENT** – The information on this form is required by the Board for the purpose of processing your application. The information is covered by the provisions of the Data Protection Act 1998. Your signature to the form is deemed to be an authorisation by you to allow the Board to process and retain the information for the purpose(s) stated.

## USEFUL NUMBERS

### **SOUTH EASTERN EDUCATION AND LIBRARY BOARD**

Board Headquarters  
Grahamsbridge Road  
Dundonald  
BELFAST  
BT16 2HS  
*Telephone:* (028) 9056 6200  
*Fax No:* (028) 9056 6564  
*website:* [www.seelb.org.uk](http://www.seelb.org.uk)

### **BELFAST EDUCATION AND LIBRARY BOARD**

40 Academy Street  
BELFAST  
BT1 2NQ  
*Telephone:* (028) 9056 4000  
*website:* [www.belb.org.uk](http://www.belb.org.uk)

### **NORTH EASTERN EDUCATION AND LIBRARY BOARD**

County Hall  
182 Galgorm Road  
BALLYMENA  
BT42 1HN  
*Telephone:* (028) 2565 3333  
*website:* [www.neelb.org.uk](http://www.neelb.org.uk)

### **SOUTHERN EDUCATION AND LIBRARY BOARD**

Charlemont Place  
The Mall  
ARMAGH  
BT61 9AX  
*Telephone:* (028) 3751 2200  
*website:* [www.selb.org](http://www.selb.org)

### **WESTERN EDUCATION AND LIBRARY BOARD**

1 Hospital Road  
OMAGH  
BT79 0AW  
*Telephone:* (028) 8241 1411  
*website:* [www.welbni.org](http://www.welbni.org)

### **DEPARTMENT OF EDUCATION**

Rathgael House  
Balloo Road  
BANGOR  
BT19 7PR  
*Telephone:* (028) 9127 9279  
*website:* [www.deni.gov.ni](http://www.deni.gov.ni)

### **COUNCIL FOR CATHOLIC MAINTAINED SCHOOLS (CCMS)**

160 High Street  
Holywood  
Co Down  
BT18 9HT  
*Telephone:* (028) 9042 6972  
*Fax No:* (028) 90424255  
*Email:* [info.ccms@nics.gov.uk](mailto:info.ccms@nics.gov.uk)



**ABBEY PRIMARY SCHOOL**  
**90 MOVILLA ROAD**  
**NEWTOWNARDS**  
**BT23 3RQ**

**CONTROLLED PRIMARY SCHOOL**

**Telephone: 028 9181 9141**

**Fax: 028 9182 3806**

**E-mail: [pmagowan690@c2kni.net](mailto:pmagowan690@c2kni.net)**

**Website: [www.abbeyprimary.net](http://www.abbeyprimary.net)**

**Principal: Ms P Magowan B.Ed, DASE, M.Ed**

**Chairman of Board of Governors: Mr K R Logan B.Sc (Hons) Dip H & S C. Eng**

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**Admissions No. 87**

**Enrolment No. 610**

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The school was opened in 1989 and is set in an attractively landscaped site. Internally, primary colours are used to provide a bright and attractive environment for pupils. Present accommodation includes 21 classrooms, each with its own interactive whiteboard, Learning Support rooms, Library, PE/Assembly Hall, Computer Area, Kitchen and Dining Hall. Of the 21 classrooms, 15 are in the main school and 6 are in a purpose-built temporary unit (known as "The Priory") which was opened in 1992. A nursery unit catering for 52 children (part-time) was added in 1999.

The current staff of Principal, Vice-Principal, 20 full-time teachers and 7 part-time teachers, is organised into a system of year groups and subject panels led by experienced co-ordinators. The individual learning needs of children are met by 1 part-time teacher and 1 full-time teacher. Regular meetings of the staff, of co-ordinators and of the senior management team contribute to the efficient running of the school. The ancillary staff of approximately 30 people and the teaching staff combine to provide a team dedicated to the education and welfare of the children of Abbey Primary.

The balanced curriculum provided by a professional and enthusiastic staff aims to promote the spiritual, moral, cultural, intellectual and physical development of each child in a hard working yet caring and happy environment where each child is valued as an individual. The school aims to develop each child's potential to the full through the complete range of subjects in the Northern Ireland Curriculum. Peripatetic tutors provide tuition for strings and woodwind.

As well as the academic emphasis the school would wish to encourage interests and activities which the children might put to use in the leisure hours beyond school life. A

wide range of extra-curricular activities provides children with the opportunity to engage in pursuits to develop individual strengths and interests. These activities include Hockey for boys and girls, Football for boys and girls, Tag Rugby, Tennis, Netball, Athletics, Scripture Union, Cookery, Chess, Choir, French, Cycling Proficiency and an ECO club.

High standards of work and personal achievement are stressed while seeking to develop in children confidence, self-esteem and consideration of others. There is a designated school uniform adding to the identity and ethos of the school which aims to further good attendance, punctuality and a high standard of behaviour in a climate of good relationships among all members of the school community.

Pupils take part in both day and residential educational visits to enhance their all-round education. Primary 6 pupils have a residential trip to Ardnabannon Outdoor Pursuit Centre and Primary 7 pupils visit Edinburgh.

Parents are encouraged to take an active role in their children's education. They are very supportive in attending school functions, open nights and parent/teacher consultations and very generous in donating to various charities and in raising money to purchase extra resources for the school. There is a thriving and active Parent/Teacher Association working hard to support the school.

The members of the Board of Governors are keenly interested in all aspects of the school and strongly support the work of the staff.

Application forms and further details may be obtained from the school. The Board of Governors will be involved in the

application of the admissions criteria. Parents are warmly invited to contact the principal if they wish to visit the school, receive a copy of the school's prospectus or require assistance in completing the application form. Information about the school can also be found on the school's website – [www.abbeyprimary.net](http://www.abbeyprimary.net).

### **Criteria for the Admission of Children into P1 for 2012/2013**

**NB: Applicants should note that they may be required to produce documents verifying their address.**

The following criteria will be applied, in the order set down, 1 to 6, by the Board of Governors of Abbey Primary School in selecting children for admission to P1 in September 2012. Admissions will continue up to a maximum of 29 in each of three classes making a total Admissions Number of 87.

- 1 Children of compulsory school age with a member of their family\* currently in attendance at the school.
  - 2 Children of compulsory school age with a member of their family\* who will be in attendance at the school at the beginning of the school year 2012/2013.
  - 3 Children of compulsory school age whose parent is a permanent employee of Abbey Primary School.
  - 4 Children of compulsory school age with a member of their family\* who had previously attended the school.
- \* **NOTE: A member of family will be defined as brother, sister, half brother, half sister, step brother, step sister, foster brother or foster sister.**
- 5 Children whose mother or father previously attended the school. (Applicants must provide name/maiden name on the application form).
  - 6 Other children.

#### ***Supplementary Criterion***

***In the event of over-subscription within any of the criteria numbered 1 to 6 above, the following supplementary criterion will be applied:-***

- 1 Preference will be given to those children who live closest to the school, as measured in a straight line from the school to their homes. Distances will be measured on the basis of measurements taken from Ordnance Survey maps as measured by the shortest distance between home and front gate of the school.

#### **NOTES**

- 1 Compulsory school age is defined as those children with dates of birth between **2<sup>nd</sup> July 2007** and **1<sup>st</sup> July 2008**, (both dates included).
- 2 It is the responsibility of parents to ensure that any information which is relevant to the school's criteria is included on the application form or is attached to that form.

### **Criteria for the Admission of Children into P2-7 for 2012/2013**

The following criteria will be applied, in the order set down, 1 to 6, by the Board of Governors of Abbey Primary School in selecting children for admission to P2-P7 in the academic year beginning September 2012. Admissions will continue up to a maximum of 29 in each of three classes making a maximum total of 87 in each year group (P2, P3, P4, P5, P6 and P7). Children will only be admitted into the appropriate year group.

Criteria as listed for P1 intake excluding reference to compulsory school age.

#### **Vacancies During the School Year**

The criteria used above will also be used in the event of vacancies arising later in the year.

#### **Applications for Admission**

	<b>No of Applications Received</b>	<b>No of Pupils Admitted</b>
<b>2009/10</b>	86	86
<b>2010/11</b>	82	82
<b>2011/12</b>	87	87

**ALEXANDER DICKSON PRIMARY SCHOOL  
COMBER ROAD  
BALLYGOWAN  
NEWTOWNARDS BT23 5TN**

**CONTROLLED PRIMARY SCHOOL**

**Telephone: 028 9752 8651**

**E-Mail: [acraig471@c2kni.net](mailto:acraig471@c2kni.net)**

**Website: [www.alexanderdicksonprimary.com](http://www.alexanderdicksonprimary.com)**

**Principal: Mrs A M Craig B.Ed, DASE, PGD**

**Chairman of Board of Governors: Mr R Gibson**

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**Admissions No. 21**

**Enrolment No. 145**

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Alexander Dickson Primary School was opened in 1968. It is situated off the Comber Road in Ballygowan on a pleasant elevated site. We have 6 well equipped, bright classrooms, a dining hall/gymnasium, a library and computer suite. All classrooms have interactive whiteboards and children regularly visit the computer suite and library. Ballygowan Community Playgroup is situated in our grounds. The majority of pupils are drawn from the Ballygowan area with a current enrolment of approximately 105.

The school has a team of teaching and non-teaching staff who are committed to providing the best possible educational experience for every child in our school. We foster a community atmosphere with good relationships between pupils and staff and provide a happy, caring ethos.

At Alexander Dickson we provide a broad balanced curriculum for all children, we aim to give every child the opportunity to experience success in learning and to achieve as high a standard as possible. Our aim is to empower children to develop their potential and to make informed and responsible choices and decisions. We help children to develop self-confidence, self-esteem, self-discipline and to have a positive attitude to their learning.

Life long skills are developed as children experience active learning situations in literacy, numeracy and information technology. Creativity is in all areas of the curriculum however art, drama and music provide rich opportunities for development. The World Around Us gives children the opportunity to explore and learn through topics in geography, history and science. Personal development and mutual

understanding focuses on encouraging children to become confident, independent learners who will consider others in their decision making processes. Physical education allows children to be creative and imaginative while participating in a range of physical skills.

Our high standards were recognised by the Education & Training Inspectorate during the 2009/10 school year in a follow-up Inspection Report ‘...the quality of education provided by this school is very good. The school is meeting very effectively the educational and pastoral needs of the learners and has demonstrated its capacity for sustained self-improvement’.

Learning is made fun and exciting inside and outside the classroom. We have an outdoor fitness trail, a range of scooters, tricycles and bicycles and each class has its own garden to cultivate. A range of after-school clubs are available each term. Currently we are offering football, cookery, basketball, multi-skills and study clubs. Later in the year gymnastics, rugby, badminton, drama, cricket and cycling proficiency will be available. Our ‘Early Birds’ & ‘Late Birds’ Clubs have been a great success and allows busy parents to leave their children at school from 8.15am and provides childcare at 2pm.

Work in school is supported by a range of visitors – travelling theatre companies, orchestras, the emergency services and the school health team who support the work of the teachers. Educational visits are organised for each class to enhance the curriculum, whilst residential trips are planned for P6 and P7. Strong links have been established with other schools within the local area.

All children wear full school uniform, good attendance and punctuality are the expected norm. To ensure that the welfare and happiness of each child is the forefront we implement a range of pastoral care policies which are available on our website.

Annually P1 to P4 present the Christmas story through a variety of musicals. A school drama production is held every 2 or 3 years, it involves all the children from P4 – P7; our most recent musical was The Lion King. Our work in school is enhanced by the close links we have with parents and the community.

Parents are encouraged to take an active role in their children’s education. It is hoped that by pupils, staff and parents working together each child would fulfil his/her full educational potential. Parent/Teacher consultations are held twice yearly with other consultations available on request. In September parents have the opportunity to attend curriculum meetings applicable to each class. Our active PTA work very hard to provide extra resources for school, their annual programme includes both fund-raising and social events.

The Governors are keenly interested in all aspects of the school. They support the work of the Principal and Staff and are concerned about the welfare of each child in the school.

Application forms may be obtained from the school. The Board of Governors will apply the admissions criteria. The principal will provide parents with advice in relation to admissions if requested.

## Admissions Criteria

### *P1 Intake*

The following criteria will be applied in the order set down, 1-4, by the Board of Governors of Alexander Dickson Primary School in selecting children for admission to P1 in September 2012.

- 1 Children of compulsory school age with a brother or sister (half-brother/sister) currently in attendance at the school.
- 2 Children of compulsory school age on the basis of proximity of their home to the school. Those children who live nearer the school (as measured by

walking distance by road) than any other primary school, will be given preference.

- 3 Children of compulsory school age with special circumstances (social / medical / security) where this is supported by satisfactory evidence from the statutory bodies.
- 4 Children of compulsory school age from other areas.

**In the event of over-subscription in any of the above criteria, the following sub-criteria will be applied in the order set down a) to c).**

- (a) Children whose parent/guardian is presently an employee of the school.
- (b) Children whose parent/guardian/brother/ sister/half-brother/half-sister is a former pupil of the school.
- (c) Other children.

If over-subscribed in any of the sub-criteria, children who live closest to the school, as measured by the shortest walking distance, by road and recognised public footpath, from the child’s front gate to the nearest school gate, will be given priority.

### *P1 Intake after the beginning of the school year.*

Where the number of late applications is more than the number of vacant places available the above criteria will be applied.

Criteria as for P1 intake to apply.

### *P2-P7 intake after the beginning of the school year.*

Where the number of late applications is more than the number of vacant places available, the above criteria will be applied.

**It is the parents’ responsibility to ensure that any information which is relevant to the admissions criteria is included on the application form or attached to the form.**

### Applications for Admission

	No of Applications Received	No of Pupils Admitted
2009/10	18	18
2010/11	12	12
2011/12	11	11

**ANDREWS MEMORIAL PRIMARY SCHOOL**  
**4 BALLYGOWAN ROAD**  
**COMBER**  
**NEWTOWNARDS BT23 5PG**

**Principal: Mr R W Magee**  
**Chairman of Board of Governors: Mrs C Nixon**

**CONTROLLED PRIMARY SCHOOL**

**Telephone: 028 9187 2075**  
**Fax: 028 9187 2108**  
**E-Mail: [rmagee333@c2kni.net](mailto:rmagee333@c2kni.net)**  
**Website: [www.andrewsmps.com](http://www.andrewsmps.com)**

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**Admissions No. 53**

**Enrolment No. 368**

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### *Building a Legacy*

Andrews Memorial Primary School is situated on a pleasant, mature site in south-west Comber. The school was established in 1973, centred on the Andrews Memorial Hall. A new school building was opened in 1979 with a further extension built in 1988.

Accommodation within the main building comprises classrooms, activity areas, assembly hall, computer suite, kitchen and dining facilities. The Memorial Hall remains an integral part of the school and is used for additional physical education, music and drama, as well as for community events, such as concerts and exhibitions.

The present staffing is Principal, Vice-Principal, twelve assistant teachers and two classroom assistants. Ancillary staff includes a school secretary, building supervisor, cleaners, lunch-time supervisors, school-crossing patrols and kitchen staff.

The experienced teaching staff is organised within the management structure to meet the pupils' needs through a School Leadership Team, Curriculum Teams, year group teams and teachers with special responsibilities relating to the safeguarding of pupils.

In Andrews Memorial, we believe that a child's primary education is of paramount importance, as it lays the foundation for all other stages of education and for the enjoyment of life itself. We believe in high standards of manners and discipline. To this end, our general aim is to provide for our pupils a curriculum which will enthuse them and enable them to reach their full potential. This we seek to achieve in a happy, safe and

caring environment. A School Council gives an opportunity for the children to express their views and make suggestions and decisions on a range of issues. All pupils are expected to wear the designated school uniform.

We believe that each child is entitled to a solid foundation in literacy and numeracy, and, increasingly, the use of information and communications technology (ICT). Pupils' interests and skills are developed through learning experiences in all areas of the Northern Ireland Curriculum, together with a wide range of cross-curricular topics.

Full use is made of the comprehensive ICT network. There is a computer suite, supplemented by pupil laptops, and computers, along with ancillary equipment, are available in all classrooms and activity areas. All classrooms have an interactive whiteboard.

Pupils' interests are further developed through the provision of a comprehensive range of extra-curricular activities. There is a Scripture Union, a senior and junior choir, and an orchestra. Further music tuition is provided by visiting SEELB music tutors. The school has a wonderful tradition in drama, with the school play being a true highlight of the year. The choir and orchestra have opportunities to perform both in and out of school, enhancing the school's reputation in, and engagement with, the wider community.

Sports, including athletics, basketball, cricket, football, hockey, mini-rugby, netball and swimming, also play a crucial role in the pupils' educational and personal development. Visiting coaches supplement

the programme run by the teaching staff and cater for activities across all Key Stages. Teams play in area leagues and competitions, and have enjoyed a great deal of success in football, netball and mini-rugby.

Educational day visits for all classes take place regularly, while senior pupils take part in residential trips to local field centres or areas in Great Britain and Europe.

Parents are an integral part of their children's education. Co-operation is expected and welcomed. Information concerning children's work and progress is sent to parents in an annual written report. Consultations between teachers and parents take place twice yearly, with other meetings arranged on request.

An active Parent Teacher Association gives valued support to the school by organising fund raising and social events for pupils and parents throughout the year.

The Board of Governors, under the Chairmanship of Mrs C Nixon, takes an active interest in all aspects of school life and is most supportive of the Principal and the staff in the operation of the school. The Governors are responsible for establishing admissions criteria and will apply these in the event of the school's enrolment number being over-subscribed.

The school welcomes enquiries from all prospective parents and the Principal will be pleased to show them around the school and answer any questions they may have.

### **Admissions Criteria**

**NB: Applicants should note that they may be required to produce documents verifying their address.**

#### ***P1 Intake***

The following criteria will be applied by the Board of Governors, in the order set down 1 to 7, to applications for admission in September 2012 in respect of children of compulsory age:-

- 1 Children who have a brother/sister or half brother/sister **presently** enrolled in the school.
- 2 Children who reside within the electoral ward of Comber West and that part of the electoral ward of Comber South which lies to the south and west of the River Enler.
- 3 Children whose parent/guardian is presently a permanent employee of the school.
- 4 Children with special circumstances (social, medical, transient) where this is supported by satisfactory evidence from the statutory bodies.
- 5 Children who reside within the townlands of Ballylally, Ballycreely, Ballydrain, Ballybeen, Ballyglighorn, Ballykeel, Ballynichol, Ballyrainey, Ballyrush, Ballyrussel, Ballywilliam, Drumhirk, Gransha, Lisbane, Lisbarnet, Magherascouse, Ringneil, Tullynakill, Tullynagee, Unicarvel.
- 6 Children whose parent/guardian, brother/sister, or half brother/sister is a former pupil of the school.
- 7 Children who do not reside within the areas as detailed in criteria 2 and 5 above.

***In the event of over-subscription in any one of the above criteria, the following sub-criterion will apply:-***

Children whose normal place of residence is closest to the school – as determined by measurement of the straight line distance from the pupils home to the main entrance of the school.

Parents should ensure that any information which is relevant to the above criteria is included on, or attached to, the application form.

## **P1 Admissions – after the beginning of the school year**

After the beginning of the school year where the number of late applicants is more than the number of vacant places available, the Board of Governors will apply the same criteria, and in the order set out, as that listed above for admission to P1.

## **P2 – P7 Intake**

In considering applications for admission to P2-P7 classes, the Board of Governors will apply the same criteria, and in the order set out, as that listed above for admission to P1. This will be on the basis that no child will be admitted to a Foundation or Key Stage 1 class which already has 30 children or more, or to a Key Stage 2 class which already has 32 children or more and on the overall enrolment figure for the school not being exceeded.

**NB Parents are reminded that attendance at a Reception Class or Nursery Unit at another school does not preclude a child's application to, or enrolment at, Andrews Memorial Primary School.**

## **Applications for Admission**

	<b>No of Applications Received</b>	<b>No of Pupils Admitted</b>
<b>2009/10</b>	51	51
<b>2010/11</b>	41	41
<b>2011/12</b>	50	50

**BALLYKEIGLE PRIMARY SCHOOL  
2 BALLYKEIGLE ROAD  
COMBER  
NEWTOWNARDS BT23 5SD**

**CONTROLLED PRIMARY SCHOOL**

**Telephone: 028 9752 8252**

**E-Mail: [jsomerville949@ballykeigleps.newtownards.ni.sch.uk](mailto:jsomerville949@ballykeigleps.newtownards.ni.sch.uk)**

**Principal: Miss J Somerville BEd Hons PQH**

**Chairman of Board of Governors: Mr J K Prentice**

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**Admissions No. 11**

**Enrolment No. 76**

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**As at 31 October 2011, formal written consultation had commenced regarding the future provision of education at the school. The results of this consultation will assist the Board in determining whether or not a development proposal should be published.**

Ballykeigle Primary School is a rural school, charmingly situated in the country overlooking Strangford Lough in the townland of Ballykeel. It is ideally placed as it is 3 miles from Ballygowan, 3 miles from Comber and 5 miles from Killinchy. The school bus collects children who reside en route from Comber to Lisbane and Ballykeigle with a link-up service from Killinchy for children who reside on the Lisbarnett Road, Ballybunden Road and the Killinchy, Balloo, Kilmood and Drumreagh areas.

The accommodation consists of three classrooms, one of which is a mobile classroom, an assembly hall/dining-room, kitchen, Principal's office and secretary's office. Boys' and girls' cloakrooms are situated at each end of a wide corridor. Outdoors, the school has spacious grounds which consist of a large tarmac playground. This is marked out for netball. The large landscaped lawns provide much space for play and sports. There is also a range of outdoor Adventure Play Equipment which was funded by the Lottery and PTA.

The school has a teaching Principal with two assistant teachers and a part-time SEN teacher. Ancillary staffing consists of a part-time Clerical Officer, two classroom assistants, two meals/play supervisors, a meals server and a caretaker.

The school aims to provide a broad and balanced curriculum in order to educate each child to its own moral, cultural, academic and physical potential. With the development of competence in basic skills, emphasis is placed upon self-confidence, honesty and consideration for others.

A high standard of work and conduct is maintained by the pupils and all staff working together. Older children are encouraged to care for the infant children both within the school and in the playground. There is a designated uniform and good attendance, punctuality and good conduct are encouraged. The school currently operates an open door policy where parents are made welcome to discuss their child's progress with the Principal or class teacher, thus engendering a family atmosphere within an environment that is pleasant, caring and happy.

Educational visits form part of the school's timetable and a range of extra-curricular activities take place. These include football, hockey, dance, rugby and mini-games.

The school has a most supportive PTA and parents are totally involved with their child's education and all aspects of school life. They are very supportive in attending school functions and parent/teacher consultations. They organise various evening functions and are very active in raising money for the purchase of extra resources for the school.

The members of the Board of Governors/Principal will oversee that the admissions criteria are adhered to. The



Governors strongly support the work of the staff and are very interested in all aspects of the school.

## **Admissions Criteria**

### ***P1 Intake***

Admissions to P1 for children of compulsory school age ie have reached the age of four years on or before 1 July 2012.

The criteria will be applied in priority order set down 1 to 6.

#### **Priority will be given to:-**

- 1 Children who have a brother or sister attending the school and who reside not more than 4 miles from the school;\*
- 2 Children who reside not more than 4 miles from the school;
- 3 Children who have a brother or sister attending the school and who reside more than 4 miles from the school;\*
- 4 Children with special circumstances i.e. social, medical, security – for which supporting evidence has been made available;
- 5 Children whose brother/sister/half-brother/half-sister/parent/guardian is a former pupil of the school;
- 6 Children who reside more than 4 miles\* from the school.

### ***P1 Intake – After the beginning of the school year.***

Criteria for admissions, as for P1.

### ***P2-P7 intake***

Provided that each class, or the school as a whole, is not oversubscribed, the following criteria will apply in the order set down 1 to 4.

### ***Priority will be given to:-***

- 1 Children who have a brother or sister attending the school and who reside not more than 4 miles\* from the school;
- 2 Children who reside, or come to reside, not more than 4 miles\* from the school;
- 3 Children who have special circumstances i.e. social, medical, security – for which supporting evidence has been made;
- 4 Children who reside more than 4 miles\* from the school.

#### **NOTE**

\* A distance of 4 miles from the school as measured by the shortest walking distance by road.

In the event of over-subscription in any one of the above criteria, children who live closest to the school, as measured by the shortest walking distance by road, will be given priority.

### **Applications for Admission**

	<b>No of Applications Received</b>	<b>No of Pupils Admitted</b>
<b>2009/10</b>	8	8
<b>2010/11</b>	4	4
<b>2011/12</b>	6	6

**BALLYVESTER PRIMARY SCHOOL**  
**244 KILLAUGHEY ROAD**  
**DONAGHADEE**  
**BT21 ONF**

**CONTROLLED PRIMARY SCHOOL**

**Telephone: 028 9188 2121**

**Principal: Mrs K Hunter BEd (Hons), MTeach, PQH**  
**Chairman of Board of Governors: Mr B Brown**

**E-Mail: [khunter554@c2kni.net](mailto:khunter554@c2kni.net)**  
**[www.ballyvesterps.org.uk](http://www.ballyvesterps.org.uk)**

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**Admissions No. 16**

**Enrolment No. 109**

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Ballyvester Primary School is pleasantly situated in a rural setting approximately one mile from Donaghadee.

At present, the school enrolls 85 children. The well-kept accommodation consists of four classrooms, each with an interactive whiteboard, an assembly/dining room, library, staff room and an office. There is also an attractive outdoor playground with an adventure play area.

The current teaching staff includes the Principal, 3 assistant teachers, 1 part-time assistant teacher and 2 classroom assistants. The staff has a wide range of knowledge, skills and experience which ensures that a broad and balanced curriculum is offered to all pupils.

The ancillary staff play an important role in complimenting a team dedicated to the education and welfare of each individual pupil.

Ballyvester Primary School provides a high quality education through the provision of a wide variety of activities and learning experiences. Pupils are encouraged to develop as holistic individuals, able to contribute positively to our society. Everyone counts as an individual and each member of staff knows and cares for each child.

This close-knit family atmosphere ensures that each pupil develops self-esteem, social confidence and the necessary skills for life-long learning.

Ballyvester has a long-standing record of academic achievement and provides small class sizes with learning experiences geared towards the needs of each individual child.

Every pupil is encouraged at all times to do their best and take pride in all their achievements. Our aim is that every pupil will leave the school prepared for post-primary education and for future adult life.

Parents are encouraged to take an active role in their children's education. They ensure that all pupils wear the designated school uniform and help maintain high standards with regard to behaviour and attendance.

Parents are also very supportive in attending parent/teacher consultations, school functions and are generous in donating to various charities. The close working relationship between pupils, staff and parents is the key to our success.

Ballyvester Primary School has an enthusiastic and active Parent Teacher Association that organise events to raise money and purchase extra resources for the school.

Educational visits take place in all year groups throughout the school year. Pupils in Year 6 & 7 have the opportunity to participate in a residential visit with pupils from another local school as part of the ongoing Community Relations programme.

A wide range of extra curricular activities also take place including, football, netball, hockey, rounders, dance, Monkeynastix, guitar tuition, computer club and sign language.

As members of the local community, the Board of Governors have a keen and active interest in the school, the staff and the education of the pupils.

Application forms may be obtained from the school. The Board of Governors will be involved in the application of the admissions criteria.

The Principal will be pleased to answer any queries which prospective parents may have.

### **Admissions Criteria**

*The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form. The provision of false or incorrect information or the failure to provide information within the deadlines set by primary schools can result in the withdrawal of a place and the inability to offer a place on the part of any school nominated on the applicant's application form.*

#### **Year 1 Intake**

If the school is over-subscribed, applications from pupils will be considered according to the following criteria, applied in the order set down.

#### **Priority will be given to children:-**

- 1 Whose brother/sister, half brother, half sister, step brother, step sister is at the school at present;
- 2 Whose parent/guardian, brother/sister, half-brother/sister is a former pupil of the school;
- 3 Whose parent/guardian is presently an employee of Ballyvester Primary School;
- 4 Who are the eldest or only child in the family;
- 5 Any other children.

***In the event of over-subscription in any of the above criteria, the following sub-criterion will be applied:-***

The proximity of the child's home to the school as measured in a straight line from the school front door to their home. Distances will be determined on the basis of measurements taken from the OSNI website.

The Governors do not consider children below Compulsory School Age for admission.

**It is parents' responsibility to ensure that all information relevant to the criteria is included on the Application form or attached to it.**

#### **Y1 intake after 1<sup>st</sup> September, Y2-Y7 intake**

Criteria as above as class sizes permit.

#### **Applications for Admission**

	<b>No of Applications Received</b>	<b>No of Pupils Admitted</b>
<b>2009/10</b>	7	7
<b>2010/11</b>	8	8
<b>2011/12</b>	20	19

**BALLYWALTER PRIMARY SCHOOL**  
**12 STUMP ROAD**  
**BALLYWALTER**  
**NEWTOWNARDS BT22 2NT**

**CONTROLLED PRIMARY SCHOOL**

**Telephone: 028 4275 8486**

**Fax: 028 4275 7218**

**E-Mail: [jjeffers753@c2kni.net](mailto:jjeffers753@c2kni.net)**

**Website: [www.ballywalterps.com](http://www.ballywalterps.com)**

**Principal: Mrs J E Jeffers B.Ed (Hons)**

**Chairman of Board of Governors: Rev Dr R A Russell**

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**Admissions No. 28**

**Enrolment No. 199**

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Ballywalter Primary School is situated in very pleasant coastal surroundings within the village of Ballywalter. It was extensively modernised and extended in 1981, and the interior and exterior of the building have recently been painted. An extension/renovation of the indoor play area was completed in 2007 and the reception area was refurbished in 2010. An excellent range of equipment and resources has been purchased by the school and the PTA to provide pupils with an excellent start to their education.

At present, the school enrolls 167 children. The well-kept accommodation consists of seven classrooms, assembly/PE hall, special needs room/library, spacious play area, staff room and administrative rooms. There is also a meals servery and dining hall on the site. As part of our playground initiative, the playground has been extended and new equipment and markings have been purchased.

The dedicated staff team consists of the Principal and eight full or part time assistant teachers, a part-time learning support teacher and five classroom assistants. The staff has a wide range of knowledge, skills and experience which ensures that a broad and balanced curriculum is offered to all pupils. Regular meetings of the staff, Key Stage staff and the Senior Management Team contribute to the smooth running of the school. The school secretary, classroom assistants, caretaker, cleaner, school meals staff and supervisory assistants make up the non-teaching staff who all work together to create a caring and secure environment for each pupil.

The school aims to provide a curriculum which will foster the intellectual, spiritual,

physical and social development of the child within a happy and challenging environment. The school also aims to ensure that parents and staff can contribute to and benefit from an atmosphere of trust, co-operation and understanding.

The school is well equipped with a wide range of resources including at least two computers in every classroom. All classrooms have an interactive whiteboard and pupils are given a range of opportunities to develop their ICT skills throughout the school. Upper Key Stage 1 and Key Stage 2 pupils have the opportunity to learn the recorder and to audition for special tuition on a woodwind or brass instrument. As part of our Physical Education provision, pupils in P4-P7 receive swimming instruction at Ards Leisure Centre.

The school believes that extra-curricular activities greatly enhance the children's development. The following after-school clubs are normally available: art, choir, cycling proficiency, computer, drama, netball and football. There is also a Scripture Union. P1-P3 pupils also have the opportunity to participate in after school activities such as short tennis and Debutots. In-school clubs have been introduced where pupils in Years Five to Seven can select a different club each term. These include Spanish, cookery, printing and painting, computer, badminton, needlecraft, dancing, board games and Kwik Cricket. Educational visits are a prominent feature of school life with all classes being involved in day visits to places of interest. P6 and P7 pupils are encouraged to participate in the residential weeks to Ardnabannon and Killyleagh Outdoor Education Centres.

Excellent parental support and co-operation ensure that all pupils wear the designated school uniform and maintain high standards with regard to behaviour and attendance. A strong partnership exists between staff and parents who are encouraged to play an active role in their children's education.

Parents are kept well informed of their child's progress through a parental information talk, individual consultations with the class teacher and an annual written report. Weekly newsletters also keep parents informed about school life.

An active and dedicated Parent/Teacher Association contributes greatly to the life of the school and organises an annual programme of fund-raising, community and social events. The teaching staff is grateful to a group of parents who regularly assist in the smooth running of the school.

As members of the local community, the Board of Governors take a keen and active interest in the school, the staff and the education of all the pupils.

Application forms may be obtained from the school office. Parents are warmly invited to contact the Principal to discuss the application procedure or visit the school. The full Board of Governors will be involved in the application of the admissions criteria.

It is the parents' responsibility to ensure that any information that is relevant to the criteria for admission to this school is included on the Application Form or is attached to the form.

## Admissions Criteria

**NB: Applicants should note that they may be required to produce documents verifying their address.**

### *P1 Intake*

The following criteria will be applied in the order set down, 1-4 by the Board of Governors of Ballywalter Primary School in selecting children for admission to P1 in September 2012.

- 1 Children of compulsory school age who have a brother/sister/half-brother/sister in attendance at the school at the commencement of the next school year.
- 2 Children of compulsory school age whose parent/guardian is presently a permanent employee of the school.
- 3 Children of compulsory school age for whom the school is the nearest available in terms of walking distance measured from the child's home to the Stump Road entrance to the school.
- 4 Children of compulsory school age from other areas.

In the event of over-subscription, in any one of the above criteria, the following sub-criteria will be applied in the order set down (a) to (b).

- (a) Children whose parent/guardian/brother/sister/half-brother/sister is a former pupil of the school;
- (b) Children who live closest to the school, as measured from the child's home to the Stump Road entrance to the school.

### *P1 admissions – after the beginning of the school year.*

Criteria as above.

### *P2-P7 Intake*

Admission to be within the Department of Education guidelines on permitted class sizes.

Criteria for admission, as for P1.

### Applications for Admission

	No of Applications Received	No of Pupils Admitted
2009/10	29	29
2010/11	24	24
2011/12	27	27

**CARRICKMANNON PRIMARY SCHOOL**  
**77 CARRICKMANNON ROAD**  
**BALLYGOWAN**  
**NEWTOWNARDS BT23 6JJ**

**Principal: Mrs V Little**  
**Chairman of Board of Governors: Mr T Weir**

**CONTROLLED PRIMARY SCHOOL**

**Telephone: 028 9752 8713**

**E-Mail: [ilittle190@c2kni.net](mailto:ilittle190@c2kni.net)**

**Website: [www.carrickmannonprimary.com](http://www.carrickmannonprimary.com)**

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**Admissions No. 14**

**Enrolment No. 100**

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Carrickmannon Primary School is situated 1.5 miles outside Ballygowan on the main Carrickmannon Road. The majority of pupils are drawn from the village of Ballygowan and the surrounding rural areas.

The school has excellent modern accommodation. There are four large well equipped classrooms, each with an interactive whiteboard and PCs, and a resource area. The pleasant grounds and the individual style of the school building create an attractive environment for pupils and staff.

The current teaching staff is Principal and six assistant teachers. The clerical assistant, classroom assistants, caretaker, dining attendant and lunchtime supervisory assistants complete a team dedicated to preserving a happy family atmosphere conducive to the education and welfare of the children in their care.

Our main aim is to provide all children with quality education in a nurturing environment. We would hope that all pupils would reach their full potential, socially, emotionally, physically and intellectually in a happy and caring environment; that they would acquire knowledge, skills and practical abilities and have the will to use them. Emphasis is also placed upon developing self-discipline, self-esteem and respect for others.

Good attendance, punctuality and good conduct are expected with a high standard of work and personal achievement maintained through pupils, parents and staff co-operating effectively.

Educational visits form an integral part of the curriculum. All pupils are encouraged to participate in extra-curricular activities. These

vary during the school year eg, Drama, Choir, French Club, Art Club, Cookery Club, Scripture Union, Cycling Proficiency, Computer Club, Basketball, Football, Fun Fitness, Athletics. Residential visits for Key Stage 2 children are organised each year.

Realising that School is an extension of the home we would want to assist in each child's preparation for adult life. Parents are expected to take an active interest in their child's education. Parent/Teacher consultations are planned twice a year, with other consultations arranged on request. A very supportive PTA organises events of interest to parents and children and contributes significantly to school life.

The members of the Board of Governors are keenly interested in all aspects of school life. They actively support the work of the staff and are concerned about the welfare of each child in the school.

Application Forms may be obtained from the school. The Board of Governors will be responsible for applying the Admissions Criteria. The Principal will be happy to provide advice on admissions and the completion of the application form, if requested. An open evening is held in January and parents who have expressed an interest in the school are invited to attend.

### **Admissions Criteria**

#### *P1 Intake*

The following criteria will be applied in the order set down, 1 to 4, by the Board of Governors of Carrickmannon Primary School in selecting children for admission to P1 in September 2012.

- 1 Children of compulsory school age who have or have had a member of their family\* in attendance at Carrickmannon Primary School.  
(A member of family will be defined as brother, sister, half brother, half sister, step brother, step sister, foster brother or foster sister).
- 2 Children of compulsory school age whose mother, father or grandparents are former pupils of the school.
- 3 Children of compulsory school age with special circumstances, (social / medical / security) provided the application is supported by satisfactory evidence from the appropriate statutory body.
- 4 Other children of compulsory school age.

**Note: It is the responsibility of parents to ensure that any information that is relevant to the school's criteria is included on the application form or attached to that form.**

***Sub-criterion***

In the event of over-subscription, in any of the above criteria, the following sub-criterion will be applied.

Children who live closest to the school as measured by the shortest distance by public road will be given priority.

***P1 Admission – after the beginning of the school year.***

As above.

***P2-P7 Intake***

The admissions criteria laid down for the P1 intake will be used as the admissions criteria for P2–P7 but it should be noted that fourteen pupils will be the maximum enrolment number for each year group. Thirty pupils will be the maximum size for each composite class.

**Applications for Admission**

	<b>No of Applications Received</b>	<b>No of Pupils Admitted</b>
<b>2009/10</b>	9	9
<b>2010/11</b>	17	17
<b>2011/12</b>	13	13

A temporary variation was granted for the 2010/11 intake to enable the acceptance of all applications.

**CARROWDORE PRIMARY SCHOOL  
CASTLE PLACE  
CARROWDORE  
NEWTOWNARDS BT22 2JJ**

**CONTROLLED PRIMARY SCHOOL**

**Telephone: 028 9186 2791**

**Fax: 028 9186 2383**

**E-Mail: [info@carrowdoreps.newtownards.ni.sch.uk](mailto:info@carrowdoreps.newtownards.ni.sch.uk)**

**Principal: Mrs H Brown MEd BEd LTCL**

**Chairman of Board of Governors: Mr Charles Davidson**

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**Admissions No. 28**

**Enrolment No. 194**

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Carrowdore Primary School offers your child an opportunity to be educated in up-to-date, modern accommodation and in medium sized classes. The school is situated on the edge of Carrowdore village and attracts children from both the village and also from the surrounding rural areas. Current enrolment is around 136 children and presently we can offer one class per year group.

A newly built reception suite was completed in April 2008 and this is the latest addition to our school. This suite provides us with a modern entrance area, new accommodation for the Principal and support staff, a new staffroom, an internal courtyard and a storage area. A newly equipped resource room and learning support room were completed in August 2008. This provides an area for activities such as Reading Partnership, Learning Support and after school clubs. Furthermore, our classrooms are attractive learning environments and are well equipped with a range of IT equipment including Interactive Whiteboards, Visualizers and digital cameras.

School meals are cooked on site and a daily healthy break menu is provided by our Kitchen Staff. Healthy eating and living is an area which is encouraged within our School and we are proud to have a 'Save Our Smiles' Healthy Breaks Award in 2011. We provide water bottles for all Year 1 pupils and encourage all pupils to drink water throughout the day.

Carrowdore Early Years Centre is situated within our grounds and great importance is attached to quality pre-school experiences. We work in partnership with the Early Years Centre to provide our children with a wide range of after school clubs and activities

including craft, football, hockey, netball, choir, French and Scripture Union.

After School Clubs are all available in Carrowdore Early Years Centre as a service to our working parents and our children are able to relax in the company of their school friends within the safe environment of our school grounds.

The current teaching staff consists of the Principal and seven assistant teachers. Learning support is also provided when appropriate. We offer Reading Partnership to assist reluctant readers in the development of reading skills. The expertise of our staff is used to good effect as we take on the challenges of the Northern Ireland Curriculum using a range of innovative approaches to teaching and learning. Staff meet regularly to evaluate the learning process and the entire school team works together to assist in the smooth and effective running of the school.

The school aims to develop the potential of all our children to the full and works together with parents to achieve that goal. A strong emphasis is placed on acquiring the basic skills in literacy and numeracy and so phonics, reading, writing, mental and investigative maths all form a major part of our school day. Our children are also provided with the opportunity to learn French and Spanish. All children in our school are expected to produce work of a high standard and to aim high. Our school ethos promotes the development of self esteem, confidence, respect and consideration for others. A high standard of behaviour, attendance, personal conduct and presentation are expected and achieved.



We aim to respect the rights of all members of our school community and have developed a School Council through which we hope to develop opportunities for children to express their views about aspects of school life that matter to them and to participate in decision making in the school.

We have a beautiful school garden and children in all classes are encouraged to contribute to its upkeep. The children help to grow flowers, fruit and vegetables and through gardening with their teachers they learn about the environment and food production.

The provision of music within the school has extended to include peripatetic music tuition in woodwind instruments. This is an exciting new addition to the area of music. Our choir meet weekly to practise and all children are given an opportunity to learn to play the recorder in Key Stage 2.

Educational visits are organised throughout the year while senior pupils take part in a residential visit. Children also benefit from the expertise of visitors coming into school to promote drama, charity and environmental organisations etc. Parents are encouraged to take an active role in their children's progress through consultation with their child's class teacher, twice yearly interviews and an annual report. A monthly newsletter also provides information about school life together with notes from the class teacher. We are privileged to have an excellent team of voluntary helpers who assist greatly in the day to day running of our school.

An active Parent Teacher Association gives valued support to the school by raising money to purchase additional resources and by providing an annual programme of social events for parents, children and friends.

The members of the Board of Governors are keenly interested in all aspects of the school and strongly support the work of the Principal and staff.

Application forms may be obtained from the school office. Parents are also warmly invited to contact the Principal to discuss the

application procedure. We encourage you to view the school during our Open Morning which will be held on Tuesday 29 November 2011.

The full Board of Governors will be involved in the application of the admissions criteria.

## **Admissions Criteria**

***The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form. Please note that the provision of false or incorrect information or the failure to provide information, if requested, within the deadline set by primary schools, can result in the withdrawal of a place and the inability to offer a place on the part of any school nominated on the applicant's application form.***

If the school is over-subscribed, pupils will be admitted according to the following criteria, applied in the order set down.

**It is parents' responsibility to ensure that any information which is relevant to the school's criteria is included on the Application Form or is attached to that form.**

### ***P1 Intake***

- 1 Children of compulsory school age who will have a brother/sister, half-brother/half-sister enrolled at the school on the date of their own enrolment.
- 2 Children of compulsory school age whose parent/guardian, brother/sister, half-brother/half-sister attended the school.
- 3 Children of compulsory school age whose normal place of residence is closer to the school than any other controlled primary school measured using walking distance on Google Maps.

- 4 Children of compulsory school age of all employees of the school.
- 5 Children of compulsory school age whose parents wish to make a claim for a place in Carrowdore Primary School based on medical, social or security reasons. All such claims, which should be supported by information supplied by parents/guardians or other agencies, will be considered by the Board of Governors.

#### Applications for Admission

	No of Applications Received	No of Pupils Admitted
<b>2009/10</b>	23	23
<b>2010/11</b>	21	21
<b>2011/12</b>	24	24

In the event of over-subscription in any of the above criteria selection will be based on the child who lives nearest the school measured using walking distance on Google Maps.

#### *Year 1 Admissions – After the beginning of the school year*

If a place(s) becomes available after 1 September and there are more applicants than places then selection of pupils will be made on the application of the Year 1 Admissions Criteria to those pupils seeking admissions at the time the place(s) becomes available.

#### *Admissions Criteria – Years 2-7*

The following criteria will be applied to pupils who are seeking admission to Years 2-7. Priority will be given to pupils who are normally resident in Northern Ireland.

Pupils will only be considered for enrolment provided that:

- (i) the school would not exceed the enrolment number and
- (ii) in the opinion of the Board of Governors their admission would not prejudice the efficient use of the school's resources.

In the event of over-subscription the Admissions Criteria for Year 1 intake will be applied.

**CASTLE GARDENS PRIMARY SCHOOL**  
**69 BOWTOWN ROAD**  
**NEWTOWNARDS**  
**BT23 8SH**

**CONTROLLED PRIMARY SCHOOL**

**Telephone: 028 9181 3827**

**Fax: 028 9182 6517**

**E-Mail: gmawhinney732@castlegdns.newtownards.ni.sch.uk**

**Principal: Mr G K Mawhinney BEd DASE**

**Chairman of Board of Governors: Mrs Y McCaughan**

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**Admissions No. 87**

**Enrolment No. 420**

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Our school is situated on the Bowtown Road. The new Castle Gardens is set on a beautiful site overlooking Strangford Lough and provides an attractive and safe environment for the children. Castle Gardens has a long and proud history as an educational establishment in the old building since 1882.

The majority of our pupils are drawn from the extensive housing area at the eastern end of the town with an enrolment of approximately 350.

The new accommodation comprises a main building with 21 classrooms with large resource areas, a large assembly/physical education hall, dining hall and meals kitchen administrative block, staff room, board room/medical room, resource store and library.

The wide range of experience and expertise of the staff is put to effective use in a well developed system of year groups and subject co-ordinators. Regular meetings of staff, subject co-ordinators and senior management contribute to the smooth running of the school. The clerical staff, caretaker, cleaners, lunchtime supervisors and school meals staff complete a team dedicated to the education and welfare of the children entrusted to their care.

The school aims to provide a rich and well balanced curriculum by the most efficient and effective means in order to promote the spiritual, moral, cultural, intellectual and physical development of each child in an environment that is orderly, pleasant, caring and happy. Alongside the development of competence in the basic skills, emphasis is placed upon developing self-esteem,

confidence and consideration for others. An extensive system of pastoral care is in operation.

It is hoped that by pupils, staff and parents working harmoniously together that each child would fulfil his/her full educational potential. We seek to promote the highest standard possible of both academic achievement and personal development. There is a designated school uniform and good attendance, punctuality and good conduct are the expected norm.

Educational visits, including residential trips, form an integral part of the school's curriculum and a wide range of extra-curricular activities is undertaken. These include soccer, netball, badminton, cross-country running, Scripture Union, School Choir, recorder groups, drama and Ju Jitsu.

Our parents take an active and keen interest in their child's education. They are encouraged to attend parent teacher consultations and school functions as well as Parent/Teacher activities.

An active Parent Teacher Association gives tremendous support to the school, not only by providing additional books and materials etc through fund raising activities, but by providing sports and academic prizes for the pupils and by acting as a focus for parents, teachers and pupils through social events.

Members of the Board of Governors are keenly interested in all aspects of the school and strongly support the work of the staff.

Application forms may be obtained from the school office. The Board of Governors will

be involved in the application of the admissions criteria.

The Principal will provide parents with advice in relation to admission if requested to do so.

The Board of Governors will only consider children born between 2 July 2007 and 1 July 2008 for admission to P1 in September 2012.

### **Admissions Criteria**

*The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form. The provision of false or incorrect information or the failure to provide information within the deadlines set by primary schools can result in the withdrawal of a place and the inability to offer a place on the part of any school nominated on the applicant's application form.*

#### ***P1 Intake***

Admissions criteria are applied ONLY if the number of applications received exceeds the number of places available for any year group. The Board of Governors will be responsible for applying the admissions criteria for P1 intake.

Completed application forms must be returned by the specified date, as late applications cannot be considered until all those received on time have been dealt with.

It is essential to note that it is the responsibility of parents to ensure that ALL relevant information regarding the criteria for admission is included on or with the application form.

The Board of Governors can only apply criteria based on the information provided by parents at the time of application.

If the school is over-subscribed, children of compulsory school age, who are or will be resident in Northern Ireland at the time of their proposed admission, will be admitted according to the following criteria applied in the order set down.

#### ***Preference will be given to those children:-***

- 1 Who have brother(s)/sister(s)\* attending the school at the time of application.
- 2 Who have brother(s)/sister(s)\* who attended the school.
- 3 Who have a close relative\*\* in permanent employment at the school.
- 4 Who have a parent who previously attended the school;
- 5 Other children.

\* Brother(s)/sister(s) includes all children sharing a common home.

\*\* Close relative is parent/grandparent/aunt/uncle.

The above criteria are applicable to those seeking admission after the beginning of the school year and for P2-P7 applications.

#### ***Supplementary Criteria (for P1 and P2-P7 intake).***

- (a) Within each criteria preference may be given to children who have a physical and/or a medical condition which may require them to use mobility aids such as wheelchairs.

The Board of Governors will decide on each case, based on written evidence from statutory bodies or medical evidence. This must be submitted with the application form.

In the event of over-subscription in Criteria 1-5 preference will be given to children whose normal place of residence is CLOSEST to the school, as measured in a straight line from school to their home.

Distances will be determined on the basis of measurements taken from official maps.

#### **Applications for Admission**

	<b>No of Application Received</b>	<b>No of Pupils Admitted</b>
<b>2009/10</b>	35	35
<b>2010/11</b>	30	30
<b>2011/12</b>	41	41

COMBER PRIMARY SCHOOL  
DARRAGH ROAD  
COMBER  
NEWTOWNARDS BT23 5BX

CONTROLLED PRIMARY SCHOOL

Telephone: 028 9187 2197  
Fax: 028 9187 0679  
E-Mail: mmaybin119@c2kni.net

Acting Principal: Miss M Maybin  
Chairman of Board of Governors: Canon J P O Barry

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Admissions No. 58

Enrolment No. 409

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The school is situated on the Darragh Road, Comber and draws the pupils mainly from Housing Executive and Private Development Houses.

The main building comprises 16 classrooms, Activity Based Learning room, assembly hall, library, ICT suite, Buddy Common Room and staffroom. The school is fortunate to have extensive grass and hard surface play areas. The dining hall is adjacent to the main building. The school is well resourced for the teaching of all areas of the revised curriculum and has interactive whiteboards in every classroom.

The purpose built library reflects the importance placed on the teaching of reading, as we endeavour to foster in children, a love of books in a variety of genres.

PE is also an important part of our Healthy Schools initiative and the all weather multi-use games area and adventure playground are used to the optimum.

There is also a Nursery Unit which caters for 52 pupils. The unit is well equipped and children have use of an outdoor play area as well as the adventure playground, also used by children at foundation stage.

The present staffing is Principal and 15 assistant teachers, including a part time special needs teacher.

The school policy aims to provide a broad, balanced curriculum which will enable each child to attain his/her potential in a caring, happy environment. Much attention and importance are attached to the teaching of the basic subjects. The high standard of art and

visual displays and the excellence of the choirs are features of the school.

A full range of extra-curricular activities is available to the pupils. These include football, netball, hockey, Eco Council, computers, tennis, badminton, tag rugby, choirs, Scripture Union, Cycling Proficiency, music, art and lego technic. Peripatetic teachers provide further opportunities for pupils to develop their skills and talents in violin and brass.

Day visits and residential visits play an important part in the life of the school.

A very active Parent/Teacher Association organises a variety of events and provides the school with generous donations which are used to purchase extra resources for the school.

The physical capacity of the school is 409 and the admission number to P1 is 60. The Board of Governors has approved and will apply the admissions criteria for the school.

### Admissions Criteria

**NB: Applicants should note that they may be required to produce documents verifying their address.**

The following criteria will be applied in the order set down 1 to 2 by the Board of Governors of Comber Primary School in selecting children of compulsory school age for admission to P1 in September 2012.

#### *P1 Intake*

- 1 Children who reside in the Belfast Road, Mill Street, Castle Street,

Killinchy Street or to the area east of the above boundary including Castle Lodge, Darragh Road, Castle Hill Estate, Cherryvalley Estate, De Wind Drive, Upper Crescent, Lower Crescent, Newtownards Road, Bridge Street, The Square, Copeland Estate, Dermott Estate, Moorfield, Park Way and the roads, streets, avenues adjoining these.

### Applications for Admission

	No of Applications Received	No of Pupils Admitted
<b>2009/10</b>	50	50
<b>2010/11</b>	42	42
<b>2011/12</b>	38	38

#### 2 Children from other areas.

In the event of over-subscription, in any of the above criteria, the following sub-criteria will be applied in the order set down a, b, c and d. If over-subscribed in any of the sub-criteria, children who live closest to the school, as measured by the shortest walking distance, will be given priority.

- (a) Children who have a brother, sister, half-brother/half-sister presently enrolled in the school.
- (b) Children whose parent/guardian is presently an employee of the school.
- (c) Children whose parent/guardian, brother, sister, half-brother/sister is a former pupil of the school.
- (d) Other children.

#### *Application after beginning of school year.*

Criteria as above.

#### *P2-P7 Intake*

The maximum number in each Primary is 60.

If a Primary is over-subscribed the criteria, as stated for admissions to P1, will apply.

Parents should ensure that any information which is relevant to criteria is included on or attached to the application form.

**DONAGHADEE PRIMARY SCHOOL**  
**NORTHFIELD ROAD**  
**DONAGHADEE**  
**BT21 0BD**

**CONTROLLED PRIMARY SCHOOL**

**Telephone: 028 9188 3452**

**Fax: 028 9188 8231**

**E-Mail: [info@donaghadeeps.newtownards.ni.sch.uk](mailto:info@donaghadeeps.newtownards.ni.sch.uk)**

**Principal: Mr E R Barr BA(Hons) PGCE DASE PQH**

**Chairman of Board of Governors: Mr D Donaldson**

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**Admissions No. 60**

**Enrolment No. 466**

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The school is sited in extensive grounds at Northfield Road and caters for children aged from 4–11 years. At present the staff consists of Principal and 20 full or part-time teachers, including learning support.

Ancillary staff includes school secretary, classroom assistants, building supervisor, cleaners, lunch-time supervisors and school crossing patrol. Each Y1 and Y2 class benefits from classroom assistance; the school also employs additional Classroom Assistants who work in other year groups. All staff work together to provide each child with a caring and supportive learning environment.

The school is fortunate to have a self contained annexe for Y1 classes, this includes 2 large classrooms and a spacious play area. This building also houses a refurbished library, multi-purpose area and two Learning Support rooms. Accommodation in the main building area comprises 10 teaching spaces, a large hall, resource rooms and offices; in addition there are 6 mobile classrooms. An ICT suite gives regular access to computer-based learning and each classroom has an Interactive Whiteboard.

A Nursery Unit is sited within the school's garden area. This excellent purpose-built facility caters for 52 part time places. Separate application procedures apply.

The Principal and staff are committed to providing a quality education where good foundations in the basic skills of literacy and numeracy are laid. A meaningful reporting system of pupils' progress is in operation with regular opportunities to meet with teachers. The school has a thoroughly planned and carefully monitored approach to teaching and learning and considerable emphasis is given to

promoting positive attitudes. Pastoral care is to the forefront of all that is offered to each child with welfare and happiness of paramount importance. The school operates comprehensive Child Protection strategies in line with Department of Education guidelines.

Regular assessment and diagnostic tests inform pupils, parents and staff with regard to progress and new targets for learning.

Children are encouraged to identify with the school through the wearing of the school uniform, and a high standard of behaviour, courtesy and self discipline is expected at all times. Mutual understanding is enhanced through working with other schools in shared projects and competitions.

Pupils take part in both day and residential Educational Visits; these include a Y6 trip to a local Outdoor Education Centre and a Y7 adventure trip to PGL in England. Day trips for each year group are selected to support the curriculum and form an integral part of the school's annual programme.

Many extra curricular activities are available, these include: cycling proficiency, drama, ICT, football, tag rugby, cross country running, tennis, athletics, netball, hockey, Irish dancing and art club.

In recent years KS1 children have enjoyed an introduction to Spanish and Y6/7 children have completed a basic French course.

The school is noted for its high level of achievement in music; pupils have the opportunity to learn the recorder and may audition for special tuition on a woodwind or brass instrument. Junior and Senior Choirs perform at concerts, praise

services and have a valuable role in the community.

Parents are expected to take an active interest in their children's education and are encouraged to attend Parent/Teacher consultations and curriculum evenings. An active Parent/Teacher Association organises fund raising and social events supporting the purchase of additional equipment and also helps develop positive relationships.

Members of the Board of Governors are very hardworking, show a keen interest in all aspects of school life and are very supportive of the Staff and PTA.

Application forms may be obtained from the school. An **Information Evening** for interested parents to visit our school will be held on Thursday 5 January 2012.

### Parental Information

#### *Please note:*

1. All application forms should be accompanied by a Birth Certificate in order to verify the age of the child.
2. The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on the application form e.g. address.
3. The provision of false or incorrect information or the failure to provide information within the deadlines set by primary schools can result in the withdrawal of a place and the inability to offer a place on the part of any school nominated on the application form.
4. Original documents are required and not facsimiles or photocopies.
5. **Parents are advised to include all relevant details to enable Governors to apply the criteria accurately.**

### Admissions Criteria

#### *P1 Intake*

Children of compulsory school age will be admitted according to the following criteria applied, in order set down, 1 to 5 by the Board of Governors of Donaghadee Primary School.

- 1 Children who have a **brother/sister\*** enrolled at the school or with a current application for enrolment for admission by 1 September 2012. ***Please list names(s) and current class(es).***
- 2 Children whose parent/guardian, **brother/sister\*** is a former pupil of the school. ***Please list name(s), maiden name and year of leaving.***
- 3 Children who are enrolled during the 2011-12 year in Donaghadee Primary School Nursery Unit (or for whom an unsuccessful application was submitted).
- 4 Children who are the **eldest** or **only** children in the family.
- 5 Other children.

**\* includes half brother/sister, step brother/sister and foster brother/sister**

In the event of over-subscription in any of the above criteria, the following sub-criteria will be applied.

1. The child's home address has been assigned the postcode BT21.
2. The proximity of the child's home to the school as measured in a straight line from the school front door to their home. Distances will be determined on the basis of measurements taken from the OSNI website.

***P1 admissions after the beginning of the school year will be dealt with as above.***

***P2 – P7 admissions will be dealt with as above.***

### Applications for Admission

	No of Applications Received	No of Pupils Admitted
2009/10	59	59
2010/11	59	59
2011/12	63	60



**GREYABBEY PRIMARY SCHOOL**  
**3 THE SQUARE**  
**GREYABBEY**  
**NEWTOWNARDS BT22 2QA**

**Principal: Mr P N Derrick**  
**Chairman of Board of Governors: Mr W C H Montgomery**

**CONTROLLED PRIMARY SCHOOL**

**Telephone: 028 4278 8244**  
**Fax: 028 4278 8244**  
**E-Mail: [pderrick619@c2kni.net](mailto:pderrick619@c2kni.net)**  
**Website: [www.greyabbeyps.co.uk](http://www.greyabbeyps.co.uk)**

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**Admissions No. 13**

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**Enrolment No. 90**

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Grey Abbey Primary School is a village school which was opened in 1887 and is situated on the shores of Strangford Lough in the quiet village of Grey Abbey.

It was substantially modernised in 1989 and a further extension was completed for the millennium: this consists of a reception area, toilets, office and a dining hall. Recently acquired land has enabled existing playgrounds to be extended and new permanent large playground equipment constructed. The original building houses 4 teaching classrooms. By the end of this financial year we are hoping to have a new office and further extension to the senior playground completed.

The school gives its pupils a broad and balanced education in accordance with the Northern Ireland Curriculum and draws on the best aspects of both contemporary and established teaching methods. Numeracy and Literacy are key elements within the curriculum, and ICT has a high profile with pupils enjoying a ratio in excess of 1 computer per 4 children (for ICT lessons each child in a year group can work individually on a computer). The school also has an Interactive Whiteboard in every classroom. We are very well resourced in all areas, and full use is made of our rich environment which includes a Cistercian Abbey, the local National Trust facilities, the local Rosemount Estate, local farms and easily accessible seashore, to enrich the curriculum and to develop the children's environmental awareness.

There are 4 full-time teachers. The school offers one to one reading support to those who require additional help in this area. We also employ a part-time teacher to give extra assistance to children in Literacy and

Numeracy. A team of ancillary staff work together with the Principal and teachers to provide a warm and friendly family atmosphere which is very beneficial to effective learning.

Educational trips play an important part in the life of the school and are linked to curricular activities. P6 and P7 children are encouraged to attend residential trips which take place every year. Last year's trip was to Morecambe for a wide range of activities, the year before they went to Gortin for an activity residential.

A full range of activities is available to the pupils. Choir plays an important part of our school life. At Christmas we produce two nativities, and last summer term we held a Concert in the local village hall with a barbecue afterwards. Other activities include football, rounders, swimming, cheer-leading, netball, art and craft and drama. During the past few years professional coaches from Youth Sport & Ards Borough Council have come into school to give the children extra tuition in specific areas of P.E. such as rugby and football. Last year a local guitar tutor came to the school to provide musical instrument tuition.

The Staff and Governors greatly value parental support; there is an active Parent Teacher Association which organises a range of social and fund-raising activities providing valuable additional equipment and resources for the school.

There is a designated school uniform and good appearance, good attendance and good behaviour are expected and achieved. The school operates a pastoral care policy in

which the well-being and happiness of the children is paramount. The school has a House System where the children are split up into four different houses: Brilliant Badgers, Fantastic Foxes, Great Geese and Super Seals. Points are awarded to the children for good behaviour and hard work.

We don't have an open day or evening as we prefer prospective children and parents to see us 'in action.' If you would like to visit the school please contact Phil Derrick (Principal) using contact details above (email is preferable).

In the event of over-subscription for admission to the school, the complete Board of Governors will meet with the Principal to apply the criteria listed below to those children of compulsory school age.

### **Admissions Criteria**

***NB: The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form. The provision of false or incorrect information or the failure to provide information within the deadlines set by primary schools can result in the withdrawal of a place and the inability to offer a place on the part of any school nominated on the applicant's application form.***

Admission to the school is based on the following criteria, which are listed in order of priority.

#### ***P1 Intake***

- 1 Preference will be given to those children with a brother or sister, half brother/sister, currently in attendance at the school.
- 2 Preference will be given to children on the basis of proximity of their home to the school. Those children who live closer to this school, (as measured by the shortest walking distance by road or public footpath), than any other suitable school, will be given preference.

### ***Admissions after beginning of school year***

Criteria as above.

#### ***P2-P7 Intake***

As above.

It is parents' responsibility to ensure that any information which is relevant to the above criteria is included on the application form.

### **Applications for Admission**

	<b>No of Applications Received</b>	<b>No of Pupils Admitted</b>
<b>2009/10</b>	10	10
<b>2010/11</b>	14	14
<b>2011/12</b>	13	13

**KILLINCHY PRIMARY SCHOOL  
MAIN STREET  
KILLINCHY  
NEWTOWNARDS BT23 6PN**

**CONTROLLED PRIMARY SCHOOL**

**Telephone: 028 9754 1132**

**Fax: 028 9754 2593**

**E-Mail: [info@killinchyps.newtownards.ni.sch.uk](mailto:info@killinchyps.newtownards.ni.sch.uk)**

**Principal: Mr A W Boucher**

**Chairman of Board of Governors: Mr T Matchett**

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**Admissions No. 57**

**Enrolment No. 350**

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The school opened in 1983 to replace five small rural schools in the district. The modern building, on an elevated site, enjoys a panoramic view of Co. Down, stretching from Strangford Lough to the Mourne Mountains.

The pupils come from a wide radius and transport is provided by three Board buses. Due to expansion of the area the enrolment is steadily growing and presently stands at 319.

The accommodation comprises 13 classrooms, computer suite, library, 3 quiet rooms, 3 multifunctional open areas, assembly/physical education/dining hall, staffroom, administration block and meals kitchen.

The teaching staff is Principal plus 13 full-time assistant teachers who are ably assisted by seven teaching assistants. The wealth of experience among staff is conducive to a varied, well-balanced curriculum and regular meetings of the Senior Management Team, staff and Key Stages ensure the school runs smoothly.

Ancillary staff play an important role in complementing a team dedicated to the education and welfare of each individual pupil.

The school's aims are to ensure that each child is given the opportunity to develop his/her full potential physically, intellectually, spiritually and socially. This is done by encouraging self-respect and respect for others. There is a designated school uniform and the positive discipline of good appearance, good attendance and good manners is encouraged.

Staff appreciate the richness of the environment and local studies are an integral part of the school's work.

Educational visits take place throughout the school year. Primary 6 and 7 pupils have the opportunity to participate in a residential visit to the Mourne Mountains and an annual ski trip.

Many children benefit from an extended school day with early morning and homework clubs operating throughout the week.

A wide range of extra-curricular activities also takes place, including, football, hockey, netball, rugby, chess, drama, choir, cycling proficiency, French, Monkeynastix, tennis, brass and woodwind tuition. The senior school musical production takes place every other year.

Parents and teachers work closely together fulfilling the school's aims, and a very active PTA enjoys excellent support for the varied programme of events each year.

The members of the Board of Governors show a keen interest in all aspects of the school and the staff is encouraged by their continuing support.

Application Forms may be obtained from the school. The full Board of Governors will be involved in the application of the admissions criteria. It is parents' responsibility to ensure that any information which is relevant is included on the Application Form or attached to the Form.

## Admissions Criteria

If the school is over-subscribed, pupils will be admitted according to the following criteria, applied in the order set down:-

### *P1 Intake*

- 1 Children of compulsory school age who have a brother/sister, half-brother/sister attending the school.
- 2 Children of compulsory school age whose parent/guardian is a full-time employee in the school.
- 3 Children of compulsory school age who have a brother/sister, half-brother/sister who attended the school.
- 4 Children with special circumstances ie Social Services reports, medical, where these are supported by satisfactory evidence from statutory bodies.
- 5 Children of compulsory school age whose normal place of residence is closer to this school than any other controlled primary school.

### *Application for admission to P1 after the beginning of the school year*

As above.

### *P2-P7 Intake*

Provided that each class or the school as a whole is not oversubscribed, criteria will be applied as for P1 admissions.

### *Sub-criterion*

In the event of over-subscription, in any one of the above criteria, children who live nearest the school as measured by the shortest walking distance will be given preference.

## Applications for Admission

	No of Applications Received	No of Pupils Admitted
2009/10	41	41
2010/11	48	48
2011/12	49	49

**KIRCUBBIN INTEGRATED PRIMARY SCHOOL**  
**22 COOK'S BRAE**  
**KIRCUBBIN**  
**NEWTOWNARDS BT22 2SQ**

**CONTROLLED INTEGRATED**  
**PRIMARY SCHOOL**  
**Telephone: 028 4273 8491**

**E-Mail: [info@kircubbininteps.newtownards.ni.sch.uk](mailto:info@kircubbininteps.newtownards.ni.sch.uk)**

**Principal: Mrs E E Breen**

**Chairperson of Board of Governors: Mrs N McCrory**

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**Admissions No. 22**

**Enrolment No. 152**

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### **General**

This school officially became a Controlled Integrated Primary School on 1st September 1998 and our present enrolment consists of pupils from both Catholic and Protestant backgrounds as well as those who claim no religious affiliation.

### **Location**

Kircubbin Integrated Primary School is located on an elevated site overlooking Strangford Lough. The extensive school grounds (1.5 acres approximately) include a football pitch, a netball court, a wild life garden, a variety of playground games and a 'Jungle Gym' which was sponsored by 'The Big Lottery'. This acreage provides a wealth of opportunity for investigation in all areas of the curriculum, especially environmental science. The rural environment and proximity to the sea shore also provide opportunities to further extend the breadth of the curriculum.

### **Mission Statement**

As an integrated school we are committed to the education of our children in an open, accepting and secure environment where each child is valued for her or himself regardless of culture or religion. We welcome children of all religions and none and strive to develop their understanding and appreciation of their own religious identity and that of others. We believe, however, that education at its best entails a partnership between home and school and so value the extent of parental help and support offered, encouraging this to the full.

### **Staff**

To help each pupil attain his/her full potential we are committed to maintaining a low teacher-pupil ratio. At present our teaching staff consists of a principal plus six assistant teachers and six classroom assistants.

### **Accommodation and Resources**

The original building dates from 1934 but modernisation and extensive expansion has taken place in recent years, providing a good learning environment. The well-kept accommodation comprises of seven classrooms, an assembly/PE/dining hall, a multi-purpose room, a staff room, office, a reading recovery room, a special needs room, a library/computer suite and secure stores.

The school is very well resourced. We have interactive whiteboards and computers in all the classrooms as well as a purpose built suite with computers and in addition to this children have access to ten laptops.

### **Catchment Area**

Our catchment area is quite extensive. Many pupils travel a considerable distance to our school which is served by the school bus and local bus service. Pupils living more than two miles from school are entitled to either a bus pass or travel allowance.

In recent years, as well as having pupils transferring to us from the Kircubbin Community Nursery School, we have had

pupils coming from the following feeder pre-school settings: Carrowdore Early Years Centre, Chirpy Chicks, Fun Farm Day Nursery, Little Starfish Playgroup and Portavogie Nursery Unit.

### **Extra Curricular**

Extra-curricular activities include netball, football, swimming, gaelic football, tag rugby, cycling proficiency, Spanish club, Irish club, computer club, Bible Study club, puppetry, guitar club, drum club and choir. Educational trips and residential visits form an integral part of the curriculum.

### **Breakfast Club**

In order to facilitate parents who leave for work early we run a breakfast club each morning from 7.30am. Pupils are offered a wide range of food at very keen prices. Cost – Children arriving between 7.30 and 8.00am (£2.00 including four breakfast items) – Children arriving from 8.00am (£1.00 includes four breakfast items). From 8.30 – 9.00am pupils are supervised by staff members in our ‘safe play’ area from which vehicles are excluded.

### **Healthy Break**

The school operates a healthy break scheme for pupils in P1, P2 and P3. For £1 per week pupils are supplied with a snack consisting of fruit, a variety of bread, plain biscuits etc. Pupils from P3 – P7 are encouraged to bring their own healthy snack.

### **Lunch Time**

At lunch time pupils may either bring a packed lunch or have school meals. A menu for the entire year is provided in September. Children may decide on a daily basis if they wish to have a cooked meal.

### **After School Club**

Our after school club – ‘KIPS Care’ runs from 2.00-6.00pm daily. Hours are flexible and prices range from £3.00 for one hour to a maximum of £10 for the entire afternoon.

### **Holiday Club**

This club runs from 8.00am – 6.00pm during school holidays. The cost is £3.00 per hour or £20.00 for the full day.

### **The Board of Governors**

The Board of Governors is very interested in the day-to-day and long-term running of the school and is keen to support the staff in their work. At present eight parents are members of the Board of Governors.

### **Admission to School**

We hold an Open Morning annually in the Autumn Term and we would encourage prospective parents to access recent inspection reports via the Department of Education website or request them from school.

Application forms may be obtained from the school. The full Board of Governors will be involved applying the admissions criteria.

### **Admissions Criteria**

#### ***(A) For P1 Intake Only***

The criteria, as set out in (B), will be applied to members of other traditions/non-religious backgrounds in the order set down and a maximum of 20% of available places will be awarded to this group.

The criteria will then be applied separately to Protestant and Roman Catholic applicants in such a way as to allocate the remaining places as close as possible to a ratio of 40% Protestant and 40% Catholic pupils.

The religious affiliation of a pupil will be decided by assessing the information supplied on the school’s additional application form.

The Board of Governors reserve the right to seek information regarding the religious affiliation of the applicant.

***(B) P1 Intake***

If the school is over-subscribed, pupils will be admitted in the order set down to the applications of children of compulsory school age.

- 1 Children who have a brother/sister or half-brother/sister, step-brother/sister, foster brother/sister currently at the school.
- 2 Children whose parent/guardian is a permanent employee in the school.
- 3 Children who have a brother/sister or half-brother/sister, step-brother/sister, foster brother/sister who previously attended the school.
- 4 Other children.

In the event of over-subscription in any of the above criteria, preference will be given to children on the basis of the proximity of their home to the school, measured on the basis of walking distance\*.

\*Walking distance means that as measured on public footways or footpaths or paths in public areas from home to the front entrance of the school building.

***Admission to P1 – after the beginning of the school year.***

Criteria as above.

***P2 – P7 Intake***

Criteria to be applied as in (B) above.

Children will be admitted so long as the enrolment at the school does not exceed the enrolment number ie 152.

**Applications for Admission**

	<b>No of Applications Received</b>	<b>No of Pupils Admitted</b>
<b>2009/10</b>	16	16
<b>2010/11</b>	14	14
<b>2011/12</b>	21	21

**KIRKISTOWN PRIMARY SCHOOL  
MAIN ROAD  
CLOUGHEY  
NEWTOWNARDS BT22 1JA**

**CONTROLLED PRIMARY SCHOOL**

**Telephone: 028 4277 1455**

**Principal: Mrs J M Wallace MEd BA (Hons)  
Chairman of Board of Governors: Rev J Linkens**

**E-Mail: [jwallace179@c2kni.net](mailto:jwallace179@c2kni.net)  
Website: [www.kirkistownps.ik.org](http://www.kirkistownps.ik.org)**

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**Admissions No. 18**

**Enrolment No. 125**

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The school was opened in 1888 and enjoys a pleasant coastal situation on an extended site.

The pupils are drawn from the Cloughey area, extending into Portavogie and inland towards Kircubbin as well as areas towards Portaferry. Current enrolment is 129 pupils.

The current teaching staff is Principal, 7 teachers and 5 classroom assistants. The Reading Recovery programme is also available to some pupils. The staff is actively involved in curriculum development, working in cluster groups with other small primary schools in the area in addition to using the South Eastern Education and Library Board's Inservice Development Programme.

The school team of the Secretary, Caretaker, lunchtime Supervisory Assistants, School Meals Staff and School Crossing Patrol, together with the teaching staff, make up a committed group of people whose first priority is the education and care of the children at Kirkistown Primary School.

The school accommodation comprises 6 classrooms, a dining/P.E. area, an ICT suite and a staffroom and office.

Extensive improvements have been carried out in the school including the provision of purpose-built infant classrooms and office facilities.

New dining and P.E. facilities have just been completed.

The school aims to provide a rich and varied curriculum, enabling each pupil to reach his or her full potential in pleasant surroundings.

The school enjoys many successes including Gold Award winners in the Industry Matters Challenge for 15 consecutive years, the only school in SEELB to do so. Many senior pupils take Grade 1 recorder exams.

Emphasis is also placed upon developing self-discipline and confidence and consideration for others.

A high standard of work and behaviour is expected. All pupils wear the school uniform. Good attendance and punctuality are the norm.

Educational visits are encompassed within the curriculum and older pupils are encouraged to take part in the cycling proficiency scheme. Local artists work with the children and staff in the development of the Art curriculum.

After school activities include I.C.T. Club, football and rounders coaching and choir.

Parents are becoming more involved with their children's education and the Principal and staff of Kirkistown are particularly anxious to encourage the close contact between parents and teachers. As a smaller school, Kirkistown lends itself to this type of co-operation.

This view is endorsed by the Board of Governors who are actively involved in the organisation of the school and are very committed.

### **Breakfast & Kids' Club**

In order to facilitate parents who need childcare, we run a Breakfast Club each morning from 7.45am and an after-school



Kids' Club until 6pm each evening. Both clubs are staffed by classroom assistants and offer keen rates. During holiday periods Kids' Club operates 8am – 6pm.

Application forms or further information may be obtained from the school.

The full Board of Governors will be involved in the application of the admissions criteria.

## **Admissions Criteria**

### ***P1 Intake***

The following criteria will be applied, in the order set down 1 – 6, by the Board of Governors of Kirkistown Primary School in selecting children for admission to P1 in September 2012.

- 1 Children of compulsory school age who presently have a brother/sister/half-brother/sister in attendance at the school.
- 2 Children of compulsory school age for whom Kirkistown is the nearest controlled primary school, provided always, children who live closest, as measured by the shortest walking distance, will be given priority.
- 3 Children of compulsory school age whose parent/guardian is presently an employee of the school.
- 4 Children of compulsory school age with special circumstances. (The Board of Governors will determine the merits of individual cases on the basis of evidence from the appropriate statutory body).
- 5 Children of compulsory school age whose parent/guardian/brother/sister/half-brother/sister is a former pupil of the school.
- 6 Children of compulsory school age from other areas for whom this is not the nearest school.

### ***Reception Intake***

N.B. Compulsory school aged pupils must always take preference to Reception pupils.

- 1 Children who have reached their 4<sup>th</sup> birthday, in July or August, provided the enrolment figure of the school allows this – eldest always given preference.
- 2 Children whose 4<sup>th</sup> birthday falls before 1<sup>st</sup> January, may be enrolled at the beginning of the new term, provided the enrolment figure of the school allows this – eldest always given preference.
- 3 Children whose 4<sup>th</sup> birthday falls between January – April, may be enrolled at the beginning of the summer term, provided the enrolment figure of the school allows this – eldest always given preference.

### ***Applications for admission to P1 after the beginning of the school year***

Criteria as above.

### ***P2-P7 Intake***

Criteria 1 – 6 as above.

### **Supplementary Criterion**

In the event of over-subscription in any one of the above criteria, the following supplementary criterion will apply.

Preference will be given on the basis of proximity of the child's home to the school as measured by walking distance by road.

### **Applications for Admission**

	<b>No of Applications Received</b>	<b>No of Pupils Admitted</b>
<b>2009/10</b>	25	21
<b>2010/11</b>	20	18
<b>2011/12</b>	27	18

**LONDONDERRY PRIMARY SCHOOL  
GLENBROOK ROAD  
NEWTOWNARDS  
BT23 4EY**

**Principal: Mr A J Moore  
Chairman of Board of Governors: Mr S Doherty**

**CONTROLLED PRIMARY SCHOOL**

**Telephone: 028 9181 4325  
Fax: 028 9182 3827  
E-Mail: amoores433@c2kni.net  
Website: www.lderryys.co.uk**

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**Admissions No. 53**

**Enrolment No. 368**

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The school was opened in 1969 and is set in a large site, surrounded by grass play areas on the Glenbrook Road and convenient to Ards Borough Council Leisure Centre. There are plans to build a new school on our existing site.

The majority of pupils come from the surrounding area, although a few children come from further afield. The current enrolment is 366. Modern and spacious accommodation comprises 15 classrooms, administration block, Assembly/PE Hall, Meals Kitchen, Dining Hall and privately-run playgroup within the grounds, pre and after school care is available to working parents. Early morning club operates from 8.00 am and is available to all parents.

The current staff entitlement is Principal + 14 full-time and 2 part time teachers with a wide range of experience in all areas of the curriculum. Classroom assistance is provided in most classes. All classbases have Interactive Whiteboards. A well-developed structure of year group teachers and co-ordinators ensures that the NI Revised Curriculum is delivered effectively, and the expertise of the senior management team contributes to the smooth running of the school. This is reflected in our last General Inspection Report, (1994), Focussed Inspection Report (1998) and Short Inspection Report (2009).

The school aims to promote intellectual, physical, moral, cultural and spiritual development in all our pupils, through a commitment to ensure that each child achieves his or her potential. Emphasis is placed on developing competence in the basic skills through confidence and self-esteem. Mutual understanding is enhanced through our

Personal Development and Mutual Understanding programme.

A high standard of work, self-discipline and personal achievement is expected through close co-operation with our parents. Regular contact, both formal and informal, is encouraged through interviews and the Parent Teacher Association.

Children are encouraged to identify with their school through the wearing of our school uniform, and to return to school to enjoy the social activities organised for them. We are an Extended School and offer a wide and varied range of out of school activities.

Extra-curricular activities enable our children to develop other strengths – environmental club, soccer, netball, rugby, Scripture Union, gymnastics, cricket, hockey, swimming (P5), junior and senior choir, recorder group, orchestra, cycling proficiency, athletics, fundamental skills, computer club and cross-country. Children take an active role in decision making through the School Council. All children from P1 upwards have use of the school's ICT. Educational visits are undertaken in each year group to places of local interest and every year visits are undertaken to Ardnabannon O P Centre, the mainland or Europe. Music tuition is available for violin, flute, cello, clarinet, drums and guitar. We have also been involved in an educational project with schools in France, Czech Republic, Germany, Romania and Denmark and have won an INTERNATIONAL SCHOOLS AWARD for our work.

The PTA takes an active interest in the school and all parents are encouraged to support school functions - concerts, musicals and carol services are but a few. Through their generosity, much needed resources have been made available to the children.

The Board of Governors takes an active part in the running of the school and strongly supports the work of the teaching staff.

Application forms can be obtained from the school. The Governors, delegated to the Principal, will be responsible for the application of the admission criteria.

Prospective parents are encouraged to visit the school by appointment.

### Admissions Criteria

*The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form. The provision of false or incorrect information or the failure to provide information within the deadlines set by primary schools can result in the withdrawal of a place and the inability to offer a place on the part of any school nominated on the applicant's application form.*

#### P1 Intake

The following criteria will be applied in the order set down 1 to 5, by the Board of Governors of Londonderry Primary School, in selecting children for admission to P1 in September 2012.

- 1 Children of compulsory school age who have a brother/sister, half brother/half-sister presently enrolled in the school.
- 2 Children whose parents are employees of the school or a School Governor.
- 3 Children who are the eldest or only child in the family.

4 Children of compulsory school age who are presently in attendance at any nursery or pre-school provision which has previously enrolled children in P1.

5 Other children.

#### ***P1 admissions - after the beginning of the school year***

As above.

#### ***Supplementary Criterion***

In the event of over-subscription, in any of the above criteria, preference will be given to children who live nearest to the school, as measured by R.A.C. Route Finder.

#### ***P2-P7 intake***

Provided that each class, or the school as a whole is not over-subscribed, criteria will be applied as for P1 admissions.

**It is the responsibility of each parent to ensure they provide all relevant information on the application form or on an attached sheet of paper.**

#### Applications for Admission

	No of Applications Received	No of Pupils Admitted
<b>2009/10</b>	65	58
<b>2010/11</b>	51	51
<b>2011/12</b>	71	59

**LOUGHRIES PRIMARY SCHOOL  
2 BALLYBLACK ROAD  
NEWTOWNARDS  
BT23 8SR**

**CONTROLLED PRIMARY SCHOOL**

**Telephone: 028 9181 7528**

**Fax: 028 9181 7528**

**E-Mail: [info@loughriesps.newtownards.ni.sch.uk](mailto:info@loughriesps.newtownards.ni.sch.uk)**

**Principal: Mr M C Ferguson**

**Chairman of Board of Governors: Mr R McFerran**

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## **Admissions No. 15**

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## **Enrolment No. 102**

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This is a small rural school on the corner of Ballyblack Road and Loughries Road, 3 miles south east of Newtownards.

The accommodation for 2012/2013 consists of four classrooms, a canteen/television room, resource rooms and offices.

The current staffing is Principal plus three full-time teachers.

The policy of this small rural school is to provide an environment within the community for its pupils in which each one feels happy, secure and relaxed. In this setting, the teaching staff aim to develop each child's potential to the maximum in all areas of the curriculum and to encourage an inquiring mind.

All pupils are encouraged to take pride in their achievements and by showing tolerance and consideration for others to learn to interact with their peers.

Our aim is also to enable each child to acquire the necessary skills, to the best of his/her ability, proceed confidently to secondary education.

Extra-curricular activities include cycling proficiency and sports.

The fully supportive PTA hold regular meetings with a varied programme. Parental meetings with teachers are held through the year.

The Principal will be responsible for receiving application forms and informing parents after consultation with the Board of Governors if their choice is accepted.

The Board of Governors will decide if the applications are in order and fit the criteria and will inform the Principal who is to be accepted.

### **Admissions Criteria**

#### ***P1 Intake***

All children applying must be eligible by age to receive compulsory education. In the event of the school being over-subscribed the following criteria will apply:

- 1 Preference will be given to those children with a brother or sister who is in attendance at the school, in order of proximity to the school.
- 2 Preference will be given to those children for whom this school is the nearest suitable primary school and whose homes are within 1 mile by road from the school in order of proximity.
- 3 Preference will be given to those children for whom this is the nearest suitable primary school and whose home is beyond one mile by road from this school but who live nearer this school than any other suitable primary school. Preference will be given in order of proximity.
- 4 Preference will be given to those children who live closer to another suitable primary school than this one but preference will be given to those who have further to travel to their nearest suitable primary school.

In criteria 2, 3 and 4 preference will be given to a child who is the eldest or only child in family.

In the event of over-subscription within any of the criteria then measurement will be used as the final tie-breaker. In all occasions the measurement will be taken from the front door of the school to the front door of the home by road.

In the event of an application being received after the stipulated date the P1 criteria will be applied in the same order.

It is the parents' responsibility to ensure that any information which is relevant to the criteria is included on the Application Form or is attached to that Form since the basis of some appeals have been that schools ought to have already known certain relevant information.

***P1 admissions – after the beginning of the school year.***

Criteria as above.

### ***P2-P7 Intake***

The same criteria as for P1.

### **Applications for Admission**

	<b>No of Applications Received</b>	<b>No of Pupils Admitted</b>
<b>2009/10</b>	14	14
<b>2010/11</b>	4	4
<b>2011/12</b>	7	7

**MILLISLE PRIMARY SCHOOL  
ABBEY ROAD  
MILLISLE  
NEWTOWNARDS BT22 2DD**

**CONTROLLED PRIMARY SCHOOL**

**Telephone: 028 9186 1471**

**Fax: 028 9186 2541**

**E-Mail: lpatterson665@c2kni.net**

**Principal: Mrs L A Patterson BA Hons LGSM PQH (NI)**

**Chairman of Board of Governors: Mr S Cassells**

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**Admissions No. 30**

**Enrolment No. 225**

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The school is situated on the Abbey Road, Millisle, within one hundred metres of the main village street. The school building has just been refurbished and accommodation consists of nine large classrooms – one of which serves as a Library/Computer Suite. There is an Assembly Hall which is used for PE lessons, school meals and Shows. The School has its own Full-time Nursery Unit which is situated at the front of the school. Recently, the school opened a Holocaust Memorial Garden in memory of the Jewish children who attended the school during World War II.

The staffing at present is Principal and 9 assistant teachers, with seven straight classes from Primary One through to Primary Seven. The school aims to develop, to the full, each child's potential through a rich and balanced curriculum. The school prides itself on its homely, family atmosphere with a curriculum suited to the needs of all the children. It is also an Extended School, open from 8.15am to 4.45pm each day which includes a Breakfast Club and After School Care available to every child.

Additional support is also provided for children with a variety of special educational needs. Emphasis is placed on developing competence in the basic skills through confidence and self-esteem. The School is very well resourced with Interactive Whiteboards in all classrooms, an excellent Computer Suite and numerous laptops available for class use.

A high standard of work, self-discipline and personal achievement is expected through close co-operation with our parents. Regular contact, both formal and informal, is encouraged through interviews and the

Friends of Millisle Primary School Association events. Through the generosity of this fabulous group much needed resources have been made available to our pupils.

Extra-curricular activities play a vital part in school life – Football, Netball, Hockey, Choral Work, Verse-Speaking, Cycling Proficiency, School Choir, Ju Jitsu Club, and Athletics are currently offered to our pupils. In competitions, sporting and otherwise, the school has had many successes. The aesthetic side of school life is manifested regularly in the form of concerts and carol services. Primary Four to Seven pupils have the opportunity to audition for specialist tuition for the clarinet.

All classes are actively encouraged to undertake educational visits related to their classwork and a residential visit to Killyleagh Outdoor Education Centre is arranged for P6 and P7 classes. European language awareness opportunities are provided in French for all of our classes. Members of the local community are invited into school in the form of Police, Fire Brigade, Coastguard and local Clergy.

In February 2010, the Department of Education carried out a focused inspection. The report concluded with:

*“The quality of education provided by this School is very good. The School is meeting very effectively the educational and pastoral needs of the learners.”*

The members of the Board of Governors bring a wealth of experience, enthusiasm and commitment to Millisle Primary thereby ensuring that it meets the needs of the

children and the community it serves. They are fully involved in School life.

Application forms may be obtained from the school. A copy of the school's prospectus will be provided on request. The full Board of Governors will be involved in the application of the admissions criteria.

## Admissions Criteria

*The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form. The provision of false or incorrect information or the failure to provide information within the deadlines set by primary schools can result in the withdrawal of a place and the inability to offer a place on the part of any school nominated on the applicant's application form.*

### *P1 Intake*

If the school is over-subscribed, pupils will be admitted according to the following criteria, applied in the order set down.

- 1 Children of compulsory school age who have a brother/sister, step brother/sister presently enrolled in the school (Please list name(s) and current class(es)).
- 2 Children of compulsory school age whose parent/guardian, brother/sister, half brother/half sister attended the school (Please list name(s) and last year of attendance).
- 3 Children whose parents or stepparents are permanent employees or Governors of the school.
- 4 Children who are the eldest or only child in the family.
- 5 Other children.

## *Supplementary Criterion*

In the event of over-subscription, in any of the above criteria, the following sub-criterion will be applied – **children who live closest to the school, as measured by the shortest walking distance, will be given priority.**

- Walking distance means that as measured on public footways or footpaths or paths in public areas from home to the front entrance of the school building.

**P2-P7 Intake Criteria to be applied as above.**

## Applications for Admission

	No of Applications Received	No of Pupils Admitted
2009/10	21	21
2010/11	29	29
2011/12	34	33

**NEWTOWNARDS MODEL PRIMARY SCHOOL CONTROLLED PRIMARY SCHOOL**  
**SCRABO ROAD**  
**NEWTOWNARDS**  
**BT23 4NW**

**Telephone: 028 9181 2113**

**Fax: 028 9182 6004**

**E-Mail: [info@ardsmodelps.newtownards.ni.sch.uk](mailto:info@ardsmodelps.newtownards.ni.sch.uk)**

**Website: [www.newtownardsmodelps.co.uk](http://www.newtownardsmodelps.co.uk)**

**Principal: Mr J Stewart BEd. Hons., Cert.Ed. Advanced**

**Chairman of Board of Governors: Mrs H Livingstone**

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**Admissions No. 58**

**Enrolment No. 401**

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The beautiful building which houses Newtownards Model Primary School received a £5million refurbishment in 2006 which has transformed the school into a state of the art centre for education.

In 2008 Newtownards Model was the first primary school in Ireland to be awarded the prestigious B.E.C.T.A award, which acknowledges the School as a Specialist I.C.T. School.

Every classroom is equipped with an interactive whiteboard, a new technological experience which will stimulate and enhance teaching and learning. This accommodation is augmented by stand alone computer (Equipped with 30 computers) and art suites, library, assembly/dining hall, learning support classrooms and offices. We value the role of sport and physical activity in the development of our children and a new plastic multi-activity sports pitch on site will give our children great opportunity to experience a variety of activities. Apart from a vigorous P.E. programme, numerous After School Clubs and very active Soccer, Hockey and Netball teams, a swimming programme allows all our P5-P7 children to receive swimming coaching for two terms.

An Extended Schools Programme provides a Breakfast Club and an enhanced range of After School Activities for our community.

The current teaching staff is Principal plus 14 full-time teachers and 3 part-time learning support teachers. A permanent music specialist is also employed to teach music to all our P1-P7 children, while a specialist PE teacher teaches physical education to our P4-P7 children.

Children from the locality and many families with a history of being educated at Newtownards Model attend and enrolment is currently 388 pupils.

The school aims to develop to the full each child's potential through a rich, balanced and stimulating curriculum. Within a pleasant and caring environment, each child is valued as an individual and encouraged to acquire an acceptable code of attitudes, values and beliefs as well as respect for the opinions and property of others.

To help develop our children creatively and physically, a wide range of clubs and activities are on offer – Choir, Scripture Union, Artistic Movement Club, School Band, Strings Club, Football, Rugby, French Club, Gardening Club, Netball, boys and girls Hockey, Drama Club, Needlework Club, Cricket, Computer Club and Cycling Proficiency. There are also residential trips for our P6 and P7 year groups as well as a number of educational visits for each class. Participation in these varied activities and the wearing of a school uniform helps children identify with and feel part of our school.

The Model Primary School is fortunate to enjoy the positive supportive role of parents in all ventures undertaken by the school. Concerts, special services, teacher/parent consultations, curriculum workshops all benefit from the active involvement of parents, while a hardworking Parent/Teacher Association provides a varied and worthwhile annual programme. Many additional resources are purchased for the school through the financial generosity of the PTA.



The members of the Board of Governors are keenly interested in all aspects of life at the Model and actively support and appreciate the work of the Principal, staff and pupils.

Application forms and advice on admissions will be available from the Principal. The Board of Governors will apply the admissions criteria.

### **Criteria for the Admission of Children into P1**

*The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form.*

#### *P1 Intake*

If the school is oversubscribed pupils will be admitted according to the following criteria:-

- 1 Children of compulsory school age with a member of their family\* currently in attendance at Newtownards Model Primary School. (Applicants must state the family member currently in attendance on the application form).
- 2 Children of compulsory school age whose parent is a permanent employee in Newtownards Model Primary School.
- 3 Children of compulsory school age whose parents or members of the family\* previously attended Newtownards Model Primary School. (Applicants must provide Name/Maiden name of family member and year of leaving Newtownards Model Primary School on the application form).  
\*A member of the family will be defined as brother, sister, half brother, half sister, step brother, step sister, foster brother, foster sister.
- 4 Other children

In the event of over-subscription within any of the criteria numbered above, preference will be given to those children whose normal place

of residence is closest to the school, as measured using the Schools Distance Measurement Tool from the Land & Property Services website.

### ***P1 Admissions after the beginning of the school year***

After the beginning of the school year where the number of applications is more than the number of vacant places available, the governors will apply the same criteria and in the same order as listed above for admission to P1.

### ***P2-P7 Intake***

In considering applications for admission to P2-P7 classes, the governors will apply the same criteria and in the same order as listed above for admission to P1. This will be on the basis that no child will be admitted to a Key Stage 1 class which already has 30 children or more, or to a Key Stage 2 class which already has 32 children or more and on the overall enrolment figure for the school not being exceeded.

**NB: It is the responsibility of parents to ensure that any information that is relevant to the criteria is included on, or is attached to, the application form.**

### **Applications for Admission**

	<b>No of Applications Received</b>	<b>No of Pupils Admitted</b>
<b>2009/10</b>	79	60
<b>2010/11</b>	60	60
<b>2011/12</b>	74	61

An **original birth certificate** should accompany all applications.

*Applicants should note that the provision of false or incorrect information or the failure to provide information within the deadlines set by primary schools can result in the withdrawal of a place and the inability to offer a place on the part of any school nominated on the applicant's application form.*

**PORTAFERRY INTEGRATED PRIMARY SCHOOL  
HIGH STREET  
PORTAFERRY  
NEWTOWNARDS BT22 1QU**

**CONTROLLED INTEGRATED  
PRIMARY SCHOOL  
Telephone: 028 4272 8523**

**E-Mail: jsmyth596@c2kni.net**

**Principal: Mrs J Smyth**

**Chairman of Board of Governors: Rev G Withers**

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**Admissions No. 15**

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**Enrolment No. 101**

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Portaferry Integrated Primary School is situated in pleasant, spacious surroundings at the top of High Street in Portaferry. Built in 1934, it became an integrated school in September 1995 and so serves families from both religious communities.

There are bright, cheerful classrooms well resourced to meet the needs of the Revised Curriculum. The school is proud to offer an I.C.T. suite with all the new technology. There is a Reception class taking children on their fourth birthday throughout the year. The building includes an administration block, a cloakroom and two resource areas. The school offers a low pupil teacher ratio with a large playground and grass area for outdoor play as well as an adventure playground which is very environmentally friendly. School meals are served in a bright, well equipped dining room and offers a variety of food, from snacks to traditional meals. The school is a health promoting school and thus offers children a healthy break and incorporates healthy eating into the life and education of the children.

On site is a large building used as an after school childcare facility. Children from the whole area are cared for from 2 - 6pm daily and during school holidays from 8am – 6pm.

There are extensive playgrounds; both grass and hard surface and parts of the ground have been developed for the study of natural habitats, a vegetable garden, a herb garden, a play garden and a woodland area. These grounds have recently been newly fenced which means the area is completely safe from traffic and intruders. To compliment our interest in healthy living, we encourage outdoor play in areas such as the willow huts, sand pit, outside chalk board area and outdoor games.

The school grounds, the town itself, Exploris and its surroundings, and the close proximity of Strangford Lough, all provide a wealth of opportunities for Local Studies, and are used frequently by the teachers. We enter a variety of competitions and have had many winners in recent years.

The pupils who come from the town and the surrounding rural area are from both religious traditions. The current enrolment is 53 pupils in Reception to Year 7. The teaching staff consists of a teaching principal plus three full-time teachers. The teaching and ancillary support staff work as a team to provide a happy, secure, clean and industrious environment for all our children. Educational visits are arranged for each class termly and we also offer a residential trip for P6 and P7 children in the summer term.

The school offers a varied timetable of Physical Education as well as swimming and statutory Physical Education is catered for using the new Sports Centre in Portaferry.

All pupils from Primary 1 – 7 now have the opportunity to learn Spanish.

Portaferry Integrated Primary School aims to give equal status to the main cultures in Northern Ireland, and to contribute positively to reconciliation by encouraging mutual tolerance and respect. It aims to achieve a balanced proportion of Roman Catholic and Protestant pupils and staff in order to create an atmosphere of trust and harmony. Pupils of other or no religious denomination are also welcome and feel at ease within the school.

The school has in 2007 opened a new I.C.T. suite which will be timetabled for use by Reception - P7 children. This will greatly improve children's I.C.T. skills and will enhance the learning and teaching required by the Revised Curriculum. This up-to-date addition to the school will benefit the introduction of testing of children throughout their primary years as proposed by the Department of Education. ICT accreditation takes place at the end of Key Stage 1 and 2.

The school has a good academic record and delivers a relevant and balanced curriculum.

Due to the size of the school, we have a friendly family atmosphere where the teachers know the children thoroughly.

They can therefore respond sensitively to any worries a child might have, as well as providing each of them with opportunities for personal development. The children as a result, are pleasant, out-going and confident as seen in the General Inspection Report (2000). As we are a forward thinking school we have undertaken new projects such as Primary Languages. These new initiatives will help children with the new curriculum which came into effect beginning 2009/10. Reading Partnership is also available. As the school has entered the SEELB Health Promoting Schools initiative children are encouraged to bring water to school for use throughout the day. A healthy break time is the norm and children can buy fruit and water from the school tuck shop. All children are encouraged to drink milk and water, eat bread, sandwiches, fruit and vegetables. The school recently won a Silver Award from Action Cancer as recognition of their healthy living programme.

The school offers a wide selection of extended schools provision for Foundation Stage, Key Stage 1 and Key Stage 2. These include Spanish, Football, Outdoor Play, Art, Music, Homework Club and Rounders.

The school is proud to have received the Investor in People Award showing our commitment to continuous staff development which is reflected in the children's learning.

The school has developed a religious studies programme which is cross-curricular and reflects the integrated nature of the school. Children learn to value their own religion and to understand and respect the beliefs of others. This programme taught by qualified teachers follows the core curriculum as laid down by the Department of Education and agreed by the four main churches. Roman Catholic children are prepared for the sacraments. Parents wishing to withdraw their children from all religious instruction and assemblies have the right to do so. The school operates comprehensive Child Protection strategies in line with the Department of Education.

Extra-curricular activities have recently included netball, football, gymnastics, dance, cycling proficiency, Environmental Club – working towards being a Green Flag Eco School, hurley, camogie and music club with a wide range of instruments available, homework club, ICT, art and rounders for P4–P7. The school is conveniently located adjacent to the Astro Turf All-Weather Football Pitch and Portaferry Sports Centre. We take sports and recreation very seriously as part of our healthy schools initiative.

We have a lively Parents' Council who meet monthly encouraging and supporting the school in fund raising activities. Parents are also consulted over policy matters such as homework, discipline and uniform. The group print an informative monthly newsletter for parents.

For application forms, prospectus, general enquiries and requests for a visit to the school please contact the Principal or log on to our school website [www.portaferry.ips.ik.org](http://www.portaferry.ips.ik.org).

### ***Admissions***

The Board of Governors will apply the admissions criteria in such a way as to effect an intake which is as close as possible to a ratio of 50% Protestant and 50% Roman Catholic, and which will not, if possible, fall outside a ratio of 60% to 40%, either way. The school will also admit a proportion of

pupils from other and non-religious backgrounds. The proportion of such pupils will not normally exceed 20% of the admissions number in any year.

## **Admissions Criteria**

### ***P1 Intake***

The admissions criteria will be applied to members of other traditions/non-religious backgrounds in the order set down and a maximum of 20% of available places will be awarded to this group.

The criteria will then be applied separately to Protestant and Roman Catholic applicants in such a way as to allocate the remaining places as close as possible to a ratio of 40% Protestant and 60% Roman Catholic pupils or vice-versa.

The religious affiliation of a pupil will be decided by assessing the information supplied to the school by the parent/guardian on the school's admission form.

In the event of under-subscription in any of the categories referred to above, the remaining places will be divided equally between the other two categories. Should this process result in an odd number of places, the additional place will be allocated to the group, which has the greater number of application.

- 1 Children of compulsory school age with a sister or brother, half-sister/half-brother, step-sister/step-brother already enrolled at the school.
- 2 Children of compulsory school age who are siblings of pupils formerly enrolled at the school.
- 3 Children of compulsory school age whose parent(s)/guardian(s) are presently permanent members of staff or are due to take up a permanent staff post in the academic year 2012/2013 or are serving members of the Board of Governors.

4 Children of compulsory school age who are the only or eldest in their family eligible for admission.

5 Children of compulsory school age that is the eldest child in their family eligible for admission.

6 Children of compulsory school age who are younger children in a family and whose older sibling(s) applied and did not gain entry to Portaferry Integrated Primary School.

7 All children of compulsory school age.

Where the school is under-subscribed in any of the above-mentioned proportions, pupils will be admitted irrespective of religion and in accordance with the above criteria.

In the event of over-subscription in the last criterion, which can be applied, the selection for places remaining in the last category will be on the basis of the initial letter of the surname in the order set out below. The surname used will be as registered or legally changed and documented.

**N S B R F K J V E U L C M H Z Q X D G  
A O P W T I Y**

The order was determined by a randomised selection of letters of the alphabet.

In the event of surnames beginning with the same letter the subsequent letters of the surname will be used in alphabetical order. In the event of two identical surnames the alphabetical order of the initial letter of the first name will be used. In the event of the first forenames beginning with the same letter the subsequent letters of the forenames will be used in alphabetical order.

***Applications for admission to P1 after the beginning of the school year.***

Criteria as above.

### ***P2-P7 Intake***

Criteria as above.

NB Parents are encouraged to complete the school's Child's Information form for their child as early as possible prior to their child's entry to school or at the latest with their child's statutory application form.

It is the parent's responsibility to ensure that all information which is relevant to the admission criteria is included on the statutory application form and on the 'Child's Information' form.

In accordance with the 1997 Education Northern Ireland Order, Portaferry Integrated Primary School has been directed to select for admissions all children resident in Northern Ireland at the time of their proposed admission to school before any child not so resident may be selected for admission.

#### **Applications for Admission**

	<b>No of Applications Received</b>	<b>No of Pupils Admitted</b>
<b>2009/10</b>	11	11
<b>2010/11</b>	10	10
<b>2011/12</b>	8	8

**PORTAVOGIE PRIMARY SCHOOL  
NEW HARBOUR ROAD  
PORTAVOGIE  
NEWTOWNARDS BT22 1EE**

**CONTROLLED PRIMARY SCHOOL**

**Telephone: 028 4277 1771  
Fax: 028 4277 2348  
E-Mail: lbell433@c2kni.net**

**Principal: Miss L Bell B.Ed  
Chairman of Board of Governors: Mr J Young**

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**Admissions No. 30**

**Enrolment No. 209**

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Our Primary School is set in the fishing village of Portavogie and has an enrolment of approximately 176 P1-P7 children. We also have a Nursery Unit for 52 part-time pupils. The majority of our pupils live within walking distance of the school, and many have strong family ties which go back several generations.

The school was extended recently and all children are now taught in permanent accommodation which is furnished to a high standard.

Our new accommodation provides us with the following:

- three new classrooms – one of which is used as a computer suite with interactive whiteboard
- a reading recovery room
- new secretary's office
- new staff room
- new girls & boys toilets
- disabled toilet
- new Principal's office.

One mobile has been refurbished to provide:

- a music/drama/lunch room

We have an Assembly Hall which is also used for PE, school dinners and drama productions/pantomimes. School meals are served fresh daily.

Our current teaching staff is Principal, seven full-time assistant teachers, six classroom assistants, one part time Special Needs teacher and one part-time music tutor providing one teacher per year group in the main school. The Nursery Unit has its own full-time teacher and classroom assistant. Regular meetings of the staff, of co-ordinators and the Senior Leadership Team contribute to the smooth running of the school. The clerical staff, caretaker, lunchtime supervisory assistants, school meals staff and

crossing patrol complete a team dedicated to the education and welfare of the children entrusted to their care.

Our school tries to provide a friendly, secure environment for our pupils. We try to produce a caring atmosphere where pupils learn because they want to, not because they have to. The curriculum tries to take account of the wide variety of background experiences which pupils have outside school and to allow for the range of individual talents and interests. It is based wherever possible on the first hand experiences of pupils and makes positive use of the educational value of organised play.

Educational visits form an integral part of the school's work and a wide range of extra-curricular activities is undertaken. These include Drama, Band, Scripture Union, Badminton, Netball, Football, Rugby, Computer club, French club, Craft club, Recorder club and Cycling Proficiency. Our P7 classes visit an Outward Bound Centre for a week each year, and whenever possible, a school trip is organised to Britain.

The school has a strong Parents and Friends Association which has the backing and financial support of the majority of parents. We try to encourage attitudes whereby teachers and parents are mutually supportive.

The members of the Board of Governors are keenly interested in all aspects of the school and strongly support the work of the staff.

Application forms may be obtained from the school. The full Board of Governors will be

involved in the application of the admissions criteria.

## **Admissions Criteria**

*The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form. The provision of false or incorrect information or the failure to provide information within the deadlines set by primary schools can result in the withdrawal of a place and the inability to offer a place on the part of any school nominated on the applicant's application form.*

**Please note that it is the parents' responsibility to ensure that all relevant information regarding the stated admissions criteria is included on the application form.**

### ***P1 Intake***

If the school is over-subscribed, pupils will be admitted according to the following criteria, applied in the order set down.

- 1 Preference will be given to pupils of compulsory school age whose parents are in full-time employment within the school.
- 2 Preference will be given to those children of compulsory school age with a brother/sister (half-brother/sister) currently in attendance at the school. Please list name(s) and year group(s).
- 3 Preference will be given to pupils of compulsory school age whose brother/sister (half-brother/sister) or parent attended the school. Please list names and dates of attendance.
- 4 Preference will be given to children of compulsory school age on the basis of the distance their home is to the school. Those children who live closest to this school (as measured by the shortest walking distance by public road) than any other primary school will be given priority.

## ***Supplementary Criterion***

In the event of over-subscription within any one of the above criteria, then final selection will be on the basis of the proximity of the child's home to the school as measured by the shortest walking distance by road.

### ***P1 admissions – after the beginning of the school year***

Criteria as above.

### ***P2-P7 Intake***

Admission criteria as for P1 applies.

The enrolment number for each class should not however exceed 30.

## **Applications for Admission**

	<b>No of Applications Received</b>	<b>No of Pupils Admitted</b>
<b>2009/10</b>	26	26
<b>2010/11</b>	35	30
<b>2011/12</b>	32	30

**ST ANNE'S PRIMARY SCHOOL  
'SHANDON'  
9 MILLISLE ROAD  
DONAGHADEE BT21 OHY**

**MAINTAINED PRIMARY SCHOOL**

**Telephone: 028 9188 3619**

**Fax: 028 9188 3619**

**E-Mail: [info@stannesps.donaghadee.ni.sch.uk](mailto:info@stannesps.donaghadee.ni.sch.uk)**

**Website: [www.st-annes.ik.org](http://www.st-annes.ik.org)**

**Principal: Mr John Hennessy**

**Chairman of Board of Governors: Mr Brian Jamison**

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## **Admissions No. 11**

## **Enrolment No. 76**

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St Anne's Primary School is nestled off the Millisle Road, Donaghadee and enjoys a pleasant and spacious grounds alongside St Comgall's church. It is within the Parish of Bangor, sharing facilities and resources with its other Parish schools, including St Columbanus' College. Its reputation as a caring school with high expectations draws families from all religions, cultures and locations, with some children attending from Groomsport, Millisle and Newtownards.

The current school building was extended and refurbished in recent years, to provide excellent accommodation now comprising of four rooms in the main building and one mobile classroom. In the main building two rooms are used as classrooms and the others are used for a library and resources area. The school also makes use of the hall attached to St Comgalls Church when required.

The current teaching staff consists of the Principal, two full-time teachers and one part-time teacher. In addition, there are two classroom assistants, both of whom are trained to provide additional reading support, and one of whom is trained in Special Needs, providing one-to-one support in maths and literacy.

Each child that attends St Anne's Primary School is encouraged to fulfil their intellectual, spiritual, physical, social and emotional potential. Central to the creation of this is a commitment to the Catholic School Ethos, the acknowledgement of the worth and value of each child and the fostering of self-esteem, self confidence and self respect, so that they may accept appropriate

responsibilities, show respect for others and for our environment.

The school curriculum covers all subject areas as required by the NI Curriculum. In addition children enjoy a wide range of other activities, including annual residential visits, piano, basketball, tag-rugby, music, film and chess clubs.

The School has a strong and ongoing cross community programme with local primary schools. This programme has proved valuable to our children's better understanding of themselves and others.

St Anne's has an active PTA and all parents are encouraged to participate in the educational and social life of the school. P.T.A. events include Quiz nights, Halloween and Christmas parties and a Summer fete.

The Board of Governors take a very keen interest in all aspects of the school and support fully the work of the staff.

The criteria for admission has been drawn up by the Board of Governors.

An **Open Morning** will be held on **December 1** from 9.30am to 12.30pm for interested parents; Mr Hennessy will be very happy to show you around and answer any questions. Application Forms may be collected from the school office at any time.

### **Admissions Criteria**

#### ***P1 Intake***

- 1 Children of compulsory school age who belong to St Comgall's Parish, Bangor.



- 2 Children of compulsory school age from other areas up to the maximum admissions figure.

***In the event of oversubscription in the above criteria the following sub-criteria will be applied in the order set down:***

- (a) Children who have a brother/sister currently in attendance in St Anne's Primary School;
- (b) Children who have a parent/guardian employed by the school;
- (c) Eldest in the family;
- (d) Proximity to school as measured using walking distance by Google maps.

***P1 admission – after the beginning of the school year***

Criteria as above.

***P2-P7 Intake***

As above.

**The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form. The provision of false or incorrect information or the failure to provide information within the deadlines set by primary schools can result in the withdrawal of a place and the inability to offer a place on the part of any school nominated on the applicant's application form.**

### **Reception Class**

Children who reach the age of 4 after 1 July 2012 may be enrolled in the Reception Class depending on the places available. Please note that children entering a Reception Class can only be considered for admission once they reach their fourth birthday. If oversubscribed, the following criteria will apply:

- 1 Priority will be given to children who are under compulsory school age in the following order:

- (a) having a brother or sister at St Anne's PS;
- (b) having a parent/guardian employed by the school;
- (c) being the first child of a family;
- (d) Proximity to school as measured using walking distance by Google maps.

### **Applications for Admission**

	<b>No of Applications Received</b>	<b>No of Pupils Admitted</b>
<b>2009/10</b>	5	5
<b>2010/11</b>	7	7
<b>2011/12</b>	7	7

**ST FINIAN'S PRIMARY SCHOOL**  
**ANN STREET**  
**NEWTOWNARDS**  
**BT23 7AD**

**MAINTAINED PRIMARY SCHOOL**

**Telephone/Fax: 028 9181 5229**  
**E-Mail: hugh\_oprey@yahoo.co.uk**  
**or: info@stfiniansps.newtownards.ni.sch.uk**  
**Website: www.stfinians.co.uk**

**Principal: Mr Hugh O'Prey**  
**Chairman of Board of Governors: Very Rev Martin O'Hagan PP**

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**Admissions No. 30**

**Enrolment No. 233**

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Initially the school was opened in 1910 as separate boys' and girls' school but was extended and amalgamated as a co-educational school for boys and girls in 1965.

Almost all the pupils are from the Newtownards Parish area. Current enrolment is 163 pupils with seven permanent, full-time teachers plus the principal and no composite classes. The enrolment of the school has risen consistently in the last number of years. Children of all backgrounds and religions are welcome at Saint Finian's.

The well maintained accommodation comprises 9 bright spacious classrooms, assembly/PE/dining hall, meals kitchen, staff room, and office and resource room. Within the last few years every class has been refurbished with new furniture and each classroom has an interactive white board installed. Significant renovations have occurred onsite and to the School hall also. There are three spacious playgrounds and large grass playing areas in the school grounds.

The current teaching complement is Principal plus 7 full-time assistant teachers. The wide range of experience and expertise therein is put to effective use in a well developed system of subject co-ordinators. Regular staff meetings ensure that the strengths of each member of staff are utilised. The 7 classroom assistants, school secretary, cleaner, supervisory assistants, school meals staff and crossing patrols are an integral part of the school community which is fully committed to the education and well-being of all the children in its care. We have part time specialist teaching to assist those children encountering learning difficulties each week.

The school and its entire staff are committed to providing a broad, balanced curriculum which will develop all its children to their full potential. The school strongly believes in the maintenance of high standards of attainment, behaviour and attitudes. As a Catholic school we are dedicated to the creation of a caring, believing community with Christian values and practice within the school and in the larger world outside.

We aim to create a family atmosphere where confidence, self-esteem and consideration for others are at the core of the school ethos. There is a designated school uniform and good attendance, punctuality and good conduct are both expected and rewarded.

Personal Development and Mutual Understanding is considered to be a central rather than optional part of the school's curriculum and we will be building on our contacts with the pupils and staff of Londonderry, St Mary's Comber and Millisle Primary Schools. Children currently avail of tuition in terms of guitar, tin whistle, and traditional music, Polish, French, Spanish, Swimming and Fundamental Movement Skills.

There is a great variety of extra-curricular activities which includes Soccer, GAA, Rugby, Dance, Netball, Athletics, Choirs, Cookery, Gardening, Basketball, Tennis, Art, Speech and Drama and Gymnastics. An early morning Breakfast Club caters for working parents providing nutritional meals and offering a range of fun activities from 8am onwards.

Pre-school educational provision is provided onsite with the St Finian's Early Years Education Centre which has on average

approximately twenty two allocated funded places.

A devoted and hard working PTA is an essential fund raiser for the school and organises and staffs important events such as the First Communion breakfast, Confirmation tea, Sports Day and Summer/Christmas Fun Day. They also organise many social events for both parents and children and these help to reinforce the sense of community that exists around the school.

Parents also help by assisting the teachers on school trips and educational visits. Regular parent/teacher consultations take place at all levels.

As members of the local community the Board of Governors take a very interested overview in all aspects of the school and support fully the work of the staff.

Application forms may be obtained from the school and you can sample a flavour of the school at: [www.stfinians.co.uk](http://www.stfinians.co.uk). The full Board of Governors will be involved in the application of the admissions criteria.

### Admissions Criteria

*The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form. The provision of false or incorrect information or the failure to provide information within the deadlines set by primary schools can result in the withdrawal of a place and the inability to offer a place on the part of any school nominated on the applicant's application form.*

The following criteria will be applied in the order set down by the Board of Governors of St Finian's Primary School in selecting children for admission to P1. In the event of over-subscription in any one of the criteria, taken in order, pupils will be selected on the basis of proximity of their parents/guardians' home to the school as measured by the shortest walking distance.

### A) For the Admission of pupils to Year 1 in September 2012 and the Admission of Pupils to Year 1 after the beginning of the school year.

- 1 Children who have reached compulsory school age.
- 2 Children whose parent/guardian is presently a permanent member of the school teaching/ancillary/auxiliary staff.
- 3 Children who have brothers/sisters, half brothers/sisters presently enrolled in the school.
- 4 Children who spend their Pre-School year in St Finian's Early Years Education Centre.
- 5 Children who are the eldest/only child in their family.
- 6 Children whose older brother/sister, half brother/sister, are former pupils of the school.
- 7 Children whose parent/guardian is a former pupil of the school.
- 8 Children who have not met any of the aforementioned admissions criteria.

It is the parents' responsibility to ensure that any information which is relevant to the school's criteria is included on the appropriate form.

### P2-P7 Intake

Provided that each class, or the school as a whole is not oversubscribed, criteria will be applied as for P1 admissions.

### Applications for Admission

	No of Applications Received	No of Pupils Admitted
2009/10	23	23
2010/11	23	23
2011/12	21	21

**ST MARY'S PRIMARY SCHOOL  
KILLINCHY STREET  
COMBER  
NEWTOWNARDS BT23 5AP**

**MAINTAINED PRIMARY SCHOOL**

**Telephone: 028 9187 2777**

**E-Mail: mbranniff553@c2kni.net**

**Acting Principal: Miss Maria Branniff**

**Chairman of Board of Governors: Very Rev Martin O'Hagan**

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**Admissions No. 11**

**Enrolment No. 75**

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St Mary's is situated in spacious grounds at the junction of Killinchy Street and Killinchy Road, on the outskirts of Comber. It has a rural setting drawing children from a wide area.

Having all the advantages of a small school with its 'family' atmosphere, the emphasis is one of openness to the wider world. We provide our children with a wide range of experiences through organised visits and by bringing specialists into the school.

As a Catholic Maintained School our central aim is to provide a caring and effective Education Service in which each child will be able to develop –

- (a) Emotionally
- (b) Socially
- (c) Spiritually
- (d) Morally
- (e) Intellectually
- (f) Aesthetically
- (g) Physically

We work to enhance each child's self-esteem and self-discipline and develop each child's talents to the full, taking into account their potential for growth and development. St Mary's sets a high standard of academic achievement and conduct for its pupils.

The staffing consists of a Teaching Principal, three full-time assistant teachers, a full-time general classroom assistant and two full-time special needs classroom assistants. We are supported by efficient and helpful part-time clerical, caretaking and school meals supervising staff.

The wide range of experience and expertise of the staff of St Mary's is effectively used to present the Northern Ireland Curriculum to

our children. Parents are kept well informed of their children's progress through regular formal and informal interviews and written reports.

The children have facilities for Swimming Instruction at Ards Swimming Pool on a weekly basis during the Spring and Summer Terms. During the year the children have professionally coached sessions in gymnastics, basketball and dance. These classes are an integral part of the school curriculum.

There are two well-equipped classrooms and a mobile classroom. All three classrooms have newly installed interactive whiteboards. In January 2011, a new mobile building was added, incorporating a computer suite, staff room and toilet facilities. We also have use of the parish Community Centre set in the school grounds.

There is a strong Parent/Teacher Association and all parents are encouraged to participate in the Educational and Social life of the school.

A monthly newsletter keeps parents informed of school business and events.

Our recent Inspection by the Department of Education (April 2009) highlighted many strengths of our school and included comments about "...the quality of Teaching and Learning", "...the strong sense of Community fostered by the Principal and staff", and "...the exemplary behaviour of the children."

The school is involved in various programmes with other local schools in Comber.

For additional information please contact the Principal.

The Board of Governors will apply the admissions criteria.

## **Admissions Criteria**

### ***P1 Intake***

The following criteria will be applied in the order set down by the Board of Governors of St Mary's Primary School in selecting children for admission to P1 in September 2012. Within each criterion priority will be given to pupils regarded by the Board of Governors, on the basis of supporting evidence by parents or statutory agencies, as having special circumstances (medical, social, security factors).

- 1 Children of compulsory school age who normally reside in the parish of Newtownards/Comber.
- 2 Children of compulsory school age who have brothers/sisters, half-brothers/sisters presently enrolled at the school.
- 3 Children of other parishes in the North Down Area.
- 4 Children whose parent/guardian is presently a permanent member of the school teaching/ancillary/auxiliary staff (or who have been appointed to take up imminent employment in the school).
- 5 Children of compulsory school age whose parent/guardian, brothers/sisters, half-brothers/sisters are past pupils of the school.
- 6 Other children of compulsory school age.

### ***Applications for admission to P1 after the beginning of the school year***

Criteria as above.

### ***Reception Class***

Children who reach the age of 4 years after 1 July 2012 may be enrolled in the Reception Class in September 2012 depending on the places available. Please note that children entering a Reception Class cannot be considered for admission until they reach their fourth birthday. If over-subscribed, the following criteria will apply.

- 1 Priority will be given to children who are under compulsory school age in the following order:
  - (a) having a brother or sister at St Mary's PS;
  - (b) having a parent/guardian at the school;
  - (c) being the first child of a family;
  - (d) parental commitment to the school (ie children who intend to complete their primary education at St Mary's PS).

### ***P2-P7 Intake***

Criteria as above.

In the event of over-subscription in any one of the criteria, taken in order, pupils will be selected on the basis of proximity of home to the school as measured by the shortest walking distance.

### **Applications for Admission**

	<b>No of Applications Received</b>	<b>No of Pupils Admitted</b>
<b>2009/10</b>	9	9
<b>2010/11</b>	9	9
<b>2011/12</b>	13	13

**ST MARY'S PRIMARY SCHOOL  
3 CHURCH GROVE  
KIRCUBBIN  
NEWTOWNARDS  
BT22 2SU**

**MAINTAINED PRIMARY SCHOOL**

**Telephone: 028 4273 8581**

**E-Mail: [jdorrian516@c2kni.net](mailto:jdorrian516@c2kni.net)**

**Principal: Mr Seamus Dorrian B.Ed. (Hons), P.G. Dip.Prof Dev., M.Ed.**

**Chairman of Board of Governors: Rev Patrick Neeson P.P.**

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**Admissions No. 42**

**Enrolment No. 291**

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### **Background**

St Mary's Primary School was opened in 1981 in the village of Kircubbin to serve the community of the village, nearby Greyabbey, Cloughey and the parish of Ardkeen. The building is very pleasantly situated in close proximity to Strangford Lough and affords panoramic views which stretch from Scrabo Tower to the Mourne Mountains.

The immediate environment of the school is much enhanced by the wide open green spaces which surround the school, including spacious hard surface play areas. The school is sited well away from the main thoroughfare and children who walk to school are safe. At present there are 132 pupils on roll.

The school is served by the school bus and local service bus.

### **Our Ethos**

As a Catholic school, St Mary's aims to promote a happy, tolerant and caring environment where all pupils are afforded the opportunity to develop spiritually, morally, emotionally, intellectually and aesthetically. Emphasis is placed upon developing confidence, self-esteem and consideration for others in all our young people.

*St Mary's is a school for the entire community and currently we have children from both of the main religious traditions enrolled. We also have a number of children from EU countries for whom English is their second language. We welcome applications from all children irrespective of nationality, age, gender or creed.*

Great emphasis is placed on respect and good manners. A high standard of work, personal achievement and conduct is maintained by

pupils and staff working harmoniously. There is a designated school uniform. Good attendance, punctuality and good conduct are the norm.

### **Accommodation**

The well-kept accommodation comprises 8 classrooms, Reading Recovery Room, Music Tuition Room, TV room, medical room, library, assembly/dining/physical education hall, staff room, administrative block and meals kitchen.

The school has recently undergone a minor works programme which has provided an ultra modern entrance and office accommodation as well as a new research centre with *in situ* internet access and an interactive whiteboard and also a newly equipped purpose built computer suite with the very latest in multimedia presentation.

Just outside our school gates is Kircubbin Community Nursery School. We find that the close proximity of the nursery school lends itself to a seamless transition from nursery to Primary 1.

### **Staff**

The current teaching staff is Principal and 6 full-time assistant teachers. The wide range of experience and expertise therein is put to effective use in a well developed system of subject co-ordinators.

Regular meetings of the Staff and co-ordinators contribute to the smooth running of the school. The school secretary, caretaker, cleaners, lunch-time supervisory assistants, school meals staff and crossing patrol complete a team dedicated to the education and welfare of the children entrusted to their care.

### **Learning Resource Centre\***

A Learning Resource Centre was opened for Key Stage 2 pupils in September 2002 and serves the children from North Down and Ards Peninsula. The unit is **cross community** and offers specialist support in English and Maths to children who have moderate learning difficulties.

*\*Service suspended due to lack of numbers.*

(Since the suspension of the LRC the teacher has joined the full-time staff of St Mary's and puts her extensive knowledge of Special Educational Needs (SEN) to good use as the school's SENCO (Special Educational Needs coordinator)).

### **The Curriculum**

The school aims to provide a rich and varied curriculum, with an emphasis on Literacy and Numeracy. Teachers plan together to provide stimulating and exciting lessons. ICT is used daily to promote understanding and to stimulate interest in learning. Currently the school is above the NI standard in both Numeracy and Literacy at End of Key Stage 2.

Educational visits form an integral part of the school's work and add to the experiences of our young people.

### **Special Needs**

The needs of children who may experience difficulties in Literacy or Numeracy are catered for by individual education plans written by the child's teacher and a specially trained Reading Recovery Teacher and the Reading Partnership Programme.

We aim to identify children with special educational needs early in their school career and to provide the support necessary using the help of outside agencies where appropriate.

Parents are fully informed once children have been identified and are supported by the staff in all decisions they make regarding the needs of their children.

### **Cottown Reading Support at St Mary's**

Special provision for Dyslexic children is provided in St Mary's. Eligible pupils receive additional support from a specialist teacher, who visits our school.

### **Extra Curricular**

A wide range of extra-curricular activities is undertaken. These include football, hurling, netball, rugby, swimming, visits to the local library and choirs. The school also organises a book club and after school games coaching sessions.

### **Spanish**

All pupils in St Mary's study Spanish as a modern foreign language. Our tutor Louisa visits the school on a weekly basis and teaches Spanish in an innovative and fun way. The classes are free for all pupils.

### **Breakfast Club**

There is a breakfast club each morning from 8.00am where children are offered a wide range of breakfast items at SEELB Canteen prices.

During inclement weather a range of strategy games such as draughts, Connect 4 and chess are available for children during the Breakfast Club.

The club has been running very successfully for over 8 years.

**NB: Pupils are supervised from 8.00am free of charge and do not have to have breakfast in school although many choose to do so.**

### **Health Promotion**

The school operates a healthy break for pupils from P1 – P3 where children receive fruit/toast/plain biscuit. Pupils from P4 – P7 are requested to provide their own fruit break. A small selection of fresh fruit is normally available from the school kitchen, which provides a healthy and nutritious meal each day cooked on site.

### **Parents as Partners**

Parents are encouraged to take an active role in their children's education. They have the opportunity to attend class led assemblies and monthly award ceremonies. There are many opportunities during the year to meet with the teachers to discuss the progress being made by their children.

We have an active Parents Support Group who organise fundraising activities, discos for the pupils and social activities for the parents and their friends.

We like to involve parents in school life and have planned some exciting events for the future.

### **Community**

The school prides itself on being part of the community in which it exists. As well as the weekly community mass there are numerous opportunities for the community to celebrate the work of the school.

St Mary's makes a positive contribution to the local community by its involvement with local clubs, societies and its links with other agencies and schools in the area.

There are many opportunities to use the school facilities outside normal school hours and often there is a considerable reduction in charges for pupils of the school.

### **Wrap Around/After School Care**

Saint Mary's are pleased to be able to offer our parents the option of After School Care from **7.30am until 6.00pm** each day. The scheme is fully approved and regulated by the **Eastern Health & Social Care Trust**.

*Employers for childcare vouchers* are accepted making **KUBBY** at St Mary's a very cost effective solution.

KUBBY operate during school holidays and provide care from 7.30am - 6.00pm in St Mary's.

For further details contact Tony or Ann at KUBBY on (028 427 38087)

### **The Governors**

The members of the Board of Governors are keenly interested in all aspects of the school and strongly support the work of the staff.

The Board of Governors will be involved in the application of the admissions criteria. Application forms may be obtained from the school.

## **Admissions Criteria**

### ***P1 Intake***

The following criteria will be applied, in the order set down by the Board of Governors of St Mary's Primary School, Kircubbin in selecting children for admission to Primary 1 in September 2012.

- 1 Children of compulsory school age who normally reside in the parish of Ardkeen. (In the event of over subscription, you will be asked to provide proof of address eg utilities bill/driving licence, proof of age i.e. original birth certificate. A copy of the proof will be kept by the school to verify that your child should be enrolled at St Mary's).
- 2 Children of compulsory school age who have brothers/sisters (half-brothers /sisters) currently enrolled in the school.
- 3 Children of compulsory school age who had brothers/sisters (half-brothers/sisters) formerly enrolled at the school.
- 4 Children of compulsory school age whose parent/guardian is currently a permanent member of the school teaching/ancillary/auxiliary staff.
- 5 Children of compulsory school age who reside outside the parish of Ardkeen and whose parents want them to attend this school.

***In the event of over-subscription in any one of the above criteria, taken in order, the following sub-criteria will be applied.***

- (a) The proximity of the home to the school as measured by the shortest walking distance by road.
- (b) In the event of a tie the admission will be measured by lot.

### ***P1 Admissions after the start of school year***

The same criteria as above will apply.



### ***P2-P7 Intake***

The same criteria as above will apply.

#### **Applications for Admission**

	<b>No of Applications Received</b>	<b>No of Pupils Admitted</b>
<b>2009/10</b>	16	16
<b>2010/11</b>	23	23
<b>2011/12</b>	15	15

Thank you for taking the time to read our submission to this booklet.

If you require any further information or would like to clarify any point please contact the school Principal.

You are more than welcome to visit our school and this can be arranged by simply telephoning the school, or attending our open day, which will be advertised in the parish bulletin.

Our new prospectus is available upon application to the Principal.

Our new and exciting website will give you some idea of what our school is like.  
**[www.stmaryskircubbin.co.uk](http://www.stmaryskircubbin.co.uk)**

Principal: Mr J F Magee  
Chairman of Board of Governors: Mr Peter Merron

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**Admissions No. 54**

**Enrolment No. 379**

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The school was opened in January 1987 and enjoys a pleasant situation on the southern side of the village of Portaferry, close to the shores of Strangford Lough.

The majority of pupils are drawn from the parish of Ballyphilip, though some have been enrolled from further afield when space permitted. Current enrolment is 226.

The well kept accommodation comprises 13 classrooms, library, assembly/physical education hall, staff room, administrative block, medical inspection room, meals kitchen and dining hall.

The current teaching staff is Principal plus 9 full-time teachers and 1 part-time special needs teacher. The wide range of experience and expertise therein is put to effective use in a well developed system of subject and activity co-ordinators and the senior management team contribute to the smooth running of the school. The clerical staff, classroom assistants, caretaker, cleaners, lunchtime supervisory assistants and school meals staff, complete a team dedicated to the education and welfare of the children entrusted to their care.

***The school aims to provide:***

- a) a Catholic ethos within the school in which the children will acquire a reasoned set of attitudes, values and beliefs;
- b) a rich and varied curriculum in order to promote the spiritual, moral, cultural, intellectual and physical development of each child in an environment which is pleasant, caring and happy. Alongside

the development of competence in the basic skills, emphasis is placed upon developing confidence, self-esteem and consideration for others.

Pupils and staff working harmoniously maintain a high standard of work, personal achievement and conduct. There is a designated school uniform and good attendance, punctuality and good conduct are the norm.

Educational visits form an integral part of the school's work and a wide range of extra-curricular activities is undertaken. These include camogie, netball, basketball, hurling, gaelic football, soccer, swimming, modern dance and athletics. In 2011/12 St Mary's girls were the treble winning Camogie Champions of Co Down. There is an excellent choir.

St Mary's is an *Extended School* and uses funding from the project to provide supervised activities for Primary 2 and Primary 3 children at 2pm each day whilst after school activities are offered to P4-7 Monday to Thursday.

Primary 7 pupils enjoy a few days residential visit in the Mourne Mountains each year. St Mary's has been awarded the Eco Schools Silver Award. The school maintains cross-curricular links with other schools in the Ards area.

Parents are encouraged to take an active role in their children's education. They are very supportive in attending school functions and open nights and assisting in many day-to-day school activities. They are very generous in donating to various charities and in raising money to purchase extra resources for the School. In this respect the Parents

Support Group is of tremendous value. With the help of a grant from *Awards for All*, St Mary's has recently installed six Interactive Whiteboards.

Application forms may be obtained from the school. The Board of Governors will be involved, along with the Principal, in the application of the Admissions Criteria.

### **Admissions Criteria**

*The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form. The provision of false or incorrect information or the failure to provide information within the deadlines set by primary schools can result in the withdrawal of a place and the inability to offer a place on the part of any school nominated on the applicant's application form.*

#### ***P1 Intake***

The following criteria will be applied in the order set down 1 - 6 by the Board of Governors of St Mary's Primary School, Portaferry, in selecting children for admission to P1 in September 2012.

- 1 Children of compulsory school age who normally reside in the parish of Ballyphilip.
- 2 Children of compulsory school age who have brothers/sisters (half-brothers/half-sisters) presently enrolled in the school.
- 3 Children of compulsory school age whose parent/guardian is presently a permanent member of the school teaching, ancillary, or auxiliary staff.
- 4 Children of compulsory school age whose parent/guardian, brother/sister (half-brother/half-sister) are prior pupils of the school.

5 Children of compulsory school age, regarded by the Board of Governors, on the basis of supporting evidence by parents and/or statutory agencies, as having special circumstances - medical, social, security factors - that would necessitate attendance at this school.

6 Children of compulsory school age from other areas.

*In the event of over-subscription in any one of the criteria, taken in order, the following sub-criterion will be applied.*

Final selection will be on the basis of the closeness of the home to the school as measured by the shortest walking distance.

*Applications for admission to P1 after the beginning of the school year*

Criteria as above.

#### ***P2-P7 intake***

As above.

### **Applications for Admission**

	<b>No of Applications Received</b>	<b>No of Pupils Admitted</b>
<b>2009/10</b>	23	23
<b>2010/11</b>	30	30
<b>2011/12</b>	32	32

**ST PATRICK'S PRIMARY SCHOOL**  
**10 BALLYGALGET ROAD**  
**PORTAFERRY**  
**NEWTOWNARDS BT22 1NE**

**MAINTAINED PRIMARY SCHOOL**

**Telephone: 028 4277 1832**

**E-Mail: mmerron417@c2kni.net**

**Principal: Mrs Mary Merron PQH M.A. B.A. Hons.**

**Chairman of Board of Governors: Rev. Fr P Mulholland PP**

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**Admissions No. 18**

**Enrolment No. 129**

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St Patrick's was opened in 1966 and enjoys a pleasant situation on an attractive rural site. Set in its own grounds it incorporates both grassy and hard-surfaced playing areas. It is serviced by public transport (Translink).

The well kept accommodation has recently been renovated and now comprises of 5 stimulating classrooms, multipurpose hall, staffroom, Principal's office, library, and reading recovery/special needs room. Computer stations, worktops and craft areas are provided in all classrooms.

Provision for outdoor play has been developed to include separate Key Stage 1 and Key Stage 2 hard-surfaced play areas. Large play equipment with safety surface is provided in the Key Stage 1 play area to develop co-ordination and gross motor skills. Additional large play equipment is provided in the extensive grass play area available to the children.

The adjacent Parochial Hall is used for PE, musical productions and parent functions.

The current teaching staff is Principal, 6 assistant teachers and 5 classroom assistants. The staff have a wide range of skills and experience which ensures a broad and balanced curriculum is offered. Reading Recovery is available and is an integral part of curricular provision. Reading Partnership is also provided by classroom assistants. Auxiliary and ancillary staff complete a team dedicated to the all round development of the individual child.

As a Catholic school, we strive to develop the skills, values and self esteem of all children so that they can play a valued and valuable role

in society whilst living daily the Catholic faith. A rich, varied and meaningful curriculum is provided in a secure, happy and caring environment. Emphasis is placed on the development of each child as an independent learner.

A wide range of extra-curricular activities are undertaken to include hurling, camogie, Gaelic football, tag rugby, soccer, swimming, gymnastics, dance, golf, French, Spanish, school choir, musical productions and public speaking. Educational visits form an integral part of the school's programme and are used extensively to enrich and enhance particular areas of study.

Education for Mutual Understanding is enhanced through the strong links which have been developed with local schools.

Parents are encouraged to be actively involved in all parts of their children's education. Indeed, the high standards of work and discipline are achieved by nurturing strong links with parents. This has been developed to include a 'Friend's of St Patrick's' committee which plays a valuable role in school life. The school is at the heart of the community and is actively involved in parish life. Meetings, newsletters and regular bulletins keep parents fully informed.

There is a designated school uniform, which is strongly supported. Levels of attendance and punctuality are excellent.

As members of the local community, the Board of Governors take a keen and active interest in the school, the staff and the education of all the pupils. They will be involved in the application of the admissions criteria.

## Admissions Criteria

### *P1 Intake*

The following criteria will be applied in the order set down by the Board of Governors of St Patrick's Primary School in selecting children for admission to Primary 1 in September 2012.

- 1 Children of compulsory school age who reside in the Parish of Ballygalget;
- 2 Children of compulsory school age who already have brothers or sisters attending the school;
- 3 Children of school employees;
- 4 Children who are the eldest in their family;
- 5 Children whose family members (brother or sister, father or mother, grandfather or grandmother, in that order) were past pupils of the school;
- 6 Children of compulsory school age from other areas.

In the event that there are fewer applicants complying with a particular criterion than there are places available or remaining those applicants complying with that criterion will be admitted and the next criterion will be applied to the remaining applicants.

In the event that there are more applicants complying with a particular criterion than there are places available or remaining those applicants complying with that criterion will go forward to be considered under the next criterion and those not complying will be eliminated.

In the event that there are more applicants than there are places available or remaining on the application of the last criterion which can be applied, applicants will be selected for the remaining places on the basis that St Patrick's Primary School is the nearest suitable primary school, as measured by a straight line on an Ordnance Survey Map,

from the pupils permanent place of residence to the front door of the school.

### Reception Intake

**NB: Compulsory school aged pupils must always take preference to Reception pupils.**

- 1 If the Year 1 intake is not oversubscribed, children who have reached their 4<sup>th</sup> birthday on or before the 31<sup>st</sup> October and who reside in the Parish of Ballygalget may be enrolled into the Reception class provided the class number does not exceed 25 – eldest given preference.
- 2 If the Year 1 intake is not oversubscribed, children from other areas who have reached their 4<sup>th</sup> birthday on or before the 31<sup>st</sup> October may be enrolled into the Reception class provided the class number does not exceed 25 – eldest given preference.
- 3 If the Year 1 intake is not oversubscribed, children who have reached their 4<sup>th</sup> birthday on or before the 1<sup>st</sup> January may be enrolled into the Reception class provided the class number does not exceed 25 – eldest given preference

It is the parents' responsibility to ensure that any information which is relevant to the school's criteria is included on the application form.

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form.

The provision of false or incorrect information or the failure to provide information within the deadlines can result in the withdrawal of a place.

***Application for admission to P1 after the beginning of the school year***

Criteria as above will apply.

### ***P2-P7 Intake***

The school will enrol up to its maximum capacity of 125 using the following:-

- (a) in the interests of all children attending this school the Board of Governors would recommend a ceiling of 30 maximum in each composite class;
- (b) it will then review Pupil/Teacher ratio in the light of budget restrictions and pupil numbers;
- (c) criteria 1-5 will be applied.

### **Applications for Admission**

	<b>No of Applications Received</b>	<b>No of Pupils Admitted</b>
<b>2009/10</b>	26	22
<b>2010/11</b>	17	17
<b>2011/12</b>	16	16

**VICTORIA PRIMARY SCHOOL**  
**2 VICTORIA ROAD**  
**BALLYHALBERT**  
**NEWTOWNARDS BT22 1DQ**

**CONTROLLED PRIMARY SCHOOL**

**Telephone: : 028 4275 8350**

**Fax: 028 4275 7038**

**E-Mail: [info@vicpsballyhalbert.newtownards.ni.sch.uk](mailto:info@vicpsballyhalbert.newtownards.ni.sch.uk)**

**Principal: Mrs S Patten B.Ed(Hons), C.P.S.E., N.P.Q.H**

**Chairman of Board of Governors: Councillor A Carson**

**Co-educational – day school**

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**Admissions No. 29**

**Age Range 4 - 11**

**Enrolment No. 174**

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Our school aims to be an inclusive, imaginative and inspiring Learning Community where everyone can be safe, healthy, happy and successful together.

It has seven classrooms, a computer suite, playroom, library, large assembly/dining hall, and outdoor and covered play areas. The school has an 'excellent' energy efficiency rating, and is resourced with modern equipment, all classrooms having interactive whiteboards providing a stimulating learning environment. There is ample opportunity for pupils to take full advantage of the excellent surroundings.

The current teaching staff is: Principal, six full-time teachers, one part-time teacher and three classroom assistants. The staff has a wide range of experience and expertise, and regular staff consultations contribute to the smooth running of the school, academically and pastorally. The ancillary staff complete a team dedicated to the education, welfare and personal development of the children entrusted to their care. The teachers are dedicated to the implementation of the Northern Ireland Curriculum through a sensible blend of traditional and modern teaching methods in order to develop children to their full potential. Children are encouraged to work to their upper potential at all times in all subject areas.

The school considers it of vital importance to build up the children's self-esteem as well as to encourage them to co-operate in a caring, secure and happy atmosphere yet within a disciplined framework. There is a structured, whole school approach to encouraging positive behaviour including the use of House teams. There is a Pupil Voice in the form of a School Council and a Special Needs teacher to

ensure our School is fully inclusive. The needs of the individual child are considered paramount.

Breakfast Club and After-School Care are offered to support our working parents.

Good attendance, punctuality and good conduct are expected at all times. The school endeavours to foster habits of responsibility and self-discipline and to promote initiative, endeavour and the exercise of individual judgement. There is a designated school uniform.

The school Curriculum is enriched through a wide range of experiences, local trips and visitors to school. Extra-curricular activities include Cycling Proficiency, Cookery Club, Music Club with choir and recorder, Badminton, Scripture Union, Art/Craft, Football, Hip Hop, Debutots, Ju-Jitsu and Multi-Skills.

Parents are encouraged to take an active interest in their children's education and are made to feel welcome within the school to discuss their children's progress and general well being. There is an active Parent and Friends Association involved in Fundraising events and a Parent Council who support children in the School Council activities and represent the Parent Voice. Formal parent/teacher consultations take place throughout the school year. The members of the Board of Governors are interested in all aspects of the school and support the work of the staff.

Application forms for enrolment may be obtained from the school. The Board of Governors will be involved in the application of the admissions criteria.

## Admissions Criteria

The Board of Governors will only consider children of compulsory school age. The following criteria will be applied in the order set down, (based on the information supplied by parents on the application form).

### *P1 Intake*

- 1 Children who reside in the village of Ballyhalbert or reside outside the village where Victoria Primary School is their nearest school.
- 2 Pupils who have a link with school through the following family connections:
  - (a) siblings, cousins, nephews, nieces of pupils currently enrolled in the school;
  - (b) siblings, cousins, nephews, nieces of pupils previously enrolled in the school.
- 3 Children of staff presently employed in Victoria Primary School.
- 4 Pupils who have a link with the school through the following connections:
  - (a) mother or father a former pupil of the school.
- 5 Any other pupils providing they can be accommodated within the enrolment/admissions figure.

In the event of over-subscription within any of the above criteria those children who live closest to the school, as measured by the shortest walking distance by public road to the school, will be given preference.

### *Applications for admission to P1 after the beginning of the school year*

Criteria as above.

### *P2-P7 intake*

Criteria 1-5 above will be applied in that order.

***The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any applicant's Application Form.***

***The provision of false or incorrect information or the failure to provide information within the deadlines set by schools can result in the withdrawal of a place and the inability to offer a place on the part of any school nominated on the Application Form.***

### Applications for Admission

	No of Applications Received	No of Pupils Admitted
2009/10	21	21
2010/11	20	20
2011/12	27	27

### School Hours

School opens:	9.10am
Start:	9.30am
Morning Break:	10.50 – 11.00am
Lunch Time:	12.30 – 1.00pm
Finishing Time (P1-P3):	2.00pm
Finishing Time (P4-P7):	3.10pm



**VICTORIA PRIMARY SCHOOL  
EAST STREET  
NEWTOWNARDS  
BT23 7DD**

**CONTROLLED PRIMARY SCHOOL**

**Telephone: : 028 9181 8783**

**Fax: 028 9182 3570**

**E-Mail: info@victoriaps.newtownards.ni.sch.uk**

**Principal: Mrs M A Dunn**

**Chairman of Board of Governors: Rev N McAuley**

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**Admissions No. 85**

**Enrolment No. 592**

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Victoria Primary School is situated in the East End of Newtownards, at the junction of East Street and the Bangor Road. The majority of pupils come from the immediate area of the school and the housing developments in the Bangor Road, Donaghadee Road and Movilla Road areas. Current enrolment is 509.

Accommodation consists of 21 classroom bases, a Learning Support Classroom, a Reading Recovery Room and three one to one Learning Support rooms, a library/multi-purpose room, assembly/physical education hall, staff room, administrative area, meals kitchen and dining hall. The primary one and two classrooms are set to the front and left of the building surrounding a small courtyard. The primary three to primary seven classrooms are set to the rear of the complex in the two storey section of the building. Each set of classrooms has its own resource area.

The current teaching staff is Principal, Vice-Principal and 21 full-time teachers (including one full-time Learning Support teacher). The staff is organised in a system of year group and subject co-ordinators. Regular meetings and consultations take place to co-ordinate the development of the curriculum and the smooth running of the school. The school has an efficient and dedicated team of clerical staff, classroom assistants, caretaker, cleaners, supervisory assistants, school meals staff and crossing patrols to ensure the welfare of the pupils.

The school aims to promote the intellectual, spiritual, moral, cultural and physical development of each child in a pleasant, caring and happy environment. In addition to the development of basic skills we aim to

develop the self-confidence and self-esteem of every child and encourage consideration for others.

There is a designated school uniform and parents are encouraged to co-operate at all times to maintain high standards of attendance, punctuality and behaviour.

A wide range of extra-curricular activities is offered, including choirs and musical groups, soccer, mini-rugby, badminton, netball, hockey, Scripture Union, Art Club and Drama. At present pupils receive swimming instruction in P5, P6 and P7. Tutors from SEELB Music Centre provide tuition for stringed and woodwind instruments for some pupils in P4 – P7.

Parents are encouraged to become partners in their child's education. They are invited to attend school functions and parent/teacher consultations during the school year. The school has an excellent Parent/Teacher Association which arranges a varied programme of events and activities throughout the year for both pupils and parents, and is most supportive in every area of school life.

The members of the Board of Governors take a close interest in all aspects of the school and strongly support the work of the staff. The Governors are responsible for setting the admissions criteria and will apply these if the school's enrolment number is oversubscribed.

The Principal will be pleased to answer any queries prospective parents may have.

## Admissions Criteria

Admissions criteria are applied ONLY if the number of applications received exceeds the number of places available for any year group. The Board of Governors will be responsible for applying the admissions criteria for the P1 intake.

### *P1 Intake*

The following criteria will be applied in the order set down 1 to 4 to the applications of children of compulsory school age by the Board of Governors of Victoria Primary School in selecting pupils for admission to P1 in September 2012.

- 1 Children of compulsory school age who have a brother, sister, half brother, half sister, step brother, step sister, foster brother, foster sister, currently enrolled in Victoria Primary School.
- 2 Children of compulsory school age who have had a brother, sister, half brother, half sister, step brother, step sister, foster brother, foster sister, enrolled in Victoria Primary School. Child's name and year of leaving must be recorded on the application form.
- 3 Children of compulsory school age whose parent or guardian is employed on a permanent basis in Victoria Primary School.
- 4 Other children of compulsory school age.

***NB: The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form. Please note that the provision of false or incorrect information or the failure to provide information within the deadlines set by primary schools can result in the withdrawal of a place and the inability to offer a place on the part of any school nominated on the applicant's application form.***

## *Applications for admission to P1 after the beginning of the school year*

Criteria as above.

### *P2-P7 intake*

**The above criteria will be applied as listed for P1.**

### *Supplementary Criterion*

In the event of over-subscription in any one of the above criteria, preference will be given to those children who live closest to the school, as measured by the walking distance by road from the child's home to the gates at the main entrance of the school on East Street.

**Completed application forms must be returned by the specified date, as late applications cannot be processed until those received on time have been considered.**

**Parents should ensure that all relevant information regarding the child is included on the Application Form - continued on a separate sheet if necessary. The Board of Governors can only apply criteria for admission based on the information received with the application form.**

### **Applications for Admission**

	<b>No of Applications Received</b>	<b>No of Pupils Admitted</b>
<b>2009/10</b>	73	73
<b>2010/11</b>	66	66
<b>2011/12</b>	74	74

**WEST WINDS PRIMARY SCHOOL  
SUNDERLAND PARK  
NEWTOWNARDS  
BT23 4RQ**

**Principal: Mrs A Duncan  
Chairman of Board of Governors: Mr D McDowell**

**CONTROLLED PRIMARY SCHOOL**

**Telephone: : 028 9181 5212  
Fax: 028 9182 2328  
www.westwindspk.org  
E-mail: aduncan709@c2kni.net**

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**Admissions No. 29**

**Enrolment No. 232**

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West Winds Primary School opened in 1972 and is situated adjacent to the Comber Road. Occupying an extensive site, it has two large playgrounds, a synthetic pitch, a large garden and open grass areas.

The school has 12 well-equipped classrooms with newly refurbished integral wash/toilet facilities. The accommodation currently includes a special unit for children with moderate learning difficulties. Other accommodation comprises assembly/physical education hall, meals kitchen, dining hall, staff-room, administrative block, library and learning support room. A Nursery Unit provides an all day session from 9:00 am to 2:00 pm for 26 children.

We have a well resourced Computer Suite which provides opportunities for all the children to enhance their ICT skills.

The current teaching staff of Principal plus 8 full time assistant teachers and 1 part time learning support teacher endeavours to develop the full potential of every pupil at all levels of ability. Within a pleasant and caring environment, each child is valued as an individual and encouraged to acquire a reasoned set of attitudes, values and beliefs.

The sense of "belonging" is further strengthened through membership of various clubs. Children are able to choose from an extensive list of activities, including choir, football, netball, cycling proficiency, hockey, computer and drama. All members of staff are involved in these clubs. Educational visits, including residential visits, form an integral part of a rich and stimulating curriculum.

A special feature of West Winds is the goodwill and support established over the years through all bodies interested in young people

within the community. The parents are most supportive in all ventures undertaken by the school, such as concerts, special services, parent/teacher consultations, and curriculum workshops. Parents have repeatedly raised money to purchase extra resources for the school.

The school has an extensive Extended Schools Programme, which includes a breakfast club every morning, a range of After School clubs for both KS1 and KS2 and guitar lessons. We are a health promoting school and provide all children with free fruit at break time.

The wearing of school uniform is actively encouraged.

The Board of Governors will apply the admissions criteria.

### **Admissions Criteria**

#### ***P1 Intake***

***If the school is over-subscribed, pupils will be admitted according to the following criteria, applied in the order set down.***

- 1 Children of compulsory school age who reside within West Winds Estate / Lansdowne / Ten Acres / Cambourne.
- 2 Children of compulsory school age who do not reside within the above areas and who presently have a brother/ sister/half-brother/sister in attendance at the school.
- 3 Children of compulsory school age whose parent/guardian is presently a permanent employee of the school.

#### 4 Other children.

In the event of over-subscription in any of the above criteria, the following sub-criteria will be applied in the order set down, a-c. If over-subscribed in any one of the sub-criteria, children who live closest to the school, as measured by a straight line on an Ordnance Survey map from home to the front gates of the school will be given priority.

- (a) Children who have a brother/sister/half-brother/sister presently enrolled in the school.
- (b) Children whose parent/guardian/brother/sister/half-brother/sister is a former pupil of the school.
- (c) Other children.

#### ***Applications for admission to P1 after the beginning of the school***

Criteria as above.

#### ***P2-P7 Intake***

Criteria as above.

It is the parent's responsibility to ensure that any information which is relevant to the admission criteria for West Winds Primary School is included on, or is attached to, the Application Form.

#### **Applications for Admission**

	<b>No of Applications Received</b>	<b>No of Pupils Admitted</b>
<b>2009/10</b>	28	28
<b>2010/11</b>	21	21
<b>2011/12</b>	20	20

**BALLYHOLME PRIMARY SCHOOL**  
**6 GLENBURN PARK**  
**BANGOR**  
**BT20 5RG**

**CONTROLLED PRIMARY SCHOOL**

**Telephone: 028 9127 0392**

**Fax: 028 9127 0158**

**E-Mail: office@ballyholmeps.bangor.ni.sch.uk**

**Principal: Mr D A Hewitt B.Ed., Dip.Sc**

**Chairman of Board of Governors: Miss J Graham B.Ed MSc**

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**Admissions No. 90**

**Enrolment No. 630**

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The school, situated in the heart of a mature residential area, was opened in 1953 to accommodate 350 pupils. With the expansion of the population in Bangor it has now grown to an enrolment of 593 pupils.

Accommodation comprises 22 classrooms both newly built and refurbished, a well equipped assembly hall, libraries, a canteen, music room and fully equipped ICT suite. Three playgrounds provide ample playing space.

A dedicated and efficient teaching staff includes Principal and 24 teachers, plus a teacher in charge of Special Needs. The school also employs a full time teacher for Maths, Music and Physical Education. The teaching staff is supported by a number of enthusiastic classroom assistants throughout the school.

The fundamental aim of the school is to provide all pupils with a broad and balanced curriculum with a specific emphasis on the development of basic skills. It is intended that every pupil should achieve his or her maximum potential within the context of a caring community where the school is perceived as a natural extension of the child's home.

Extra-curricular activities are provided for the pupils in key stage two and include - Hockey, Netball, Soccer, Swimming, Badminton, Mini-Rugby, Tennis, Cricket, Athletics, Scripture Union, Orchestra, Recorder Ensembles, Choirs, Music Theory, Cookery, Pottery, Gardening Club, Science, French Club, cycling proficiency and Art/Craft.

All pupils in Primaries 4-7 have tuition in recorders and the opportunity to play a wide range of percussion instruments. Where appropriate pupils are given instrumental tuition in brass, woodwind or strings and achieve high standards in ABRSM examinations.

The school enjoys the enthusiastic and generous support of parents in practical and financial terms. Most of this is channelled through an enthusiastic and active PTA.

Parents are actively encouraged to participate in all aspects of the life of the school. Communication between home and school is open and extensive. Each teacher holds a "General Information Evening" in September followed by individual consultations twice a year. Individual interviews can be arranged at any time.

Teams of volunteer parents help with sports and educational visits.

Governors take an active role in all aspects of the school including the application of the admissions criteria.

### **Admissions Criteria**

The school will admit children of compulsory school age who are resident in Northern Ireland at the time of their proposed admission.

***The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form. The provision of false or incorrect information or the failure to provide information***

*within the deadlines set by primary schools can result in the withdrawal of a place and the inability to offer a place on the part of any school nominated on the applicant's application form.*

**P1 Intake**

In the event of there being more applicants than places available the following criteria will be applied in the order set down. If there is oversubscription in a particular criterion then the next criterion will be applied to determine the allocation of places.

- 1 Children who have a brother or sister presently enrolled at the school. This will include half brother(s)/sister(s), adopted or foster children.
- 2 Children of permanent, paid staff employed at Ballyholme Primary School.
- 3 Children for whom Ballyholme Primary School is the closest primary to their permanent address. This will be measured using Google Maps as the crow flies from the home address to Ashley Drive school gate.
- 4 Children of compulsory school age who are the eldest child in their family.
- 5 Children on the basis of the initial letter of the surname in the order set out below:

The surname used will be as registered or legally changed and documented.

**D I O G R T F Z Y K J B Q P E U L C  
A W M N H V X S**

The order was determined by a randomised selection of the letters of the alphabet.

In the event of surnames beginning with the same letter the subsequent letters of the surname will be used in alphabetical order.

In the event of two identical surnames the alphabetical order of the initial letter of the first name will be used i.e. the name by which the child is commonly known.

In the event of the first forenames beginning with the same letter the subsequent letters of the forenames will be used in alphabetical order. Should there still be a tie then the place will be awarded using random selection.

The above criteria will also apply to P1 admissions after the beginning of the school year.

All information pertaining to the above criteria must be recorded on the application form at the time of application for a place in the school.

**P2-P7 Intake**

Applications for admission to Primaries 2-7 will be considered as above.

**Applications for Admission**

	<b>No of Applications Received</b>	<b>No of Pupil Admitted</b>
<b>2009/10</b>	76	76
<b>2010/11</b>	84	84
<b>2011/12</b>	128	93

**BALLYMAGEE PRIMARY SCHOOL**  
**77 ASHBURY AVENUE**  
**BANGOR**  
**BT19 6ZG**

**Principal: Mrs K Small MA:Ed, BEd, PQH**  
**Chairman of Board of Governors: Mrs I Cree**

**CONTROLLED PRIMARY SCHOOL**

**Telephone: 028 9147 2324**

**Fax: 028 9147 2313**

**E-Mail: [info@ballymagee.org.uk](mailto:info@ballymagee.org.uk)**

**Website: [www.ballymagee.org.uk](http://www.ballymagee.org.uk)**

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**Admissions No. 58**

**Enrolment No. 406**

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Ballymagee Primary School opened in September 1994. Built in the Bangor East district, it is situated off Ashbury Avenue, between the Gransha and Ballycrochan Roads.

Ballymagee aims to be a friendly, welcoming and caring school where individual qualities are valued and each child is nurtured, supported and challenged to achieve the highest possible personal and academic standards.

Ballymagee Primary offers exceptionally high quality, purpose-built accommodation. Our school is set in landscaped grounds with carefully designed safe play areas, a grass sports pitch and enclosed courtyards. Over the past four years, extensive outdoor play facilities have been created for use in Foundation and Key Stages 1 and 2. Inside, the school is modern, bright and spacious and our well equipped classrooms, learning areas, Library, Information and Communication Technology Suite and special needs support enable us to meet all the requirements of the Northern Ireland Curriculum. Our school is designed to enable full access for children with mobility difficulties.

An adjoining wing provides 3 further activity areas and ancillary accommodation which offers excellent additional facilities for use by the school and the local community. Its uses include a Community Playgroup, after school activities for primary age children and approved youth groups. Further initiatives will provide educational and recreational facilities to the community thereby fulfilling the school's aim to be a family centred community school.

Our teaching and non-teaching staff have a high level of expertise and are dedicated, caring and hardworking. All have the best interests of the children at the heart of their work. The teachers liaise closely with parents and other schools, where appropriate, to ensure that each child joining or transferring to the school will adjust quickly and happily.

Within the context of the Northern Ireland Curriculum and through rich and varied learning opportunities, a focus on achieving appropriately high academic standards in English and Mathematics is maintained. Additional support is also provided for children with a variety of special educational needs.

In partnership with parents we nurture and support children in:

- developing their confidence and independence;
- developing and sustaining a sense of self-worth and self-esteem;
- increasingly understanding themselves, others, the community in which they live and the wider world;
- developing and sustaining important social skills;
- learning about and respecting the environment and playing their part in conserving precious resources;
- making appropriate and healthy life-style choices.

Educational visits are an integral part of the school's work.

Our children also have the opportunity to participate in a range of activities which include: Choirs, Swimming, Football,

Netball, Athletics, Cycling Proficiency, Gymnastics, Photography, Music Tuition, Ju-Jitsu, Irish Dancing, Scripture Union and Caring for the Environment.

As a family centred school the importance of parental involvement in the education of each child is recognised, valued and encouraged. Ballymagee Primary ensures that parents are kept fully informed about the progress of their child(ren) by providing opportunities to meet with teachers and through written profiles. Parents are encouraged to participate fully in the broader life of the school. The school has a vibrant and hardworking Parent Teacher Association which organises a series of social and fund raising events throughout the year.

The school's Board of Governors brings a wealth of experience, enthusiasm and commitment to Ballymagee Primary thereby ensuring that it meets the needs of the children and the community it serves.

### **Admission to the School**

The Department of Education, in consultation with the SEELB and the school's Board of Governors, has decided the total enrolment number for the school will be 406 children. In 2012/2013, the admissions number is 58 children in P1 and up to 60 children in the P2 to P7 year groups (providing the school's enrolment number is not exceeded). A copy of the school's prospectus will be provided on request.

### **Admissions Criteria**

*The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form. The provision of false or incorrect information or the failure to provide information within the deadlines set by primary schools can result in the withdrawal of a place and the inability to offer a place on the part of any school nominated on the applicant's application form.*

The Board of Governors will be involved in the application of the school's admissions criteria for the P1 intake. The Principal administers admission criteria for late P1 applications and all other year groups. As the P1 intake has been over-subscribed in the past, parents are respectfully requested to ensure all relevant information is included on, or with, the application form(s) to enable the Board of Governors to determine the admissions criteria which apply.

Children of compulsory school age, who are or will be resident in Northern Ireland at the time of their proposed admission, will be admitted according to the following criteria applied in the order set down:

### ***P1 Intake***

- 1 Preference will be given to children with brother(s)/sister(s)\* attending the school at the time of application (Applicants must state the family member currently in attendance on the application form).
- 2 Preference will be given to children whose brother(s)/sister(s)\* attended the school (Applicants must provide the name of the family member and year of leaving Ballymagee Primary on the application form).
- 3 Preference will be given to children with a close relative\*\* employed to work within the school on a permanent basis (Applicants must provide the name of the relative on the application form).
- 4 Preference will be given to children whose brother(s)/sister(s)\* are applying for admission to P1 to P7 classes. (Subject to places being available within the relevant year group(s). Applicants must state the name of the family member on the application form).
- 5 Other children.



\* 'Brother(s)/sister(s)' includes all children permanently sharing a common home.

\*\* A 'close relative' is a parent, grandparent, aunt or uncle.

*P1 admissions - after the beginning of the school year will be dealt with as above.*

*P2-P7 admissions – will be dealt with as above.*

*Supplementary Criteria (applicable to P1 and P2-P7 intake)*

In the event of over-subscription, in any one of the above criteria, the following sub-criteria will be applied in the order set down:

- (i) Preference may be given to children who have physical and/or medical conditions which require, or are likely to require, them to use mobility aids, such as wheelchairs.

The Board of Governors will decide on individual cases, considering written evidence from statutory bodies or other relevant medical evidence which must be submitted at the time of application. The Board of Governors will also consider advice from the SEELB to help it determine if Ballymagee is the nearest **suitable** school for the child(ren) concerned.

- (ii) Preference will be given to children whose normal place of residence is closest to the school, as measured in a straight line from the school to their home. Distances will be determined on the basis of measurements taken from the OSNI website.

*Completed application forms for the Primary One intake should be returned to the school on or before 12 noon 18 January 2012.*

## Applications for Admission

	No of Applications Received	No of Pupils Admitted
2009/10	65	59
2010/11	57	57
2011/12	83	59

**BANGOR CENTRAL INTEGRATED  
PRIMARY SCHOOL  
6 CASTLE PARK ROAD  
BANGOR BT20 4TF**

**CONTROLLED INTEGRATED  
PRIMARY SCHOOL  
Telephone: 028 9146 0513  
Fax: 028 9146 8915**

**E-Mail: [principal@bangorcentral.com](mailto:principal@bangorcentral.com)  
Website: [www.bangorcentral.com](http://www.bangorcentral.com)**

**Principal: Mr P Campbell B.Ed. (Hons), D.A.S.E., M.Ed. PQH  
Chairman of Board of Governors: Mrs M E Holland B.A. Hons**

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**Admissions No. 87**

**Enrolment No. 618**

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Bangor Central Integrated Primary School offers parents in Bangor the choice of a place in an integrated school. Our school provides a learning environment where children from all religious, cultural and social backgrounds can learn with, from and about each other. We offer a holistic approach with an emphasis on nurturing and developing every aspect of a child's potential. Our recent inspection by the Department of Education concluded that, "The quality of education in this school is very good. The school is meeting very effectively the educational and pastoral needs of the children; and has demonstrated its capacity for sustained self-improvement."

We look forward to the exciting challenging of educating today's children – to-morrow's adults.

The current school building opened in 1958, is excellently situated in a campus which also includes Bangor Academy and Sixth Form College and Bangor Central Nursery School. It is within walking distance of all town amenities including the Swimming Pool, Leisure Centre, Bangor Castle, Heritage Centre, Bangor Marina, parklands and commerce. The pupils come largely from the immediate vicinity although we have some pupils from across Bangor. Our current enrolment is 577.

The well kept accommodation consists of \*16 permanent classrooms, 5 temporary classrooms, an assembly/physical education hall, a computer suite, library, staffroom, resource areas and an administration block. \*This includes a purpose built extension exclusively for children in Years 1 and 2. The SEELB has invested significant resources in refurbishing the pupils' toilets

and temporary classrooms and this year has committed to a new dining hall, replacement windows and an exterior and interior painting programme. Every classroom is well resourced with the latest technology to enhance teaching and learning. Every room has an interactive whiteboard, digital camera, desktop computers and laptops. Pupils are timetabled to enjoy and benefit from working in our well-equipped computer suite. This year we have invested in new resources to develop our pupils' animation skills.

Our large playground is filled with exciting games and apparatus to provide our pupils with enjoyable opportunities to develop their physical and social skills. We have also begun to develop our grass area as an 'outdoor classroom' with the help of our Eco Committee of pupils and staff.

The current teaching staff consists of Principal and 24 teachers including a part-time Physical Education specialist. Our Learning Support team consists of two full time teachers, one of whom has responsibility for children with English as an Additional Language. The dedicated staff reflects a wide range of experience and expertise thus making the delivery of the new Northern Ireland curriculum all the more stimulating and meaningful. There exists a well structured system whereby the Senior Leadership Team, year group co-ordinators, subject co-ordinators, key stage groups, year groups and the whole staff meet regularly to plan and evaluate the learning experiences of our pupils. The classroom assistants, office staff, caretaker, cleaners and supervisory assistants complete a team dedicated to the education

and welfare of the children entrusted to their care.

With constantly increasing resources the school is in a healthy position to provide the Northern Ireland Curriculum. This broad and challenging programme is provided in a pleasant, caring and sensitive environment. Our recent inspection by the Department of Education stated that, "The quality of the arrangements for pastoral care in the school is outstanding." Thus each child can be wholly developed ie morally, socially, culturally, intellectually, spiritually and physically. We aim to develop each child to his/her full potential with particular emphasis on literacy and numeracy whilst also developing skills for learning and nurturing confidence, self-esteem and consideration for others. Pupils are actively involved in school life through class councils, Eco-Committee and our Pupil Council. Year 4 to 7 pupils have the opportunity to learn the recorder and to audition for tuition on a brass, string or percussion instrument.

This is all achieved in a disciplined framework so that all pupils can reap the full benefit of their education. Our school motto summarises our holistic approach- 'We care, we share, we achieve. We learn together.'

Special Provision is made in school for our Roman Catholic children who are prepared for the sacraments by two of our teachers.

Educational visits, whether locally or further afield, form an integral part of the school curriculum. Residential trips are offered to Year 6 and Year 7 pupils, currently Ardnabannon Outdoor Education Centre and Edinburgh.

Our school believes that extra-curricular activities add much to the children's development. Our excellent programme includes:- an ensemble, steel band, choir, drama, art, computer, Scripture Union, gardening, choral speaking, Debuts, Science, French and Chinese. Many of the above clubs combine to put on a school concert or production once per year. We also provide two homework clubs, one specifically for Polish children. Our 'Central

Beat' Steel band and choir often perform in public during the year. Sporting activities include:- soccer, mini rugby, mini hockey, netball, cricket, gymnastics, tennis, Ju jitsu, cross-country, badminton and athletics. We pride ourselves on the breadth of opportunity for so many children and the excellence in performance that they often attain in all these fields.

Road safety provision is also part of the curriculum including Cycling Proficiency in Year 7.

Excellent parental support and co-operation ensure that all pupils wear the designated school uniform and maintain high standards with regard to behaviour and attendance. A strong partnership exists between staff and parents who are encouraged to play an active role in their children's education. A very active Parent Teacher Association makes a significant contribution to the school's social and educational programme whilst also providing much needed funds for the school. Parental volunteers also help in other ways by supporting the teaching staff - in particular by providing assistance for sport, library and supervision. They also contribute generously to nominated charities each year through their children.

Pupils are provided with opportunities to develop as global citizens through a variety of projects. Pupils exchange work with pupils in our partner school in China and this year we hosted a return visit by Principals from China. The school also endeavours to contribute constructively to the local community and environment while also deriving much from these sources to support on-going work in school.

As members of the local community the members of the Board of Governors are dedicated and keenly interested in all aspects of school life and are fully supportive of the work of the staff.

Application forms may be obtained from the school. An additional application form will also be required for Bangor Central re Integrated Status. The Governors will be

involved in the application of the admissions criteria. Parents are warmly invited to contact the school office or Principal if you require assistance in the completion of application forms or wish to visit the school.

### **Admissions Criteria**

*NB Applicants should note that they may be required to produce documents verifying their address.*

#### **(A) For Year 1 Intake Only**

The criteria, as set out in (B), will be applied to members of other traditions/non-religious backgrounds in the order set down and a maximum of 20% of available places will be awarded to this group.

The criteria will then be applied separately to Protestant and Roman Catholic applicants in such a way as to allocate the remaining places as close as possible to a ratio of 70% Protestant and 30% Roman Catholic pupils.

The religious affiliation of a pupil will be decided by assessing the information supplied to the school by the parent/guardian on the school's additional application form.

The Board of Governors reserve the right to seek information regarding the religious affiliation of the applicant.

#### **(B) Year 1 Intake**

If the school is over-subscribed, pupils will be admitted according to the following criteria, applied in the order set down to the applications of children of compulsory school age.

- 1 Children who have a brother/sister or half-brother/sister, step-brother/sister, foster brother/sister currently at the school.
- 2 Children whose parent/guardian is a permanent employee in the school.
- 3 Children who have a brother/sister or half-brother / half-sister or step-brother/sister, foster brother / sister who previously attended the school.

4 Children who are enrolled during the 2011/12 school year in the Bangor Central Nursery School.

5 Other children

In the event of over-subscription, in any of the above criteria, preference will be given to children on the basis of the proximity of their home to the school, measured using online measurement tools.

#### **Arrangements in relation to application for admission to year 1 AFTER the 2012/13 School Year begins**

The above criteria will be applied to new applicants and also applied in the first instance for those applicants who have previously been refused a place in our school and are on our waiting list on the day a place becomes available, providing their parents have informed the school in writing on or after 31 August 2012 that they wish their child to be placed on a 'waiting list'.

#### **Year 2-Year 7 Intake**

Criteria as above.

Admissions will continue up to a maximum of 29 in each of the three classes in Year 2 to 4 making a maximum total of 87 pupils. Admissions will continue up to a maximum of 30 in each of the three classes in Years 5 to 7 making a maximum total of 90.

#### **Applications for Admission**

	<b>No of Applications Received</b>	<b>No of Pupils Admitted</b>
<b>2009/10</b>	91	86
<b>2010/11</b>	92	87
<b>2011/12</b>	94	87

**BLOOMFIELD PRIMARY SCHOOL  
BLOOMFIELD ROAD SOUTH  
BANGOR  
BT19 7PN**

**CONTROLLED PRIMARY SCHOOL**

**Telephone: 028 9127 1186**

**Fax: 028 9127 5031**

**E-Mail: wbailie552@c2kni.net**

**Principal: Mr F Bailie MSc, Med, PQH (NI)**

**Chairman of Board of Governors: Mr W Gowdy**

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**Admissions No. 58**

**Enrolment No. 408**

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The school was built in 1966 and is situated on an open site with attractive grounds just 1 mile south of the town centre of Bangor.

The accommodation comprises a Nursery Unit, 16 classrooms each equipped with Interactive whiteboards and multi-media systems to accommodate children from P1 to P7 – this includes special unit provision for children with moderate learning difficulties, a library, multimedia studio, special needs room, assembly/physical education hall, staff room, administrative block, a dining hall/physical education hall and meals kitchen. The school grounds include 3 playgrounds and an extensive playing field.

A dedicated teaching staff includes Principal, 1 Vice Principal, 19 teachers including the Nursery teachers and 2 Special Needs teachers. The Vice Principal and Head of Early Years co-ordinate the work of teachers to ensure the effective delivery of the NI Curriculum. Regular meetings of the staff, Key Stage staff and Senior Management Team contribute to the smooth running of the school. The classroom assistants, secretary, caretaker, cleaners, lunchtime supervisors, school meals staff and crossing patrol complete a team ensuring the welfare of the children entrusted to their care.

Bloomfield aims to be a friendly, caring and happy school where each child is nurtured, supported and given the opportunity to achieve his or her full potential. The school aims to provide a rich and varied curriculum in order to promote the spiritual, moral, cultural, intellectual and physical development of each child within a broad and balanced curriculum. Emphasis is placed on the development of competence in

the basic skills of literacy, numeracy and oral communication, the development of self-esteem, confidence and a caring attitude towards others.

All pupils are required to wear school uniform, attend regularly and punctually and behave in a mannerly fashion.

Educational visits, whether locally or further afield, form an integral part of the school curriculum. Residential trips are currently offered to P6 and P7 pupils. A wide range of extra-curricular activities are undertaken. These include football, netball, mini-rugby, badminton, Scripture Union, choir, woodwind and brass ensembles, drama, art/craft, conservation club, cycling proficiency and athletics. Pupils from P5-P7 have the opportunity to visit Bangor Leisure Centre and receive swimming tuition. Peripatetic music teachers visit the school each week to give instrumental tuition in woodwind and brass.

Parents are encouraged to take an active role in their children's education. The parents are kept fully informed about the progress of their child(ren) through "Information Evenings", consultations and written reports. The school has an active and energetic PTA which organises a series of social and fund raising events throughout the year.

The members of the Board of Governors are keenly interested in all aspects of the school and support the work of the Staff. Application forms may be obtained from the school and the full Board of Governors will be involved in the application of the admissions criteria.

## Admissions Criteria

*The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form. The provision of false or incorrect information or the failure to provide information within the deadlines set by primary schools can result in the withdrawal of a place and the inability to offer a place on the part of any school nominated on the applicant's application form.*

### P1 Intake

If the school is over-subscribed preference will be given according to the following criteria in the order set down.

#### Children of compulsory school age:-

- 1 Who have a brother/sister, half-brother/sister or have a fostered brother/sister currently in attendance at the school;
- 2 Who are enrolled during the 2011/12 school year at Bloomfield Primary School Nursery Unit;
- 3 Who have a brother/sister, half-brother/sister or have a fostered brother/sister who attended Bloomfield Primary School. (It is the responsibility of the parents to include names and dates of attendance of the sibling/siblings);
- 4 Whose parent(s) are permanently employed to work within the school;
- 5 Other children.

In the event of over-subscription, in any one of the above criteria, then children who live closest to the school, as measured by Google Maps using walking distance, will be given priority.

## Admission to P1 after the beginning of the school year

Criteria as above.

### P2-P7 Intake

The same criteria will apply to these classes.

#### Applications for Admission

	No of Applications Received	No of Pupils Admitted
2009/10	40	40
2010/11	44	44
2011/12	60	60

**CLANDEBOYE PRIMARY SCHOOL  
CLANDEBOYE ROAD  
BANGOR  
BT20 3JW**

**CONTROLLED PRIMARY SCHOOL**

**Telephone: 028 9127 1730**

**Fax: 028 9127 1858**

**E-Mail: nmckenna618@clandeboyeps.bangor.ni.sch.uk**

**Website: www.clandeboyeps.co.uk**

**Principal: Mr N P McKenna MEd, DASE**

**Chairman of Board of Governors: Mr W Laverty**

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**Admissions No. 78**

**Enrolment No. 544**

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The school is situated on the Clandeboye Road a short distance from the Bangor Ring Road. The pupils are drawn from both public and private sector housing within the immediate area and further afield, reflecting a diverse cross-section of social backgrounds.

The well maintained accommodation comprises 20 classrooms, assembly hall and stage, library/resources centre, staffroom, a well-equipped IT suite, a multi-purpose annexe, administration block, meals kitchen and dining hall. There are extensive playgrounds to the rear and an expansive area of grass with pleasant plantations of trees and shrubs.

The current staffing entitlement is Principal, plus 7 full-time teachers. The wide range of experience and expertise of the staff is effectively used in a well-developed structure of year group teachers and subject co-ordinators. The ancillary staff includes 1 full-time secretary, caretaker, cleaners, supervisory assistants, school meals staff and crossing patrol, all of whom contribute to the overall welfare of the children. Little Acorns Pre-School also operates within the school.

The school has a friendly, caring ethos and holds all the children in esteem recognising their individuality and differences in endowment and environment. There is a broad and balanced curriculum which is designed to allow each child to develop his/her full potential. All pupils are required to wear school uniform, attend regularly and punctually and behave in a mannerly fashion. Working in partnership with parents, every child is expected to develop the basic skills of literacy, numeracy and oral communication and also to develop confidence and self-esteem, as well as

respect and consideration for others so that he/she will be fully prepared for post primary education.

Educational visits and residential trips form an integral part of the curriculum. An excellent musical tradition has been established and tuition is available for woodwind instrumentalists. There is also a wide range of extra-curricular activities which includes football, hockey, tag-rugby, netball, badminton, gymnastics, indoor tennis, art and crafts, chess, drama etc.

The school readily recognises the important contribution made by the home in a child's development and education and provides various opportunities to involve parents actively in the life of the school. The very enthusiastic PTA organises social events for the children and their parents and provides substantial funds for additional resources each year.

The members of the Board of Governors maintain a keen interest in the affairs of the school and are most supportive of the principal and staff. They will be fully involved in the application of the admissions criteria.

### **Admissions Criteria**

**NB: Applicants should note that they may be required to produce documents verifying their address.**

### **P1 Intake**

Only children of compulsory school age (i.e, children born on or between 2 July 2007 and 1 July 2008 inclusive) will be admitted to the school. In the event of the

school being over-subscribed, the Governors will select children for admission to primary one using the criteria listed below and in the order set down. The criteria will apply for the school year 2012/2013.

***Preference will be given to:-***

- 1 Children who will have a brother, sister, half-brother and/or half-sister enrolled at the school in the school year 2012/2013.
- 2 Children with special circumstances i.e. social, medical, security factors, where such cases are supported by written evidence from an appropriate statutory body. The Board of Governors will determine the merits of each individual case.
- 3 Children whose parent/guardian is a permanent employee in the school.
- 4 Children who attend Little Acorns Pre-school.
- 5 Children whose normal home address, at the time of application, is closest to the school as measured by the shortest recognised walking route.

**Supplementary Criterion**

In the event of over-subscription, within any one of the criteria 1, 2, 3 or 4 above, criterion 5 will be applied as a supplementary criterion to determine priority.

**Admission to P1 after the beginning of the school year**

Criteria as above.

**P2-P7 Intake**

The above criteria will be applied.

It is the parents' responsibility to ensure that any information which is relevant to your application is included on the application form.

**Applications for Admission**

	<b>No of Applications Received</b>	<b>No of Pupils Admitted</b>
<b>2009/10</b>	16	16
<b>2010/11</b>	21	21
<b>2011/12</b>	25	25



**CRAWFORDSBURN PRIMARY SCHOOL**  
**4 COOTEHALL ROAD**  
**CRAWFORDSBURN**  
**BT19 1JA**



**CONTROLLED PRIMARY SCHOOL**

**Telephone: 028 9185 3813**  
**Fax: 028 9185 3641**  
**E-Mail: [fmoffett594@c2kni.net](mailto:fmoffett594@c2kni.net)**

**Principal: Mrs F Moffett B.Ed, AdvCertEd, PQH(NI)**  
**Chairman of Board of Governors: Mr JN Kyle**

**Website: [www.crawfordsburn.ik.org](http://www.crawfordsburn.ik.org)**

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**Admissions No. 32**

**Enrolment No. 221**

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Crawfordsburn Primary School opened on its present site at 4 Cootehall Road in 1952. The building is maintained to the highest standards and has a very pleasing appearance, situated as it is in spacious and mature grounds. The majority of our pupils are drawn from the local area, with some from further afield. The school is on one level throughout and may be readily accessed by pupils and parents with restricted mobility. Recently the school has been redecorated both internally and externally. Access to the school has also been improved with the provision of a bus turning circle and drop off zone for children. Enrolment currently stands at 221 pupils.

The well kept accommodation consists of 9 classrooms, staffroom, Learning Support room, Sunshine Room, Principal's office, secretary's office and a new library for private and group study. An assembly hall also serves as a well-equipped gym and dining hall. The school has secure playgrounds for infant and senior children, equipped with a wide range of playground equipment. A wildlife garden adjoins the building and there is a large grassed area for sports. The school has recently had a new outdoor play trail constructed with money secured from a Supergrounds grant and PTA funding.

Staffing in the school comprises Principal with 9 full-time teachers, one part-time Learning Support teacher and 6 classroom assistants. Regular School Leadership Team, Key Stage, staff and curricular meetings ensure that a broad, balanced curriculum suitable for the needs of your child is offered. The school secretary, lunchtime supervisory

assistants, caretaker, cleaners and crossing patrol ensure that the welfare of the children is paramount in a friendly and caring environment.

The school is well equipped with a wide range of resources, including Dell computers, wireless laptops & data projectors and the latest audiovisual equipment including interactive whiteboards in every classroom. Pupils are given a range of opportunities to develop their ICT skills throughout the school.

As part of our extended day facilities, which benefit both parents and pupils alike, a wide range of extra-curricular activities are offered. Breakfast Club runs from 7:45-8:45am. In this secure, sociable and caring environment, the pupils are provided with cereals, milk/juice, toast and fruit. Then, in the afternoons, activities include football, tennis, art & craft, netball, chess, choir, hockey, Scripture Union, badminton, tag-rugby, dance, cycling proficiency, brass and recorder tuition. Our younger pupils (P1-P3) have the opportunity to attend After School Club from 1:50 to 2:50pm. Here they can participate in art & crafts, cookery, PE & games, story time etc.

All P4 to P7 pupils have the opportunity to visit Bangor Leisure Centre and receive swimming tuition to work towards skill and distance awards. A high priority is given to educational visits and the school makes full use of its advantageous geographical position within easy walking distance of Crawfordsburn Country Park. Here pupils engage in Shore, Beach and Forest studies, as well as a range of outdoor pursuits including archery, a climbing wall, assault

course, crate climbing, grass sledging, caving and initiative/team building tasks.

Bright Sparks is our purpose built pre-school unit which caters for children aged 3 and 4 years old. Further details about Bright Sparks can be obtained from the school office.

Great emphasis is placed on active parental involvement within all aspects of school life. Regular parent/teacher consultations are held, along with curricular and year group meetings throughout the year. An enthusiastic PTA helps raise funds for extra school resources by organising events such as Christmas and Summer Fairs, treasure hunts, social events and many other activities. All school functions are extremely well supported and the school is very much a part of the community it serves.

High standards are fostered and expected in all aspects of school life, including personal achievement, work and self-discipline. Good habits in attendance, punctuality and appearance are actively encouraged. The school is able to offer small class sizes, thereby offering teachers greater opportunities to attend to individual children than would normally be possible. Pupils are given a great degree of personal attention and individual support. Notably, in 2006, the school received an excellent Inspection Report from the Department of Education.

A dedicated and supportive Board of Governors takes a keen interest in the life of the school and strongly supports the work of the staff. They will be fully involved in the application of the admissions criteria.

Parents who are interested in finding out further information about the school are welcome to contact the Principal, Mrs Moffett and arrange a visit to see the school for themselves. Application forms and a copy of the school prospectus may be obtained from the school. In addition, parents can visit the school website at [www.crawfordsburn.ik.org](http://www.crawfordsburn.ik.org)

## Admissions Criteria 2012/13

### P1 Intake

In the event of the school enrolment being over-subscribed, the admissions criteria below will be applied, in the order set down, when selecting children for Crawfordsburn Primary School.

The following criteria will also apply to applications for admission after the beginning of the school year.

***Preference will be given to those children of compulsory school age (ie for P1, children born on or between 2 July 2007 and 1 July 2008):***

- 1 With a brother, sister, half-brother or half-sister currently in attendance at the school and who are enrolled during the 2011/12 school year at Bright Sparks Pre-School Unit.
- 2 With a brother, sister, half-brother or half-sister currently in attendance at the school.
- 3 Who are enrolled during the 2011/12 school year at Bright Sparks Pre-School Unit.
- 4 Who have previously attended Bright Sparks Pre-School Unit.
- 5 Whose brother/sister or parent attended the school.
- 6 Other children of compulsory school age.

If the total number of applications at any point in the criteria exceeds the number of available places, preference will be given to children on the basis of proximity from home to school.

Distance will be measured as the crow flies from postcode to postcode using [www.freemaptools.com](http://www.freemaptools.com). If 2 children live equidistant from the school, preference will be given to children on the basis of the

initial letter of the surname recorded on the child's birth certificate, using the randomly selected set of letters outlined below and the application of this order of letters.

B V C Y T K Q J H N Mc A S Z D E P M R  
O I W L Mac F G X U

### **P2-P7 Intake**

Children will be admitted into these classes only if the total enrolment number has not been reached.

Should there be more applications than places, criteria as for P1 Intake will apply.

Please note that it is the parents' responsibility to ensure that any information which is relevant to the criteria of the school is included on the Application Form.

*The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form. Please note that the provision of false or incorrect information, or the failure to provide information within the deadlines set by primary schools, can result in the withdrawal of a place and the inability to offer a place on the part of any school nominated on the applicant's application form.*

### **Applications for Admission**

	<b>No of Applications Received</b>	<b>No of Pupils Admitted</b>
<b>2009/10</b>	35	35
<b>2010/11</b>	45	35
<b>2011/12</b>	51	32

**GLENCRAIG INTEGRATED PRIMARY SCHOOL  
SEAHILL ROAD  
CRAIGAVAD  
HOLYWOOD BT18 ODJ**

**Principal: Mrs S McKirgan  
Chairman of Board of Governors: Mrs M Brown**

**CONTROLLED INTEGRATED  
PRIMARY SCHOOL  
Telephone: 028 9042 4510  
Fax: 028 9042 1492  
E-Mail: smckirgan789@c2kni.net  
Web: www.glencraigips.co.uk**

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**Admissions No. 30**

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**Enrolment No. 252**

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Glencraig Integrated Primary school is located midway between Holywood and Bangor. It is conveniently situated in the residential Seahill area, just off the main commuting route to and from Belfast and opposite Seahill train halt. The wrap around care available on site attracts parents travelling to and from work between Belfast and Bangor.

The school was granted Integrated status from September 2004. As an integrated all-ability primary school we aim to provide a happy, secure environment in which children can learn effectively to realise their full potential as unique individuals. Our integrated status helps us to provide an opportunity for children from the two main traditions in Northern Ireland, as well as those from other traditions and cultures, to develop a knowledge, understanding, appreciation and respect for their common culture.

The school has extensive mature grounds surrounded by an original garden wall, with the rear of the school overlooking Belfast Lough. Pupils are drawn from a wide area, including North Down, Ards and the city suburbs.

The well kept accommodation comprises eight classrooms, Learning Support Rooms, ICT/music suite, library, staffroom, administrative offices, meals servery, attractive indoor play area and PE/Assembly Hall with a large stage. The facilities of the school also include an outdoor playground and climbing wall with a wide range of activities for children of all ages, an all weather sports pitch, grass areas to the front, an Eco garden and spacious playgrounds to the rear of the building.

The current staff is Principal plus six full-time and four part-time teachers. The staff reflects a wide range of experience and expertise, making the delivery of the curriculum both stimulating and meaningful.

The Head of Foundation Stage/Key Stage One and Vice-Principal co-ordinate planning meetings in order to ensure effective delivery of the Northern Ireland Curriculum. The School Management Team meets regularly to evaluate good practice and contribute to the smooth running of the school. Learning assistants, secretary and caretaker complete a team, which is dedicated to the education and welfare of the children entrusted to their care.

The school aims to provide a curriculum which will foster the intellectual, spiritual, physical and social development of the child, within a happy, supportive and challenging environment. We aim to ensure that parents and staff can contribute to and benefit from an atmosphere of trust, co-operation and understanding.

A broad and balanced curriculum is offered within the classroom and this learning is enhanced by welcoming outside guests and participating in class visits out of school. The school curriculum also provides opportunities for children to participate in activities such as soccer, camogie, hockey, gymnastics, mini-rugby, Gaelic football swimming, basketball, choirs, drama, concerts, instrument tuition and orchestral groups.

As well as providing fully for all areas of the Revised Curriculum, Glencraig offers

children the opportunity to take part in a host of extra curricular activities. After school clubs are run for children in Year 2 upwards. These include drama, guitar, chess, art, tennis, cricket, football, hockey, rugby, netball, cookery, environmental club and more.

All classrooms have internet access and have been installed with Interactive White Boards. We also have an ICT suite that is timetabled for the P1-P7 classes during the year.

The high standards achieved are in evidence throughout the school and reflected in the percentage of pupils gaining a place in the post primary school of their choice each year.

The school has been awarded the Eco Schools Green flag for outstanding environmental work and has also received the ICT Mark Accreditation for demonstrating commitment to continual improvement through ICT.

There is an active Parent/Teacher Association, which organises a series of social and fund raising events during the year. Parents are encouraged to take an active part in their child's education and are supportive in attending school functions, parent/teacher interviews and the different events organised by the PTA.

The members of the Board of Governors are keenly interested in all aspects of the school and strongly support the work of the staff. The Board of Governors is responsible for the establishment and application of the admissions criteria.

Parents seeking to enrol their children in Glencraig Integrated Primary School are encouraged to visit the school prior to their child enrolling to meet with the Principal or senior member of staff and to see the school in operation.

### **Admissions Criteria**

It is the declared aim of the school to offer an education that truly reflects the needs and

wishes of the broadest possible community in the Holywood area.

*Applicants should note that where an address contained within an application qualifies it for admission, then that address will be verified. To enable the Board of Governors to verify addresses, all applicants should provide **any two of the following four documents with their application:***

- *a bank or building society statement which shows the address at which the child is resident;*
- *a utility bill (for instance electricity, gas, Television Licence, telephone) which shows the address at which the child is resident;*
- *a letter awarding child benefit to the child or another letter relating to this benefit;*
- *the child's Medical Card.*

*This is in addition to the standard requirement to provide a Birth Certificate in order to demonstrate whether or not a child is of compulsory school-age.*

***Original documents are required and not facsimiles or photocopies. These documents are to be presented to Glencraig IPS in person with an application. They will be photocopied and returned immediately.***

***Copies will be retained only until the admissions procedure (including Appeals Tribunals) is complete.***

**Please note that it is the parents responsibility to include on or with their application form any information relevant to the admissions criteria.**

*The provision of false or incorrect information or the failure to provide verifying documents according to the required deadline may result in either the withdrawal of a place or the inability of a primary school to offer a place.*

## P1 Intake

Initially the criteria as set out below will be applied to members of other traditions/non-religious backgrounds in the order set down and a maximum of 20% of available places will be awarded to this group.

The criteria will then be applied separately to Protestant and Roman Catholic applicants in such a way as to allocate the remaining places as close as possible to a ratio of 50% Protestant and 50% Roman Catholic.

Should any category be undersubscribed then available places will be allocated to the unsuccessful applicants from over subscribed categories applying the criteria set down regardless of faith.

The religious affiliation of a pupil will be decided by assessing the information supplied to the school by the parent/guardian on the school's pre-enrolment forms. The Board of Governors reserves the right to seek information regarding the religious affiliation of the applicant.

If the school is over-subscribed, pupils of compulsory school age will be admitted, according to the criteria applied in the order set down above and subject to the conditions set out above.

Should there still be a tie after applying criteria 1-7, preference will be given to children on the basis of distance by road using RAC Route Planner. Using the information provided on the application form, both the house number and postcode will be entered.

In the event of a further tie names will be selected by independent ballot.

***Preference will be given to children of compulsory school age:***

- 1 With a brother or sister\* currently in attendance in the school;

- 2 With a brother or sister\* who has attended the school (name of child and date on which they left Glenraig Integrated Primary School must be included on the application form);

\* **NOTE: Brother and sister will include half brother, half sister, step brother, step sister, foster brother or foster sister.**

- 3 Whose parents are employed to work at Glenraig Integrated Primary School on a permanent basis;

- 4 Who reside within the Craigavad Ward\*\* at the time of application;

- 5 Who reside within the Cultra and the Crawfordsburn Wards\*\* (includes Helen's Bay) at the time of application;

- 6 From other areas of the North Down District\*\*;

- 7 From outside the North Down District.

\*\* Wards and Districts as determined by Local Government Boundaries Commission 1984.

## Admission to P1 – after the beginning of the school year

Criteria as above.

## P2-P7 intake

Criteria 1 - 7 as above.

## Applications for Admission

	No of Applications Received	No of Pupils Admitted
2009/10	37	30
2010/11	33	30
2011/12	29	29

**GRANGE PARK PRIMARY SCHOOL  
GRANGE PARK  
BANGOR  
BT20 3QG**

**CONTROLLED PRIMARY SCHOOL**

**Telephone: 028 9127 1181**

**Fax: 028 9145 1704**

**E-Mail: [info@grangeparkps.bangor.ni.sch.uk](mailto:info@grangeparkps.bangor.ni.sch.uk)**

**Principal: Ms A White B.Ed (Hons) M.Ed. PQH**

**Chair of Board of Governors: Mrs P Montgomery**

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**Admissions No. 52**

**Enrolment No. 361**

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Grange Park Primary School, situated on the west side of Bangor, was opened in 1968. It is a single storey structure; the original building comprising 7 classrooms, an Assembly/Dining Hall, Principal's Office, Secretary's Office. A well equipped kitchen provides excellent meals available for all the children. Additional accommodation, opened in January 1989, includes three class bases, a Staff Room and a Library/Resource Centre. A further 3 classroom extension was completed during the 2005/06 school year. In the last year, a special needs room and a new library has been opened. There are 2 large, hard-surfaced playgrounds and extensive grass areas.

The current enrolment is 364 and the staffing is Principal, Vice Principal and 16 Assistant Teachers which includes a job share and part time special needs teacher. The secretary, caretaker, cleaners, lunch time supervisory assistants and school meals staff complete a team dedicated to the education and welfare of the children entrusted to their care.

The school endeavours to provide each pupil with the opportunity to realise his/her full potential by means of a broadly-based and well-balanced curriculum in a happy and caring environment. Teaching methods incorporate a variety of new ideas and those aspects of traditional education which discerning teachers and parents still hold in high regard. The school enjoys an excellent reputation for high academic achievement.

Curriculum development is an on-going process with a high degree of staff involvement under the leadership of subject co-ordinators, to ensure the effective and progressive implementation of the various

elements of the Revised Curriculum. There is a designated school uniform and good attendance, punctuality and socially acceptable behaviour are encouraged.

The school has an extensive range of I.C.T. equipment including interactive whiteboards in every classroom, digital cameras and camcorders. There are complete computer systems including a printer in each classroom. The ICT Accreditation scheme is an important part of our work, helping to prepare the pupils for the technological world we live in. The school is well resourced with equipment for structured play and with materials for other curricular areas and we are currently expanding our outdoor play facilities. There is a variety of both large and small apparatus for physical education. Our school garden complete with pond, provides other recreational and learning opportunities for the children.

Pupils are offered a wide range of extra-curricular activities including netball, football, art club, dance, speech and drama, tennis, hockey, judo and cookery. The school choir, speech and drama group and instrumentalists play a major role in the school concerts and carol services as well as performing at other venues. A programme of instrument tuition in strings, woodwind and brass is provided by the SEELB music centre.

Educational visits to Belfast Zoo, Exploris Aquarium, The Ulster Folk Museum, Crawfordsburn Country Park, Carrickfergus Castle and other places of local interest form an important part of the year's programme. Primary 7 children also take part in a residential trip to England.

The school is supported by a strong Parent Teacher Association which provides welcome financial help. Home-School links are developed through the Sports Days, Prize Evening, parent/teacher interviews and regular news bulletins.

The members of the Board of Governors are keenly interested in all aspects of the life of the school and strongly support the staff in their work. The Board of Governors has established the criteria for admission and will be fully involved in applying these to the selection of pupils. Application forms and additional information may be obtained from the school.

### **Admissions Criteria**

*The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form.*

*The provision of false or incorrect information or the failure to provide information within the deadlines set by primary schools can result in the withdrawal of a place and the inability to offer a place on the part of any school nominated on the applicant's application form.*

### **P1 Intake**

If the school is over-subscribed pupils will be admitted according to the following criteria applied in order of priority.

- 1 Preference will be given to pupils of compulsory school age who have a brother or sister (half-brother or half-sister) currently enrolled in the school.
- 2 Preference will be given to pupils of compulsory school age whose parent(s) are employed in the school.
- 3 Preference will be given to pupils of compulsory school age whose brother or sister (half-brother or half-sister) is a former pupil of the school.

- 4 Preference will be given to children with exceptional circumstances (medical, social or other problems) that necessitate admission to Grange Park Primary School rather than any other primary school. The circumstances should be personal to the child and must be supported by independent and appropriate documentation, providing evidence of the circumstances being described as being exceptional.
- 5 Other pupils of compulsory school age.

**It is the responsibility of parents to ensure that all relevant information is included or attached to the application form.**

### **Supplementary Criterion**

**In the event of the number of pupils exceeding the number of places available at any stage, the following supplementary criterion will be applied:-**

Preference will be given to pupils according to the proximity of their home by road to the school's main entrance as measured electronically.

### **Admission to P1 - after the beginning of the school year**

Criteria as above.

### **P2-P7 Intake**

Admission to P2-P7 classes will be made under the same criteria as P1 up to a maximum number of 30 pupils in each class.

### **Applications for Admission**

	<b>No of Applications Received</b>	<b>No of Pupils Admitted</b>
<b>2009/10</b>	52	52
<b>2010/11</b>	43	43
<b>2011/12</b>	66	53



**HOLYWOOD PRIMARY SCHOOL  
HILLVIEW PLACE  
HOLYWOOD  
BT18 9DL**

**CONTROLLED PRIMARY SCHOOL**

**Telephone: 028 9042 4272**

**Fax: 028 9042 1265**

**E-Mail: [info@hollywoodps.hollywood.ni.sch.uk](mailto:info@hollywoodps.hollywood.ni.sch.uk)**

**Website: [www.hollywoodprimary.ik.org](http://www.hollywoodprimary.ik.org)**

**Principal: Mrs D Crookshanks**

**Chairman of Board of Governors: Mrs L Anderson**

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**Admissions No. 75**

**Enrolment No. 523**

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The school is situated in the heart of Hollywood adjacent to Hollywood Parish Church. The main entrance is by Hillview Place; the rear entrance is by way of a private avenue off Church Road making the school easily accessible for those being driven to, or walking to, school. Traditionally we have welcomed children from all sectors of the community.

Hollywood Primary School is committed to inspiring children, staff, parents and the community in the active pursuit of learning. We emphasise a team approach in a friendly family atmosphere, where children's work is truly valued and the achievements and contributions of the entire school community are recognised and celebrated.

The school promotes the values and beliefs of respect, perseverance, teamwork, self-discipline, giving, compassion, honesty and responsibility. The children are encouraged to display these values in school on a daily basis and to act as our ambassadors while outside the school premises.

The current staffing is Principal plus 15 teachers including an Acting Vice Principal. A full-time support teacher SENCO is in charge of Special Educational Needs. There are currently 13 classes, to accommodate the children from Primary One to Primary Seven with an average class size of 24.

Hollywood Primary School has a very active and dedicated Board of Governors. The staff, teaching, administrative, supervisory and maintenance shares a wealth of commitment, talent, experience and expertise all geared to providing the best possible education and environment for the children in their care.

Each Primary 1 and Primary 2 class benefits from the services of classroom assistants.

There are high standards of behaviour and discipline. Parental support is encouraged in promoting good behaviour, attendance and punctuality, and in the wearing of school uniform by our pupils.

There is a clearly defined system of year teachers and subject co-ordinators which assists the continuing process of monitoring and reviewing the NI Curriculum, assessment, the health and well being of all those involved with the school, Child Protection and Pastoral Care. The school also has a School Council.

Additional curricular activities include Spanish for P1 – P4 children, a full annual swimming programme for all P4 – P7 children and involvement in the Young Enterprise Programme where local business volunteers help increase our pupils' understanding of how the world works and highlight the importance of life long learning and skill development.

Hollywood Primary School enjoys an excellent reputation for high academic achievements, drama, music, games and sports. This has been recognised at regional and national level. The Boys' Football team recently won the NI Football Primary Schools competition and last year the Girls' and Boys' Hockey teams qualified for the finals of the NI Hockey Primary Schools competition. The Boys' Hockey team won the competition for the second time in three years.

The choir, orchestra and percussion groups have opportunities to perform at a range of events throughout the school year, as well as within the wider community.

Each Primary 1, 2 and 3 child is involved in our annual Christmas Nativity while all P4 – P7 pupils take an active role in the Carol Service. Drama productions and Musical Recitals are highpoints in the life of the school. The performance of ‘We’re off to see the Wizard’ was a huge success last year. Music tuition by specialist tutors is available in strings, clarinet, flute and brass for those who show aptitude and ability. All P4 – P7 children are taught recorder.

Educational visits, ranging from day visits, to week long residential visits in Northern Ireland and an annual Primary 6 & 7 U.K. trip are considered a very important aspect of school life.

Pupils in P4-P7 have access to an excellent range of extra-curricular activities, including football, rugby, hockey, gymnastics, netball, badminton, table tennis, cricket, athletics, Eco & Garden Club, Scripture Union, cookery, choir, art, craft, music, athletic multi-skills programme and a reading club. P1-P3 children may attend an After School Club each day from 2.00pm – 2.50pm and have the opportunity to participate in art, craft, model making, music, educational games, imaginative play and outdoor play.

The school appreciates its links and co-operation with parents who are encouraged to play an active part in school life. Parents help throughout the school on a voluntary basis. A number of parents are involved in a successful Reading Partnership programme which aims to foster further enjoyment of reading for younger children. Interviews with class teachers are held twice each year and reports are issued in June. At other times parents are very welcome to make an appointment to meet either the class teacher, Heads of Key Stage or Principal.

Parents are kept fully informed about the life of the school by a monthly newsletter,

a regularly updated website and texting service with reminders of forthcoming events. The school also hosts Curriculum Information Evenings and an Open Day where all present and prospective parents are welcome to attend.

All parents are automatically members of the PTA and are encouraged to be involved in its activities. The PTA has funded a large amount of ICT equipment throughout the school. Six Interactive Whiteboards have recently been installed in the school. The Annual PTA Fair is a very successful community event.

Following the creation of a garden area with an outdoor classroom and through the commitment of the ECO committee, the school was awarded the status of being an ECO School.

During 2011-2012 our school will continue to build on the positive links we have with local schools. We are very pleased to be the lead school in an exciting programme which has been arranged to work alongside staff, pupils and parents of St Patrick’s Primary School, Hollywood. This has been funded following a successful application for a grant from the Integrated Education Fund for Promoting a Culture of Trust. (IEF PACT Programme)

Parents and pupils who wish to visit the school or who require further information are very welcome to telephone the Principal, Mrs D Crookshanks, for an appointment. Alternatively visit our school website [www.hollywoodprimary.uk.org](http://www.hollywoodprimary.uk.org) for additional information and further insight into our school.

The admissions policy will be administered by the Principal although final approval of the admissions list will be the responsibility of the Board of Governors.

Although the admissions criteria are extensive, prospective parents are advised that they are only for use should the school be over-subscribed.

## Admissions Criteria

### P1 Intake

- (a) This is a statement of the criteria agreed by the Board of Governors for the admission of pupils in the school year 2012/2013.
- (b) Only children of compulsory school age will be admitted.
- (c) The criteria will be applied in the order set down 1 to 3.
- 1 Children who have a brother/sister, half-brother/sister presently enrolled in the school.
  - 2 Children of permanent teaching staff.
  - 3 Geographical location.

### Sub-Criteria for Geographical Location

- (a) First preference will be given to children in the area to the Holywood side of Sullivan Upper School (Abbey Ring/Wood End/Nun's Walk boundary extending South East as the crow flies to the Ballymiscaw Road/Church Road junction).

The boundary at Craigtantlet will be Ballymiscaw Road; from Church Road junction to Whinney Hill junction.

The boundary to the Bangor side of Holywood will be from Ballymiscaw Road/Whinney Hill junction, both sides of Whinney Hill as far as Number 39, from thence as the crow flies to Bangor Road/Cultra Station Road junction and extending to both sides of Cultra Station Road and Circular Road East including Dalchoolin.

This includes all areas North West of Bangor Road between (and including) The Kinnegar and Seafront Road.

- (b) Second preference will be given to children living in

Abbey Ring Nos 1-47, 2-20, 83 & over, 92 & over.

Belfast Road Nos 23-65 and 12-50

Demesne Road Nos 71-113

East Link Nos 2-36, 1-19

Abbey Place                      Abbots Wood

Carn End                         Priory End

Strathearn Court                The Grove

West Link                         Wood End

- (c) Third preference will be given to children living in

Abbey Ring Nos 49-81, 22-90

East Link Nos 38 & over, 25 & over

Jackson's Road even numbers only

Beech End                         Larch Close

Loughview Avenue              Oakley Avenue

South Close                        The Green

West Green

- (d) Children from other areas.

Should there be over-subscription, in any of the above criteria or sub-criteria, priority will be given to children who live closest to the school, measured by the shortest walking distance by road.

### Admission to P1 - after the beginning of the school year

Criteria as above.

### P2-P7 Intake

Admissions to Primaries 2 - 7 will be made under the same criteria as Primary 1.

### APPLICATION FORMS:

**Please note that it is the responsibility of parents to ensure that all relevant information is included on the application form.**

### Applications for Admission

	No of Applications Received	No of Pupils Admitted
2009/10	51	51
2010/11	50	50
2011/12	41	41

**KILCOOLEY PRIMARY SCHOOL  
GANAWAY AVENUE  
BANGOR  
BT19 1QS**

**CONTROLLED PRIMARY SCHOOL**

**Telephone: 028 9127 0140**

**E-Mail: pbrown528@c2kni.net**

**Principal: Mrs P Brown B.Ed (Hons), PQH (NI)  
Chairman of Board of Governors: Mr J H Witchell**

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**Admissions No. 81**

**Enrolment No. 567**

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The school was opened in 1969 and is situated on a large site on the outskirts of Bangor. Pupils come to the school mainly from the surrounding housing developments. The school has strong community links through its work with the Kilcooley and North Down Neighbourhood Partnership, Kilcooley Forum and the Kilcooley Women's Education Group.

Within the framework of the Revised Northern Ireland Curriculum, we aim to provide a broad, balanced range of carefully structured learning experiences. Through these we endeavour to cater for the needs of our pupils, including developing their competence in the basic skills. We also aim to help them develop their potential in a happy and caring environment.

ICT is viewed as a valuable resource which is used to support and extend teaching and learning across the curriculum. The computer suite provides opportunities for all children to enhance their skills. A number of classrooms are equipped with Interactive Whiteboards and internet-linked computers. The school is a 'Centre of Excellence' in interactive whiteboard skills.

We believe that good self-esteem and self-confidence are important. Emphasis is placed on co-operative group work and showing concern and consideration for others. We place importance on the development of close, supportive relationships between teachers and parents, and others with an interest in the welfare and education of children. Parental support is encouraged in promoting good behaviour, attendance and punctuality, and the wearing of school uniform by our pupils.

The school is modern, spacious and well-maintained, providing a bright and cheerful environment for our pupils. Accommodation includes a kitchen and dining area, an assembly/PE hall and an administrative block. Seven classrooms are presently used as class bases. Other rooms are used for Computer Suite/library and a multi-purpose activity area is available for extended schools provision. A modern purpose-built Nursery Unit, a Nurture Group, a community playgroup and a crèche combine to provide a range of high quality pre-school experiences for our pupils.

A thriving community based education group make use of the school to run a variety of adult education classes each weekday morning. An enclosed courtyard has been developed as an Environmental Study area which includes a pond, an insect garden and a small tree nursery. The school is surrounded by large play areas which offer ample space for a wide range of activities.

The teaching staff is Principal and 9 assistant teachers. There is good co-operation among the enthusiastic and experienced teaching and non-teaching staff. The non-teaching staff comprise of a nursery assistant and 5 classroom assistants all with an extensive range of expertise. Their valuable work is ably supported by a team of Reading Partnership volunteers, 'Time to Read' helpers, an NSPCC counsellor and a South Eastern Health and Social Trust's Children's Multidisciplinary Team. Our common aim is to ensure a caring atmosphere providing a secure, stable environment for our pupils.

The school's Senior Management Team, subject co-ordinators and teaching staff meet regularly, contributing to the efficient and effective organisation of the school.

We believe that extra-curricular activities and visits to places of interest play an important part in the broader education of children. At present extra-curricular activities include: football, netball, mixed hockey and athletics, dance, art and design, Scripture Union, homework club and computer club. Educational visits, both day and residential play an important part in our child development. P6 and P7 groups visit Ardnabannon Outdoor Pursuits Centre annually. Every child in P4-7 receives swimming instruction. Drama is very important, all children are given opportunities to perform and there are regular performances given by theatre groups.

A well established extended schools programme includes a KS1 After Schools club, a Breakfast and Snack club, sporting opportunities for KS2 children and the 'Catapult Project'.

An active PTA organises activities for our pupils as well as providing the school with generous donations to assist with the purchase of additional educational resources.

The Board of Governors meets regularly, takes an active interest in the management, organisation and curriculum, and gives its full support to the school.

The School's Prospectus provides additional information on many aspects of the life and work of the school and will be supplied on request to any interested parents.

### Admissions Criteria

**NB: Applicants should note that they may be required to produce documents verifying their address.**

The Board of Governors delegates the management of admissions to the Principal. The Board of Governors will apply the admissions criteria in the event of the school being over-subscribed.

### P1 Intake

If the school is over-subscribed, pupils who are of compulsory school age will be admitted according to the criteria below, applied in order:

- (a) Preference will be given to brother(s)/sister(s)\* of children currently enrolled at the school.
- (b) Preference will be given to the eldest or only child whose normal home address is in the Kilcooley, Birch, Clandeboyne Heights, Meadowvale and Rathgael general housing areas.
- (c) Preference will be given to children with special circumstances\*\*.

### Supplementary Criterion

In the event of the school being over-subscribed, in any one of the above criteria, preference will be given to children on the basis of how close their normal home address is to the school as measured by walking distance by road or recognised public footpath.

### Admission to P1 - after the beginning of the school year

Criteria as above.

### P2-P7 Intake

Criteria as a), b), and c) and supplementary criterion above.

\* 'brother(s)/sister(s)' includes all children permanently sharing a common home.

\*\* 'special circumstances' may include social and health reasons. The Board of Governors will decide on individual cases on the basis of written evidence from statutory bodies.

### Applications for Admission

	No of Applications Received	No of Pupils Admitted
2009/10	20	20
2010/11	23	23
2011/12	17	17

**KILMAINE PRIMARY SCHOOL  
LYNDALE DRIVE  
BANGOR  
BT19 6EF**

**CONTROLLED PRIMARY SCHOOL**

**Telephone: 028 9127 0893**

**Fax: 028 9127 1137**

**E-Mail: [info@kilmaineps.bangor.ni.sch.uk](mailto:info@kilmaineps.bangor.ni.sch.uk)**

**Principal: J Mann B.Ed., Cert Ed., D.A.S.E.**

**Chairman of Board of Governors: K Kilpatrick MEd.**

*Motto: Everyone Counts*

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**Admissions No. 87**

**Enrolment No. 610**

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Kilmaine Primary School has been meeting the changing needs of pupils in Bangor and surrounding areas for over 30 years. During this time the school has been at the forefront of good practice and innovative developments in education and is justly proud of the many achievements of pupils, past and present.

The modern building, with hard and soft play areas is fully secured by CCTV. No expense has been spared in creating the ideal educational environment with interactive classrooms and covered outside activity areas for Key Stage 1 and Key Stage 2.

Internally the impressive facilities include a large reception area with glass wall viewing into a central courtyard resourced to facilitate outdoor activity based play, two halls and a dual purpose dining hall/activity room, computer suite, library, interview room, meeting room, four offices, reprographics room, staff room, seven resource areas and twenty two classrooms, each equipped with interactive white boards. The building also boasts under floor heating, passive stack ventilation, rainwater harvesting and enhanced acoustic design and low carbon rating. Externally there is an impressive outdoor environment designed to enhance the curricular needs of both Key Stage 1 and Key Stage 2 pupils.

The current teaching staff is principal plus 24 teachers, including 1 vice-principal, a head of senior school and head of junior school, 7 head of year group teachers, subject co-ordinators and a special needs/home-liaison teacher.

The combination of experience and expertise in the school, together with regular meetings

of staff, curriculum co-ordinators and senior and middle management teams contribute to the achievement of the school's management plan. The administrative staff, classroom assistants, technician, caretaker, cleaners, lunch time supervisory assistants, school meals staff, bus escort and crossing patrol, complete an enthusiastic team dedicated to the education and welfare of the pupils entrusted to its care.

All children follow balanced Programmes of Study based on the revised Northern Ireland Curriculum. The school has a tradition of achieving appropriately high academic standards for all children. Careful planning ensures that each child experiences a wide range of subjects and that the learning process in Kilmaine is continuous and progressive. Our aim is to ensure that each child is happy, contented and working to full potential throughout his/her time at the school. This is best achieved where child, parent and teacher work in co-operation and harmony. Pupils are required to adhere to the school's homework, discipline, uniform, attendance and punctuality policies, which demand high standards in all areas. The school has a comprehensive Child Protection Policy.

Educational visits form an integral part of the curriculum enrichment programme. The school has a very extensive extra-curricular programme which supports the whole curriculum including: computer club, poetry, gymnastics, Scripture Union, football, Ju-jitsu, netball, rugby, cricket, hockey, athletics, cross country, swimming, Y3, Y4/5 and Y6/7 choirs, instrumental and orchestral tuition in brass, strings, lower strings and woodwind. The school has an

impressive history of achievement in the fields of sport and music.

The school has achieved the 'Investors in People' standard which 'Improves people performance to improve the achievement of the pupils'. This award has been instrumental in assisting us to realise our school vision:

***"We are committed to maintaining a caring community for everyone involved in the life of Kilmaine. We strive to provide a safe and stimulating learning environment, which offers a broad based education within which children will reach their full potential in a changing society"***.

Kilmaine has a very active and dedicated Board of Governors. The Curriculum, Salaries & Finance, Ancillary Staff and Buildings & Grounds committees deal with the greatly increased responsibilities given to Governors due to full financial delegation.

Parental and community involvement is one of the cornerstones of the ethos of the school. The very active PTA has had many successes both socially and financially. An ever increasing number of parents voluntarily assist in and with school libraries, I.T., art/craft and design classes, structured play, literacy, the school swimming programme, educational visits and various sporting activities. Every opportunity is taken to maximise parent/teacher contact, which ensures that the school is at the heart of the community and that the community is at the heart of the school.

### **Admissions Criteria**

***The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form. The provision of false or incorrect information or the failure to provide information within the deadlines set by primary schools can result in the withdrawal of a place and the inability to offer a place on the part of any school nominated on the applicant's application form. It is the responsibility of those completing the form to ensure that all information relevant to the school's***

***admission criteria is included on the application form.***

The Board of Governors has determined that the following criteria shall be applied, in the order set down, in the event of the number of pupils applying for places in Year 1 exceeding the school's admission number.

### **Year 1 Intake**

- 1 Children of compulsory school age, with a member of their family\* enrolled in the school at 30 January 2012.
- 2 Children who are enrolled during the 2011/12 school year at Kilmaine Primary School Nursery Unit.
- 3 Children of compulsory school age whose parent or grandparent is employed at the school, or is a member of the Board of Governors at the closing date of application.
- 4 Children of compulsory school age, whose parent/guardian/brother/sister is a former pupil of the school.
- 5 Children of compulsory school age who, in the opinion of the Board of Governors on the basis of documented evidence supplied by the parents and statutory or other agencies, is deemed as having special circumstances (i.e. medical, social, or security reasons) which would necessitate attendance at Kilmaine Primary School rather than any other primary school.
- 6 Children of compulsory school age.

\* A member of family will be defined as brother, sister, half brother, half sister, step brother, step sister, foster brother or foster sister.

**NB** In the event of over-subscription in any one of the criteria 1-6 above, the following sub-criterion will be applied:

'children who live closest to the school, as measured on the basis of radial distance from their home to the school's front entrance door, will be given priority'.

**Year 1 admission - after the beginning of the school year**

Criteria as above.

**Year 2-Year 7 Intake**

Providing that the enrolment of a child does not cause the school's enrolment number to be exceeded and, admission of the child would not:

- (i) prejudice the provision of efficient education or;
- (ii) prejudice the efficient use of the school's resources, the child will be admitted.

***In the event that the number of applications exceeds the number of available places, the following criteria shall be applied, in the order set down:***

- 1 Children of compulsory school age whose parent or grandparent is employed at the school, or is a member of the Board of Governors at the closing date of application.
- 2 Children whose family\*\* member previously attended the school.
- 3 Children of compulsory school age.

\*\* A member of family will be defined as mother, father, step mother, step father, brother, sister, half brother, half sister, step brother, step sister, foster brother or foster sister.

**NB** In the event of over-subscription in any one of the criteria 1-3 above, the following sub-criterion will be applied: 'children who live closest to the school, as measured by the radial distance from their home to the school's front entrance door'.

**Applications for Admission**

	No of Applications Received	No of Pupils Admitted
<b>2009/10</b>	90	90
<b>2010/11</b>	96	87
<b>2011/12</b>	122	87



**RATHMORE PRIMARY SCHOOL  
RATHMORE ROAD  
BANGOR  
BT19 IDJ**

**CONTROLLED PRIMARY SCHOOL**

**Telephone: 028 9127 0399**

**Fax: 028 9147 8219**

**E-Mail: [info@rathmoreps.bangor.ni.sch.uk](mailto:info@rathmoreps.bangor.ni.sch.uk)**

**Principal: Mrs J M Hardy B.Ed (Hons), M.Ed, PQH (NI)**

**Chairman of Board of Governors: Mrs D Colville**

**Website: [www.rathmoreps.com](http://www.rathmoreps.com)**

***'Caring, learning, excelling, together.'***

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**Admissions No. 79**

**Enrolment No. 552**

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Rathmore Primary School is situated on an attractive, mature site on the western side of Bangor. The school was opened in 1971 and the majority of pupils come from surrounding private housing developments.

The well-kept accommodation comprises 21 classrooms, Information Technology Suite, Assembly/Dining Hall, Gymnasium, Staff Room, Administration Block, Meals Kitchen and a garage to house the school minibus. The school grounds include 2 large playgrounds and an extensive playing field.

The current teaching staff is Principal, 1 Vice-Principal, 21 full-time teachers and a full-time Special Needs Teacher. Classroom Assistants support learning in the P1 and P2 classes. The wide range of experience and expertise in the staff is put to effective use in a well developed system of year group and subject co-ordinators. Regular meetings of staff, leaders and school improvement teams contribute to the smooth running and continuing development of the school.

In Rathmore Primary School we are committed to:

- Creating a caring and vibrant learning community.
- Raising children's standards in Literacy, Numeracy and ICT.
- High expectations for all.
- Engaging with parents and our community.

As a Controlled Primary School our core values are Christian. These are taught through RE, Personal Development Programmes and weekly Assemblies.

There is a designated school uniform and good attendance, punctuality and conduct are expected of all pupils.

At present there is a carefully arranged programme of educational visits to places of local interest from P1-P7, with annual over-night stays at Ardnabannon Residential Centre, Newcastle Co Down in P6 and a longer excursion to Edinburgh in P7.

Extra-curricular activities are varied and include football, netball, hockey, journalism, badminton, junior and senior choirs, orchestra, Italian, junior and senior karate, Scripture Union, art/craft, drama, cookery and pottery. Tuition is available for violin, cello, drums, brass and woodwind instruments to selected pupils from P4. All P3 children have an opportunity to learn to play the violin as part of our 'Wider Opportunities' Programme. Staff collaboration with local secondary schools, associations and businesses further enhance opportunities for our pupils e.g. IFA and Netball coaching, Young Enterprise and Seacourt artists.

An active Parent Teacher Association plays an important part in fostering positive relations between home and school. Parents are encouraged to be active participants in their children's education through Parent Boards, news sheets, home learning sheets, information sessions, formal interviews and informal discussions. Parents are always supportive in attending school functions and very generous in donating to chosen charities and in raising money to purchase extra resources for the

school. Rathmore's staff also run 'DELTA' (Developing Essential Learning & Thinking Abilities) evening sessions for Primary 1 parents during the Autumn term. Parents are also involved in the 'Time to Read', 'Reading Partnership' and 'Roots of Empathy' initiatives.

The school Board of Governors takes an active and genuine interest in all the affairs of the school and strongly supports the work of the staff.

Application forms may be obtained from the school. The full Board of Governors will be involved in the application of the admissions criteria.

### Admissions Criteria

**The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form. e.g. verification of address.**

#### P1 Intake

The following criteria will be applied, in the order set down 1-7 by the Board of Governors of Rathmore Primary School, in selecting children for admission to P1 in September 2012. It is therefore important that parents ensure all relevant information is included on the Application Form which is available from the school.

Preference will be given to children of compulsory school age:-

- 1 Who have a brother/sister, half brother/sister, fostered brother/sister, step brother/sister presently enrolled in the school. (name and class included)
- 2 Who are enrolled during the 2011/12 year at Rathmore Primary School Nursery.
- 3 Whose parent/guardian is presently a permanent employee of the school. (name included).

- 4 Eldest or only child in family.
- 5 Whose brother/sister, half brother/sister, fostered brother/sister, step brother/sister is a former pupil of the school. (names and dates attended must be included)
- 6 Whose parent/guardian is a former pupil of the school (names and dates attended must be included).
- 7 Children of Compulsory School Age.

#### *Supplementary Criterion*

In the event of over subscription by application of any of the above criteria 1-7, preference will be given to children of compulsory school age who live closest to the school as measured from their house to the school's front entrance. (*RAC Route Finder will be used to measure this distance.*)

#### **Admission to P1 - after the beginning of the school year**

Criteria as above.

#### **P2-P7 Intake**

The above criteria will also be applied, in the order set down by the Board of Governors, in selecting children for admission to P2-P7 classes from September 2012.

#### **Applications for Admission**

	<b>No of Applications Received</b>	<b>No of Pupils Admitted</b>
<b>2009/10</b>	81	81
<b>2010/11</b>	79	79
<b>2011/12</b>	91	86

***Parents are reminded that the provision of false or incorrect information or the failure to provide information within the deadlines set by primary schools can result in the withdrawal of a place and the inability to offer a place on the part of any school nominated on the applicant's application form.***

**REDBURN PRIMARY SCHOOL  
OLD HOLYWOOD ROAD  
HOLYWOOD  
BT18 9QH**

**CONTROLLED PRIMARY SCHOOL**

**Telephone: 028 9042 8549**

**Acting Principal: Mrs J Irwin  
Chairman of Board of Governors: Mrs S Murray**

**E-Mail: [jirwin445@c2kni.net](mailto:jirwin445@c2kni.net)  
Website: [www.redburnprimary.ik.org](http://www.redburnprimary.ik.org)**

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**Admissions No. 51**

**Enrolment No. 356**

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**As at 31 October 2011, formal written consultation had commenced regarding the future provision of education at the school. The results of this consultation will assist the Board in determining whether or not a development proposal should be published.**

The school is built on an elevated grassy site of 11 acres, planted with attractive trees and shrubs and overlooking Belfast Lough. At the rear of the school lies Redburn Country Park. The pupils are drawn from public and private sector housing developments within the immediate area.

Accommodation is spacious and well maintained, comprising 16 classrooms, a large well-equipped PE/assembly hall, dining hall and administrative block. Several classrooms have been adapted to provide a comprehensively stocked Library, Literacy and Numeracy rooms, TV/Video rooms, a large well resourced area for structured play and our Computer Suite which can accommodate 30 pupils. Surrounding playing fields, a football pitch and 2 large playgrounds, painted for games, provide excellent outdoor facilities. A lunchtime play scheme involving school "buddies" operates in both playgrounds. We also have an Organic Community Garden for use by the school and local community groups. All classes are timetabled to work in the garden.

The current teaching staff is Principal plus 4 class teachers. Additional class support is given by classroom assistants and our literacy classroom assistant who withdraws children for support with 'Reading Partnership' and works with class teachers to promote literacy skills. Further reading support is provided by volunteers from

'Business in the Community' through the Time to Read Programme. The secretary, building supervisor, supervisory assistants and crossing patrol supervisor complete a team dedicated to the education and welfare of children entrusted to their care.

The Speech and Language Project continues in the Foundation classes. All staff implement the Linguistic Phonics teaching initiative, which raises standards in Reading, Writing and Spelling.

High standards are fostered and expected in all aspects of school life including work and self-discipline and personal achievement. Parental support is encouraged in promoting good behaviour, attendance and punctuality and the wearing of school uniform by our pupils.

The school aims to provide a broad and balanced curriculum which will develop the intellectual, physical, emotional and social needs of each child, and which recognises and respects individual development patterns within an atmosphere of trust and co-operation.

As an active participant in the Health Promoting Schools Initiative, we encourage children to drink water and use our water cooler during the school day. We also promote the importance of healthy eating and exercise. We engage with external agencies who visit school to foster fitness and health. We have introduced Healthy Breaks at Foundation Stage, encouraging P1 and P2 children to be involved in planning and preparing their break, thus promoting independence and healthy choices, in line with the Northern Ireland Curriculum. P6 and P7 pupils operate a

Business Enterprise selling fruit and water at breaktime. All staff are implementing the Fundamental Movement Programme which develops basic movement skills, necessary for life-long physical activity. Staff are delivering the 'Heart Start Programme' which demonstrates valuable First Aid and life saving strategies to pupils. Extra-curricular pursuits play an important role within the life of the school and our programme provides pupils with the opportunity to participate in after school clubs. These vary from year to year and have included football, hockey, 30, 40, 50 club, cycling proficiency, athletics, cookery, French, art/craft, ICT, drama and First Aid. Children are also encouraged to take part in local sporting, musical events and competitions. All P4-P7 pupils have the opportunity to visit Templemore Avenue Centre and receive Swimming tuition to work towards skill and distance awards.

As part of our Extended Day Facilities which benefits parents and pupils alike, our pupils have the opportunity to attend After School Club from 1.55 – 5pm, Monday to Friday.

Residential educational visits are organised to Killyleagh for pupils in P6 and P7 and all pupils experience local day visits to places of interest, linked to Topic Work. The school makes full use of its advantageous geographical position within easy walking distance of Redburn Country Park. Many visitors are welcomed to the school each year bringing information and/or expertise in sport, drama, writing, art, history, health, safety etc. These activities supplement and enrich the curriculum provided within the classes.

Home-school links are developed through an open door policy, regular parent/teacher contact, curriculum meetings and open days. Parents are regularly invited to concerts and other social activities involving pupils and to be involved in fundraising.

Redburn is part of 'The Shared Neighbourhood Project' which involves a diverse range of activities to promote and

foster good relations and empathy with others in the local community. The School is also participating in 'Intergenerational' Projects in the local area.

It is our hope that every child coming to Redburn will gain maximum benefit from their time at school. For the pupils, this means developing an understanding of themselves, taking responsibility for their own actions, encouraging self-discipline and respect for others.

Parents and pupils who wish to visit the school are welcome to contact the Principal, Mrs Irwin, and arrange a visit to see the school. Application forms and an up-to-date prospectus may be obtained from the school. Information can also be obtained from our website at [www.redburnprimary.ik.org](http://www.redburnprimary.ik.org).

The Board of Governors meet regularly and take a keen interest in all aspects of the life of the school and are fully supportive of the work of the staff. They are responsible for implementing the admissions criteria.

### ***Admissions Criteria***

The Board of Governors will apply the following admissions criteria to compulsory school age children in the order set down.

#### **P1 Intake**

- 1 Children with a brother or sister currently in attendance at the school.
- 2 Children who live within the area bounded by Demesne Road, Abbot's Wood (including Wood End), Abbey Ring, Belfast Road, Knocknagoney Road and the Old Holywood Road (including Redburn Estate).
- 3 Other children of compulsory school age.
- 4 In the event of over-subscription in the above, children who live closest to the school, as measured by the shortest walking distance, will be given priority.

- 5 Some children who reach their fourth birthday in July or August may, in exceptional circumstances, be admitted in September – eldest first.

Please note that it is the responsibility of parents to ensure that all relevant information is included on the application form.

**Admission to P1 - after the beginning of the school year**

Criteria as above.

**P2-P7 Intake**

Criteria as 1-4 above.

**Applications for Admission**

	<b>No of Applications Received</b>	<b>No of Pupils Admitted</b>
<b>2009/10</b>	19	19
<b>2010/11</b>	15	15
<b>2011/12</b>	14	14

**ST COMGALL'S PRIMARY SCHOOL**  
**23 BRUNSWICK ROAD**  
**BANGOR**  
**BT20 3DS**

**MAINTAINED PRIMARY SCHOOL**

**Telephone: 028 9146 3194**

**Fax: 028 9147 8700**

**E-Mail: dmccann101@c2kni.net**

**Website: www.stcomgallsbangor.com**

**Principal: Mrs D McCann BEd (Hons), MEd, ACLN**

**Chairman of Board of Governors: Mrs Gillian McCollum**

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**Admissions No. 41**

**Enrolment No. 290**

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*Motto: Quality learning, friendship for all*

St Comgall's Primary School is a co-educational maintained school located on the Brunswick Road, Bangor, on a site adjacent to St Comgall's Parish Church. According to the ETI Inspectorate in March 2007, **'The quality of education provided in this school is excellent. The educational and pastoral needs of the children are very well met.'**

The original school was built in 1890 and the current school building was completed in 1996. Our accommodation consists of twelve classrooms, three resource areas (one of which is an I.C.T. suite), an assembly/PE hall, dining facilities, administrative offices, staff room, medical room and storerooms. The school has been designed to have all the facilities required to meet the educational needs of the children. A special feature of the new school premises are the facilities available for physically disabled pupils. We also have an outdoor Soft Play Activity Area for children up to 8 years and a Sound and Sensory garden.

At present a committed and dedicated staff consists of principal plus 11 teachers. This includes a fully-qualified Reading Recovery/Special Needs teacher. The wide range of teacher experience and expertise is utilised to the full in an efficient management structure of management teams and subject co-ordinators. Regular meetings ensure the achievement of the school's management plan. The school's commitment to the ongoing professional development of its teaching and support staff was recognised with the achievement of the distinguished **"Investors in People"** Award in January

2006. This was upgraded to the prestigious **Silver Level Award** in February 2010.

A loyal and committed team of support staff exists. The caretaker, secretary, classroom assistants, cleaning staff, supervisory assistants and school patrol person enjoy a real sense of belonging and value.

St Comgall's is very proud of its musical tradition. Peripatetic teachers from SEELB Music Centre provide tuition in cello, violin and brass in the school. A recent addition in 2009/10 was Mini Octaves Tuition in guitar, violin and woodwind. This was further enhanced in 2010/11 by the pilot "Wider Opportunity Scheme" (SEELB). Tin Whistle is also taught to all KS2 pupils by an All Ireland Champion Musician. Our Traditional Group have been winners at the Holywood Music Festival for the last five successive years.

St Comgall's is committed to the aims of a Catholic education. This involves helping the children to come to an understanding of God and learning how to follow Christ in their daily lives.

St Comgall's seeks to provide a safe, effective learning environment and set high standards by providing a broad and balanced curriculum which meets the children's individual needs and fulfils the requirements necessary for the implementation of the Revised Northern Ireland Curriculum.

At St Comgall's each child is encouraged to develop spiritually, physically, intellectually and socially and so learn to utilise his/her talents to their full potential. We are a Healthy Eating school and

currently hold the Save our Smiles Gold Award from reception to P5 and are currently working towards a whole school Gold Award.

Children are encouraged to take pride in themselves, their work and their school. A high standard of work, behaviour and wearing of our uniform is expected from all pupils.

Parents are encouraged to take an active role in their children's education. Parents attend curriculum meetings, parent teacher consultations, and are kept informed of school events through regular news-sheets.

In addition, parents are encouraged to arrange appointments to meet with teachers to discuss their child's progress.

Special meetings are arranged for parents as their children prepare for the sacraments.

Parents at St Comgall's are very supportive of the school's work and this is further reflected in the support for events organised by the Parents/Teachers' Association. These events provide funds for additional resources in the school and at the same time, afford parents the opportunity to meet other parents. Parents assist with educational visits, preparing healthy breaks and other school activities. We greatly value their support.

St Comgall's offers a wide range of extra-curricular activities including Netball, Soccer, Athletics, Badminton, Gaelic Games, Rugby, Gymnastics, Tennis, Choir, Tin Whistle, Traditional Group, Drama, Dance, French, Irish, Spanish, Art and Computers.

The school has an outstanding record of involvement and achievement in competitive sports. In 2010/11 our successes included Gaelic League winners and Championship runners-up, runners-up in the Soccer League and Priory Cup 'B' winners. In previous years we have been Ulster Netball Champions, winners of the John Barrett Memorial trophy for soccer, runners-up in Plate for the Ulster Primary School's Mini Rugby and Ulster Badminton champions.

The school is committed to working in partnership with other local schools. Our community involvement extends to Europe where we have a strong partnership with schools in Spain and Sweden through the Comenius Project.

The initiative for 2009/10 was the East/West partnership between schools in County Clare, County Durham and St Comgall's. In October 2009 we received the prestigious **International Schools' Award** which was presented at the headquarters of the British Council in London. This year the children will use e-Twinning, linking with other European schools on various school based projects.

The Board of Governors are well informed and show a keen interest in the school activities and are anxious to support the staff to provide an enriched education for all the children attending the school.

Application forms may be obtained from the school. The Board of Governors will be involved in applying the admission criteria.

### ***Admissions Criteria***

The Board of Governors of St Comgall's Primary School has determined that the following criteria shall be applied in the order set down by the Board of Governors in selecting children for admission to Year 1 in St Comgall's Primary School in September 2012, in the event of the number of pupils applying for places being greater than the admissions number.

#### **P1 Intake**

- 1 Children of compulsory school age who reside in St Comgall's Parish Bangor.
- 2 Children of compulsory school age who have a brother/sister, half brother/sister presently enrolled in the school.
- 3 Children of compulsory school age who are the eldest in the family.
- 4 Children of compulsory school age whose parent/guardian, brother/sister,

half brother/sister are past pupils of the school.

- 5 Children whose parent/guardian is a permanent member of the school's teaching, ancillary and auxiliary staff.
- 6 Children other than those who belong to St Comgall's Parish Bangor.

If over-subscribed, when the above criteria have been applied in the order listed above, pupils will be selected on the basis of proximity of the child's home to the pedestrian entrance gate at the school as measured by the shortest walking route by public thoroughfare.

### **Admission to P1 - after the beginning of the school year**

In the event of applicants for admission to Year 1 after the beginning of the school year, the admissions criteria for year 1 entry will be applied if the school is being over-subscribed.

### **P2-P7 Intake**

Pupils will be considered for enrolment provided that:

- 1 The school does not exceed its enrolment number as determined by the Department of Education;
- 2 In the opinion of the Board of Governors their admission would not prejudice the efficient use of the schools' resources.

Criteria as listed for P1 Intake excluding reference to compulsory school age will be applied.

### **RECEPTION**

If the school's admission number is under-subscribed after pupils of compulsory school age have been admitted, reception class places may be offered to children who have reached the age of four but are not of compulsory school age. Children will be considered for admission on their fourth birthday. Applications will be reviewed each month until all available places are allocated.

There will be a limit of 25 pupils in the group containing reception children.

***In the event of being over-subscribed the following criteria will be applied in the order listed below:***

- 1 Children will be allocated places in order of age with the oldest children being admitted first.
- 2 Children who reside in St Comgall's Parish Bangor.
- 3 Children who have a brother/sister, half brother/sisters enrolled at the school at the time of application.
- 4 Children who are the eldest in their family.
- 5 Children whose parent/guardian is a member of the school's teaching, ancillary and auxiliary staff.
- 6 Children other than those who belong to St Comgall's Parish Bangor.

In the event of being over-subscribed, in any one of the criteria taken in order, pupils will be selected on the basis of proximity of the child's home to the pedestrian entrance gate at the school as measured by the shortest walking route by public thoroughfare.

**NB It is parent's responsibility to ensure that all information which is relevant to the above criteria is included with the application.**

### **Applications for Admission**

	<b>No of Applications Received</b>	<b>No of Pupils Admitted</b>
<b>2009/10</b>	38	38
<b>2010/11</b>	28	28
<b>2011/12</b>	46	45



**ST MALACHY'S PRIMARY SCHOOL**  
**CLANDEBOYE ROAD**  
**BANGOR**  
**BT19 1AA**

**MAINTAINED PRIMARY SCHOOL**

**Telephone: 028 9127 0594/450768**  
**Fax: 028 9127 5097**

**Principal: Mr Stephen Rafferty BA. PGCE. PQH(NI)**  
**Chairman of Board of Governors: Mr Paddy Hanna**

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**Admissions No. 60**

**Enrolment No. 437**

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St Malachy's opened in 1975 and is situated near the junction of Clandeboye Road and the Ring Road. It is sited in pleasant grounds with large tarmac and grass areas.

Accommodation comprises 15 classrooms with adjacent practical areas, a music/television room, central library, a well-equipped gymnasium/assembly hall, medical room, staffroom, administrative offices, meals kitchen and dining hall. In September 2011 our 3 storey extension was completed comprising of Reception area/resource room on the ground floor (with adjoining medical room, restroom facilities with shower, and both indoor and outdoor storage facilities), a multi-purpose resource room on the first floor, and a further room on the top floor. The school has been freshly painted and each class is fully equipped with computer stations and interactive whiteboards. A Computer Suite [www.stmalachysprimary.co.uk](http://www.stmalachysprimary.co.uk) and music room add another dimension to the learning experiences of the children.

A Nursery Unit is attached to the school with 52 part-time places. St Malachy's also has a Pre-school Playgroup which accommodates 20 children at present, with the expectation of increasing its capacity in the near future.

The school is in St Comgall's Parish, Bangor with a current enrolment of approximately 350 children. Ulsterbus provides transport from Ballymacormick, Ballycrochan, Bexley, Bloomfield, Skipperstone, Breezemount, Conlig and intervening areas.

St Malachy's is committed to the aims of Catholic Education and to the provision of an effective education for all its pupils. It affirms its commitment to a strong and caring pastoral system for all through the

development of strong links with home, the parish and local community.

The school aims to provide a broad, balanced, challenging and relevant curriculum, vigorously planned and professionally implemented which will foster the intellectual, spiritual, physical, social, cultural and emotional development of the child within a happy and caring environment. Emphasis is placed on academic excellence with each child given the opportunity to achieve to his/her full potential while at the same time promoting self-esteem, discipline and confidence within the individual .

A dedicated and experienced staff consists of Principal, Vice Principal and 13 assistant teachers, one of whom is a full-time Special Needs teacher. A well-organised management structure allows the Senior Management Team, subject area co-ordinators and year group staffing to meet regularly, contributing to the efficient and effective organisation of the school. An additional benefit is the excellent provision for Learning Support. The classroom assistants, secretaries, building supervisor and ancillary staff complete a team dedicated to the individual needs, welfare and best interests of the children entrusted to our care.

Educational and residential visits are encouraged and are part of the school's curriculum programme. Extra-curricular and club activities include soccer, 5-a-side, netball, Ju-Jitsu, badminton, hockey, unihoc, athletics, art/craft, traditional music, cookery, mini-rugby, trampoline and cycling proficiency. Swimming, country dancing, French, recorder tuition,

gymnastics, choir, school orchestra, piano and strings tuition and road safety are offered as co-curricular activities.

St Malachy's has received the Goldmark for Sport, being one of two primary schools in Northern Ireland to achieve this prestigious award. The school is involved in the Education for Mutual Understanding programme with local schools. Our school was successfully reassessed for the prestigious Investor in People award in 2003.

Our partnership with parents is encouraged and there are many opportunities for parents to become actively involved in their child's education and in the school as a whole. News bulletins, school calendar, school magazine and Curriculum Information Meetings keep parents informed and this is supported by a very active Parent Support Group who have had many social and financial successes to date. In recognition of its work with parents and the community, St. Malachy's received The Curriculum Award.

We are a Health Promoting School and were runners-up in the Northern Ireland Teaching Awards for Health Promoting Schools.

The Board of Governors of St Malachy's has an active role in the running of the school, is keenly interested in the school activities and strongly supports the work of the staff.

Application forms may be obtained from the school. The Board of Governors will be involved in the application of the Admissions Criteria.

**Parents wishing to have more information may visit the school's Open Night on Tuesday 6 December 2011 at 7pm. PLEASE NOTE – This Open Night is for parents/guardians only.**

## Admissions Criteria

### P1 Intake

If the school is over-subscribed the Board of Governors of St Malachy's Primary School has determined that the following criteria shall be applied in the order set down below

to all pupils seeking admission to Year One in September 2012.

- 1 Children of compulsory school age who belong to St Comgall's Parish, Bangor.
- 2 Children of compulsory school age who have a brother/sister, (half-brother/sister) presently enrolled in the school.
- 3 Children of compulsory school age whose parent/guardian is a permanent member of the school staff.
- 4 Children of compulsory school age other than those who belong to St Comgall's Parish, Bangor.

If over-subscribed, in any one of the criteria taken in order, the final selection will be on the basis of chronological age starting with the eldest.

### ***P1 intake - after the start of the school year:***

The criteria listed as 1, 2, 3, 4 shall apply.

### **P2 - P7 Intake**

Pupils will be considered for enrolment provided that –

- (i) The school does not exceed its enrolment number as determined by the Department of Education;
- (ii) In the opinion of the Board of Governors their admission would not prejudice the efficient use of the school's resources.
- (iii) Criteria as listed for Y1 intake excluding reference to compulsory school age.

### Applications for Admission

	No of Applications Received	No of Pupils Admitted
2009/10	37	37
2010/11	35	35
2011/12	52	52

**ST PATRICK'S PRIMARY SCHOOL  
CHURCH VIEW  
HOLYWOOD  
BT18 9LN**

**MAINTAINED PRIMARY SCHOOL**

**Telephone: 028 9042 4772**

**Fax: 028 9042 1674**

**E-Mail: gteer574@stpatsps.holywood.ni.sch.uk**

**Principal: Mrs G Teer B.Ed (Hons), PQH (NI).**

**Chairman of Board of Governors: Mr John Pollock**

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**Admissions No. 45**

**Enrolment No. 316**

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St Patrick's Primary School enjoys a pleasant and attractive location, surrounded by trees and green area, adjacent to the Catholic Church of St Colmcille. The main entrance is at the junction of Church View and Ean Hill; entrance to the Staff/Visitors' car park is on My Lady's Mile.

The well maintained premises comprise 10 classrooms, Staffroom, PE/Assembly Hall, Library, Computer Suite, Canteen and administrative offices as well as Infant and Junior playgrounds and grass area.

The current teaching staff is Principal plus 9 full-time assistant teachers. Years 1 and 2 (Foundation Stage) have also the services of classroom assistant support. We offer a Reading Partnership programme to pupils in Years 3, 4 and 5. A well structured and purposeful programme of meetings involving staff, subject co-ordinators and Senior Leadership Team contribute to ensuring effective curriculum planning, progression, review and evaluation.

The teaching staff, combining experience with expertise, along with the non-teaching staff (secretary, caretaker, lunchtime supervisory assistants, school meals staff and crossing patrol) make up a school community committed to providing a positive, supportive and caring ethos in St Patrick's. As a Catholic school, we seek to promote in each pupil a sense of uniqueness, worth and dignity and, at the same time, seek to promote the highest standards of education for all our pupils.

The staff's involvement and commitment to on-going professional development is reflected in the school's achievement of the prestigious '**Investors in People**' Award in June 2003 and successful post recognition reviews in 2005 & 2008.

Educational visits and extra-curricular activities also play an important and integral part in the development of the whole child at St Patrick's. A wide range of activities including Gaelic football, soccer, cricket, netball, basketball, athletics, swimming and badminton are offered to the Junior Pupils. A very fine musical tradition has been established in St Patrick's. The School Choir and String Orchestra play a prominent role in school, parish and community events. Two peripatetic teachers from the SEELB Music Centre provide tuition in cello and violin with additional tutoring in Woodwind, Brass and Guitar. Speech & Drama and Spanish classes are also available after school.

The School benefits from its partnership with St John's Primary School in Masaka, Uganda, through The Uganda Northern Ireland Schools Partnership (TUNISP).

Allied to this broad, balanced and attractive curriculum, emphasis is placed on the development of self-confidence, self-esteem and self-discipline as well as promoting a concern and consideration for others. All children are expected to wear the agreed school uniform as this helps pupils identify with the school and encourages them to take a pride in their school.

A very natural relationship exists between school and parents. Parents are very supportive of school functions, parent/teacher consultations, Sacramental preparation meetings amongst other activities. There is also a very active and committed Parents' Association which organises a range of social and fund-raising events during the year. As a result, parents meet teachers and other parents regularly

and feel more a part of the school community.

The school has a well-informed and supportive Board of Governors. Their responsibilities include Curriculum, Staffing, Maintenance, Finance as well as School Admissions. They have agreed and will apply the criteria listed below in the event of over-subscription.

## Admissions Criteria

### P1 Intake

*The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form. The provision of false or incorrect information or the failure to provide information within the deadlines set by primary schools can result in the withdrawal of a place and the inability to offer a place on the part of any school nominated on the applicant's application form.*

The following criteria will be applied in the order set down 1-8 by the Board of Governors of St Patrick's Primary School in selecting children for admission to P1 in September 2012.

- 1 Children of compulsory school age who normally reside in the parish of St Colmcille's, Hollywood.
- 2 Children of compulsory school age who have a brother/sister, (half-brother/sister) presently enrolled in the school.
- 3 Children of compulsory school age, whose parent/guardian is a permanent member of the school staff.
- 4 Children of compulsory school age other than those who belong to Parish of St Colmcille's, Hollywood.
- 5 Children aged four but have not attained the lower limit of compulsory school age, who have a brother/sister (half brother/sister) presently enrolled in the school.

6 Children aged four but have not attained the lower limit of compulsory school age who belong to St Colmcille's Parish, Hollywood.

7 Children aged four but have not attained the lower limit of compulsory school age whose parent/guardian is a permanent member of the school staff.

8 Children aged four but have not attained the lower limit of compulsory school age, other than those who belong to St Colmcille's Parish, Hollywood.

If over-subscribed, in any one of the criteria taken in order, the final selection will be on the basis of chronological age starting with the eldest.

### Admission to P1 - after the beginning of the school year

Criteria as above.

### P2-P7 Intake

Pupils will be considered for enrolment provided that:

- (i) The school does not exceed its enrolment number;
- (ii) Admission of the child does not prejudice the provision of efficient education.

### Reception

If the school's admission number is under-subscribed, the remaining places up to a maximum of 25 in a class will be allocated to pupils who have reached the age of four but have not attained the lower limit of compulsory school age.

### Applications for Admission

	No of Applications Received	No of Pupils Admitted
2009/10	18	18
2010/11	36	36
2011/12	36	36

**NB: 2010/11 and 2011/12 figures include reception age children. There are no reception children included in the 2009/10 figures.**

**TOWERVIEW PRIMARY SCHOOL**  
**100 TOWERVIEW CRESCENT**  
**BANGOR**  
**BT19 6AZ**



**CONTROLLED PRIMARY SCHOOL**

**Telephone: 028 9127 0480/456573**

**Fax: 028 9147 3623**

**E-Mail: [abrown317@c2kni.net](mailto:abrown317@c2kni.net)**

**Website: [www.towerviewps.co.uk](http://www.towerviewps.co.uk)**

**Principal: Mr AW Brown B.Ed (Hons), M.Ed., PQH (NI)**

**Chairman of Board of Governors: Mr R W English**

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**Admissions No. 46**

**Enrolment No. 319**

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2009 saw the official opening of a modern, state of the art Towerview Primary School – fully equipped to meet the needs of children for the 21<sup>st</sup> century. The new school is situated in pleasant landscaped grounds on the edge of the green belt and overlooks open countryside.

The majority of pupils live in the Towerview area but some come from further afield. The current enrolment is 301 plus 52 part-time Nursery Unit pupils. There are also 24 places for children in our Special Units.

There are currently 15 classrooms to accommodate the children from Primary One to Primary Seven - this includes special unit provision for children with moderate learning difficulties. An Outreach Support Service for children with moderate learning difficulties also operates from the school to serve children in the greater North Down area. Also completed in the Winter of 2009 is a new purpose-built Nursery Unit. Various resource areas throughout the school enable practical activities to take place.

The current teaching staff is Principal and 14 full-time teachers, including the Nursery Unit teacher and Music Specialist. There are 6 part-time teachers including two for special needs literacy and numeracy teaching. Within the committed and energetic staff there is a wide range of expertise and experience. To ensure that our standard of teaching within the Revised Northern Ireland Curriculum is as high as possible, we have developed a system of subject co-ordinators who are responsible for the organisation of school based in-service training. Regular meetings of the staff, at whole school level, Key Stage level or Senior Management level ensures the smooth running of the school. The school is also well served by an

enthusiastic team of support staff comprising a full-time executive officer, a part-time secretary, building supervisor, classroom assistants, supervisory assistants, cleaning and kitchen staff.

Whilst ensuring that the basic subjects are taught thoroughly, the school provides a varied and rich curriculum to promote the development of the whole child, spiritually, morally, culturally, physically as well as academically. We are concerned that each child feels happy and fulfilled and our teacher with responsibility for home/school links supports her colleagues in achieving this aim. Great importance is placed on developing confidence, self-esteem and concern for others.

Children take a pride in wearing school uniform and good conduct, academic progress to the best of each child's ability and good attendance are the norm.

The older children are encouraged to participate in the wide range of extra curricular activities offered throughout the year. As well as the usual range of highly successful team games on offer, other choices include Scripture Union, Art Club, Irish Dancing, Jujitsu, Tennis Club, Speech and Drama French Club and Environment Club. Our musical and dramatic productions have been highlights of each year since the school opened and we are particularly proud of the consistent achievements of the school choir. Peripatetic music teachers visit the school each week to give instrumental tuition, from which a school band is developed. Both the choir and the band perform publicly on many occasions throughout the year.

All children benefit from local educational

visits as appropriate, with children from primary five to primary seven involved in residential visits to Folk and Transport Museum, Ardnabannon Outdoor Education Centre or further afield, usually to Holland. From Primary Four onwards, swimming lessons are arranged both through the SEELB and in co-operation with North Down Borough Council.

Parents are encouraged to take part in the life of the school. Often, their first contact is through the Nursery Unit. Parents are invited to help the teachers in appropriate ways such as Art and Design, Science and Technology, Structured Activity, Library and so on. An active and supportive Parent Teacher Association works hard to enrich the provision we make for the children. In addition to essential fund raising a varied and enjoyable social programme is organised.

The well informed and interested Board of Governors totally supports the Principal and staff in every way. The Governors have agreed the following criteria for admission in the order stated.

### **Admissions Criteria**

If the school is over-subscribed, pupils will be admitted according to the following criteria applied in the order of priority.

#### **Primary 1 Intake**

Priority will be given to:-

- 1:1 Children of compulsory school age with a brother or sister currently in attendance at the school.
- 1:2 Children of compulsory school age enrolled in Towerview Nursery Unit.
- 1:3 Children of compulsory school age with a brother or sister having been a former pupil of the school.
- 1:4 Children of compulsory school age whose parents/grandparents are employed in the school or serve on the Board of Governors.
- 1:5 Children of compulsory school age who live, or whose childminder lives, nearer this school (as measured by walking

distance by road) than any other primary school.

- 1:6 In the case of over-subscription, in any of the criteria 1:1 to 1:4, priority will be given to those children who live nearer this school (as measured by walking distance by road) than any other primary school.

***Consideration of P1 applications after the beginning of the school year will be as above.***

#### **Primary 2 - Primary 7 Intake**

Consideration will be given to applications provided the number in the relevant year group would not exceed Department of Education guidelines on permitted class sizes, otherwise criteria as for Primary 1 will apply.

#### ***Duty to verify***

***In the case of over-subscription, the Board of Governors, reserves the right to require such supplementary evidence as it may determine to support or verify information on the application form. Parents should note that the provision of false or incorrect information or the failure to provide information within the deadlines set by primary schools can result in the withdrawal of a place and the inability to offer a place on the part of any school nominated on the applicant's application form.***

An application form and prospectus may be obtained from the school. Prospective parents are warmly invited to visit the school by prior arrangement at any time before application for a place. Please note that it is the responsibility of parents to ensure that any information relevant to the above admissions criteria is either included on or attached to the Application Form.

#### **Applications for Admission**

	<b>No of Applications Received</b>	<b>No of Pupils Admitted</b>
<b>2009/10</b>	42	42
<b>2010/11</b>	49	49
<b>2011/12</b>	75	51